

HARBOUR BOARD MEETING: 4TH FEBRUARY 2020

Quarterly Designated Person Port Marine Safety Code Audit Report – Ilfracombe & Lynmouth Harbours

Ilfracombe- 8th January 2020- Captain Georgina Carlo-Paat (Harbour Master), Ric Simpson (Deputy Harbour Master) Jon Triggs, (Designated Person) Pamela Charles (H&S Adviser) and Mark Roberts (Engineer)

Lynmouth- 16th January 2020 - Kevin Harris, (Town Clerk), Captain Georgina Carlo-Paat (Harbour Master), Jon Triggs, (Designated Person) Pamela Charles (H&S Adviser) and Chris Sleep (Mayor, Lynton & Lynmouth Town Council.)

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Harbour Board of the outcome of the quarterly audits.
- 1.2 The quarterly audits are carried out to fulfil the responsibility placed upon the Designated Person (DP) to ensure the Marine Safety Management System is working correctly in compliance of the Port Marine Safety Code.

2. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- ILFRACOMBE

- 2.1 Inner steps on Old Quay Head- middle step has been highlighted white.
- 2.2 Boats were safely lifted from the harbour for winter storage during November, the weather causing some changes to the dates originally planned.
- 2.3 The two Yokohama fenders were safely lifted during “boats out” period and are currently being stored awaiting sale or donation to Charity Ships if no buyer can be found.
- 2.4 Repointing of Stone Bench has been carried out to remedy a structural crack and no further damage seems to be occurring.
- 2.5 A small trial area of a non-bleach cleaning product called AlgoPro has proven successful so the product is to now to be trialled for the company on larger areas of the Harbour walkways, walls, and other structures. The product is Environmentally Friendly in that it contains no bleach requires no washing down after application, removes algae, moss and lichen and prevents regrowth.
- 2.6 Fishing Amateur have bid for funding from the Maritime and Fisheries Fund (MFF) for various safety and operational improvements on the Cove and Harbour.

3. RISK MANAGEMENT- ILFRACOMBE

- 3.1 An internal audit of the following topics is being carried out this quarter, not completed at time of writing report.
 - i. Legislation, (Acts, Harbour Revision Orders, Byelaws) and Directions,
 - ii. Conservancy (survey, dredging),
 - iii. Duty Holder and DP Function,
 - iv. Open Port Duty and Setting Dues.

- 3.2 Storm damage during November 2019 to Old Quay Head has resulted in repairs to this area becoming a priority. A notice to mariners was issued to advise and request they proceed with caution around Old Quay Head. Works are ongoing.
- 3.3 Inner steps on Old Quay Head- work still to be carried out regarding the new handrail. This work will be replaced once a suitable composite material has been sourced and will be carried out along with replacing other rails along the harbour side wall with the same material.
- 3.4 Installation of new electrical conduits on Old Quay Head – still to be carried out.
- 3.5 Work to the ground chains in the harbour with a view to re-laying them, has been planned but not yet carried out.
- 3.6 The work to the RNLI main slipway has been investigated and it has been agreed that due to cost and time implications, the work will be limited to repair of the cross beams during January 2020 in the first instance.
- 3.7 The Harbour Master has obtained a quote for the cost of the examination and testing of all mooring equipment and bollards but it is understood that that Maritime and Coastguard Agency (MCA) are in the process of re defining the criteria for examination and testing. Once the new criteria are published, the Harbour Master will seek new quotes and commission the testing and examination of all such equipment.
- 3.8 Footpath from the Harbour to St Nicolas Chapel remains closed to the public while repair works are carried out to the Chapel.
- 3.9 Large metal waste bin had been damaged (Stone Bench area), which prevented the door of the bin from being closed. The bin was to be replaced with a plastic bin.
- 3.10 Aid to Navigation lights, Pier North (Cat 3) have been tripping out, indicating a wiring fault. This has not compromised the 97% availability and works to investigate and remedy will take place on 9th Jan 2020.
- 3.11 Work to remove and replace fenders from the South Pier, and install new Yokohamas is required to open up a second landing to ease congestion. This will reduce Pier maintenance over the long term, as new fenders will have a 25 year life span.
This work may need to be carried out in stages, with the priority being the second landing steps and Yokohamas fitted. Replacement of the three fenders may need to be carried out at a later date. Work will begin early/mid-February 2020.
- 3.12 New posts and signage stickers will be provided for the Lifebuoy Ring housings, positioned on the Cove

4. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- LYNMOUTH

- 4.1 The worn white line at the top of the slipway, has been repainted but a more durable line will be painted as and when the car park marking is carried out.
- 4.2 The steps (Rising Sun side- Port Side) have been repaired.
- 4.3 Authorisation has been given for two dinghies to be tied to the handrail while ladders are out.

5. RISK MANAGEMENT – LYNMOUTH

- 5.1 An internal audit of the following topics is being carried out this quarter, not completed at time of writing report.
 - i. Legislation, (Acts, Harbour Revision Orders, Byelaws) and Directions,
 - ii. Conservancy (survey, dredging),
 - iii. Duty Holder and DP Function,
 - iv. Open Port Duty and Setting Dues.
- 5.2 Discussions with the Environment Agency (EA) regarding the stone work to the flood area which is considered substandard are ongoing. EA have agreed to carry out the necessary works, but no time scale or start date provided. Town Clerk will make contact with the EA on a monthly basis until such time as a date for the works to commence is agreed.
- 5.3 Railings on bridge requiring remedial works. Devon County Council originally indicated that the bridge was their responsibility but now say it is responsibility of Lynton & Lynmouth Town Council. Town Clerk is carrying out research of historic documents to establish ownership. There are concerns for the 2020 Raft Race if repairs are not carried out ahead of this event. Organisers will be required to carry out a risk assessment for the use of this bridge by spectators, and the risk assessment will need to be agreed by the Town Council.
- 5.4 Remedial works required to the main face of the slipway wall –still pending. Repairs are weather and tide dependant.
- 5.5 Work to the Causeway- still pending- weather and tide dependant – will need to be carried out in stages. (Subject to a Project Appraisal Group (PAG) bid.)
- 5.6 There were unauthorised activities of the Lynmouth Sailing Club on 31st Dec 2019 when Rhenish Tower was lit up with red lights. This would have been visible from out at sea and could have been a danger to navigation. The Club must in future request permission from the Town Clerk for any future activities.
- 5.7 A moored boat broke free when its mooring rope broke. The Town Council provided moorings were sound and did not fail.
- 5.8 New ladders with hand rails have been fabricated but not yet installed along the wall.

6. CONCLUSIONS

- 6.1 Health and Safety at Ilfracombe Harbour continues to be proactively managed by the Harbour Master. A number of matters have been resolved since the last audit but the time of year and weather has prevented some work going ahead.
- 6.2 Health & Safety at Lynmouth is being proactively managed by the Town Clerk. The time of year and the bad weather have prevented progress of some Health and Safety matters however plans are in place to address these outstanding issues.

Pamela Charles
H&S Adviser
Jan 2020