

REPORT TO: HARBOUR BOARD

Date: 4th June 2019

**TOPIC: APPOINTMENT OF INDEPENDENT REPRESENTATIVES
TO THE HARBOUR BOARD**

REPORT BY: HARBOUR MASTER

1 INTRODUCTION

- 1.1 This report details the selection process for the appointment of two Independent representatives to the Harbour Board.

2 RECOMMENDATIONS

- 2.1 To note the recruitment process to be undertaken to fill the positions for two Independent representatives on the Board as detailed in paragraph 4.3 of the report.

3 REASONS FOR RECOMMENDATIONS

- 3.1 To recommend the recruitment process to be undertaken to fill the positions for Independent representatives on the Board.

4 REPORT

- 4.1 An Independent representative vacancy arose on the Harbour Board due to Captain Joint giving his resignation for the position of Independent Member of the Harbour Board on 13th February 2019. A competitive appointments process will need to be carried out to fill this vacancy.

- 4.2 Mr Kiff's third term of office is due to expire on 24th November 2019. In accordance with Part 3 of the North Devon Council constitution appointments may be renewed at the discretion of the Council for a maximum of two four year terms after which any further service on the Board can only be achieved following a competitive appointments process.

- 4.3 Therefore, it is suggested that the competitive appointments process to fill both positions be undertaken as follows:

- 4.3.1 That the vacant positions be advertised in the local press and on the North Devon Council's website.

4.3.2 That suitable candidates be invited for interview and that the Interview Panel consist of Councillor Fowler (Chairman) and the Harbour Master.

4.3.3 That at the Board meeting in August 2019 consideration be given to the recommendation for appointment to fill the vacant positions on the Board.

4.3.4 That the recommendation of the Harbour Board be considered by full Council on 25th September 2019.

5 RESOURCE IMPLICATIONS

5.1 Costs for advertisement will be met from existing budgets.

6 CONSTITUTIONAL CONTEXT

Article or Appendix and paragraph	Referred or delegated power?
Part 3 Annexe 1, paragraph 6	Delegated

7 STATEMENT OF CONFIDENTIALITY

7.1 This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

8 BACKGROUND PAPERS

8.1 The following background papers were used in the preparation of this report:

- Report to the Ilfracombe Harbour Board on 8th May 2018.

The background papers are available for inspection and kept by the author of the report.

9 STATEMENT OF INTERNAL ADVICE

9.1 The author (below) confirms that advice has been taken from all appropriate Councillors and Officers.

Author: Harbour Master, Captain G Carlo-Paat

Date: 21st May 2019