

NORTH DEVON COUNCIL

MINUTE EXTRACT OF THE GOVERNANCE COMMITTEE OF 12TH NOVEMBER 2024

AGENDA ITEM 11 / MINUTE 132

The Committee considered the Letter of Representation, presented by the Director of Resources and Deputy Chief Executive (circulated previously).

The Director of Resources and Deputy Chief Executive explained that:

- The Letter of Representation formally responds from the Council to the External Auditors, the governance arrangements in place and the Authority's responsibilities on the financial statements presented.
- The document sets out the disclosures made to the Auditors regarding estimated figures in relation to the value of assets and liabilities.
- The Authority was unaware of any further risks other than those already disclosed.
- The Letter was presented to the Committee today, in advance of the Full Council meeting taking place on 20th November 2024.
- The Letter was required as part of the final process for the approval of the Statement of Accounts for 2023/2024 and the formal sign off from the external auditors.

RECOMMENDED that the Letter of Representation be approved by Full Council.