

North Devon Crematorium Joint Committee

Report Date: 3rd February 2023

Topic: Crematorium Performance Monitoring Qtr 3 2022/2023

Report by: Treasurer

1. INTRODUCTION

1.1. This report presents the financial performance information for April to December 2022/23.

2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to December 2022/23 be noted.

3. REASONS FOR RECOMMENDATIONS

3.1. To inform Members of the financial performance for April to December 2022/23.

4. REPORT

4.1. A summary of the revenue expenditure and income for the period April to December is shown below together with the original and profiled budgets. Also shown is the projected outturn and projected outturn variance.

	Original Budget 2022/23	Profiled Budget (Apr-Dec)	Actual (Apr-Dec)	Variance (Under) / Over	Projected Outturn	Projected Outturn Variance
	£	£	£	£	£	£
Premises	188,370	141,278	176,051	34,773	249,206	60,836
Transport	750	563	128	(435)	171	(579)
Supplies & Services	215,500	161,625	135,066	(26,559)	214,956	(544)
Support & Employees	332,130	249,098	240,092	(9,006)	326,047	(6,083)
Total Expenditure	736,750	552,564	551,337	(1,227)	790,380	53,630
Fees & Charges	1,163,150	872,364	928,466	56,102	1,219,254	56,104
Sales	85,680	64,260	55,986	(8,274)	74,647	(11,033)
Bank Interest	650	488	2,128	1,640	2,838	2,188
CAMEO*	3,500	2,625	3,883	1,258	3,883	383
Total Income	1,252,980	939,737	990,463	50,726	1,300,622	47,642
Equip Replace Res	100,000	75,000	75,000	0	100,000	0
Distribution NDC	249,740	187,305	187,305	0	249,740	0
Distribution TDC	166,490	124,868	124,868	0	166,490	0
Surplus/(Deficit)	0	0	51,953	51,953	(5,988)	(5,988)

*Crematoria Abatement of Mercury Emissions Organisation

- 4.2. Qtr 2 is showing expenditure £1,227 under the profiled budget and income is £50,726 higher than profiled budget giving a total net variance of £51,953 surplus. The projections for the year are predicting expenditure £65,630 over budget and income £47,642 higher than budget producing a net variance of £5,988 deficit (£33,331 deficit reported Qtr 2).
- 4.3. **Premises** – Spend in Qtr 3 and projected full year are both higher than budget and this is due to the increase utility costs, which has been reported at previous Joint Committee meetings. This is predominantly gas but also electricity costs. We have signed up to a new gas contract which has reduced the ongoing costs but they are still significantly over budget.
- 4.4. **Supplies and Services** – The underspend for Qtr 3 relates to various underspends and the timings of paying some annual invoices.
- 4.5. **Central Support / Employees** – The Qtr 3 underspend relates to a member of staff reducing to part time and the timing of filling a vacancy.
- 4.6. **Income** – Fees and charges are showing increased income, due to the higher number of services. Memorial sales is lower than the budget.
- 4.7. The receipt from CAMEO was £3,883 which is slightly higher than the budgeted £3,500.
- 4.8. If the projected outturn does materialise there will be a small deficit of £5,988. Whilst closing the accounts for 2021/22 £42,461 was placed into a Budget Management Reserve which will be available to fund the deficit.

5. RESOURCE IMPLICATIONS

- 5.1. Reserves & Balances. The current amounts held by the Joint Crematorium Committee and projected balances are:

	Capital Funding Reserve	Equipment Replacement Reserve	Budget Management Reserve	General Reserve
	£	£	£	£
Opening Balance 1 st April 22	384,267	595,480	42,461	100,000
Contribution in year	0	100,000	0	0
2022/23 Revenue Deficit	0	0	(5,988)	0
Closing Balance 31st March 23	384,267	695,480	36,473	100,000



5.2. The Capital Funding Reserve was set up to accumulate funds for capital projects at the Crematorium. The balance will be available for Phase B (Garage/Memorial Hall).

The Equipment Replacement Reserve was set up to build up funds to replace the cremators and filtration equipment at the end of their useful life, and also to provide the funding for hearth replacements and cremator re-lining when required. It is anticipated that there will be sufficient funds available when required but this will be continually monitored.

The Budget Management Reserve was created last year and the funds will be available to help mitigate some of the increased utility costs in 2022/23.

The Working Balance has been maintained at £100,000, which is the level recommended taking into account of the financial risks associated with operating the Crematorium.

6. EQUALITIES ASSESSMENT

6.1. There are no equality implications anticipated as a result of this report. An Equality Impact Assessment has been completed

7. ENVIRONMENTAL ASSESSMENT

7.1. There are not any environmental implications as a result of this report, as the purpose of this report is to update members of the financial activity of the North Devon Crematorium Joint Committee for the 2022/2023 financial year.

8. CONSTITUTIONAL CONTEXT

8.1. The North Devon Council and Torrige District Council Joint Crematorium Committee Agreement.

9. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

10. BACKGROUND PAPERS

None.



11. CORPORATE PRIORITIES

The North Devon Council and Torrige District Council Corporate Priorities have been considered in the drafting of the report.

12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Author Mark Knight Crematorium Accountant; Date 16th January 2023.