



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Georgina Carlo-Paat, Ilfracombe Harbour Master

2. TITLE OF PROPOSED CONTRACT:

Port Safety Ladders for Ilfracombe Harbour

The proposed contract for the above will be between £5,000 and £74,999.99.

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):
Specification – to

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

*(Delete A, B **OR** C as applicable)*

C Supplier with lowest price quote is not suitable and/or higher price quote is more suitable

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER:

Port Safety

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

Port Safety are the only supplier of these GRP safety ladders in the UK and the alternative would be to replace the Harbour ladders with steel ladders or galvanised and although Port Safety ladders are not the cheapest, these ladders are the best design and most durable for maritime conditions and will stand the test of time. The ladders are part of the funding package awarded by the Marine Management Organisation under ENGFaSS2938 and have undergone the MMO procurement process which is consistent with the councils own procurement requirements and the MMO have awarded Port Safety as the supplier of the Harbour Ladders.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

Does the quotation conform to the provided specification? Y

(If no, please provide detail)

Supplier Name: Safety Fabrications

Quotation Price: £118,390.00

Quotation 2:

Does the quotation conform to the provided specification? Y

(If no, please provide detail)

Supplier Name: Port Safety

Quotation Price: £ 61,996.36

Quotation 3:

Does the quotation conform to the provided specification? Y

(If no, please provide detail)

Supplier Name: Access Ladders

Quotation Price: £ 11,732.51

Although Access Ladders meet the specification these are galvanised ladders and as such would need replacing every 3-5 years. The quote does not include

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installation costs, on average each ladder costs £3,000 to replace. A majority of ladders are attached to listed structures and so planning approval is required and those along Quay Wall also require an EA permit each time a ladder is changed. At this time we have the opportunity to replace all ladders under the same planning approval and EA permit at only 25% of the total cost to NDDC with a much higher quality ladder with a 20 year minimum lifespan which will show costs savings in the long term.

(Add more as appropriate)

5. DECISION TO BE MADE BY: Head of Place, Property and Regeneration

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To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Y

7. DECISION TAKER'S COMMENTS: Port Safety ladders offer the best design and are the most durable they have also been through the MMO process. The Access ladders, whilst cheaper are galvanised and will need to be replaced regularly (together with an installation fee) which will result in them being more expensive over time. Port Safety ladders represents the best value in this instance.

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