

Governance Committee Work Programme 2022/23

This work programme provides structure for the Audit Committee to ensure it receives reports and updates at the appropriate meetings throughout the year. It is reviewed and updated at each committee meeting.

North Devon Council Reports and updates:

Dates of forthcoming meetings:	14 Jun 2022	26 Sep 2022	15 Nov 2022	10 Jan 2023	14 Mar 2023
Review of the Committee's Terms of Reference (Legal)					Report Due
Annual Review of the Committee's effectiveness (JT)	Report Due	Report carried over from June 2022 (for 2021/22)			Report Due (for 2022/23)
Half Yearly Report from the Chair of the Governance Committee (KJ).	Report carried over from March 2022	Report Due Sept each year			Report Due March each year
Annual Governance Statement		Report Due			
Statement of Accounts	Report Due	Report carried over from June 2022			
Letter of Representation (JT)		Report Due			
Compensation payments made under delegated powers. (SH)	Report Due	Report carried over from June 2022			
Procedure for the Conduct of Investigations		Report Due			Report Due

Dates of forthcoming meetings:	14 Jun 2022	26 Sep 2022	15 Nov 2022	10 Jan 2023	14 Mar 2023
Update Report for the Investigations Update		Report Due			Report Due
Major changes to Accounting Policies Management procedures to be reported by the Head of Resources					Report Due
Update on Governance Arrangements				Report Due	
Update on Business Continuity (AM)					Report Due (moved from Jan 2023)
Update on Cyber Security (AT)		Report due <i>(as requested at June Committee)</i>			
Audit Recommendation Tracker	Report Due	Report Due	Report Due	Report Due	Report Due
Work Programme	Report Due	Report Due	Report Due	Report Due	Report Due
Review of the Committee System				Report Due <i>(as requested at Nov Committee)</i>	
Extensions to Planning Application Responses (JM to report)				Report Due <i>(as requested at Sept Committee)</i>	
Part B: Corporate Risk Register (AT) (quarterly)	Report Due	Report Due		Report Due	Report Due

Internal Audit Agenda Items:

Dates of forthcoming meetings:	14 Jun 2022	26 Sep 2022	15 Nov 2022	10 Jan 2023	14 Mar 2023
Internal Audit Annual report	Report Due				
Internal Audit Strategy and Plan					Report Due
Internal Audit Charter					March each year
Internal Audit Progress Report	Report Due	Report Due	Report Due	Report Due	Report Due

External Audit Items:

Dates of forthcoming meetings:	14 Jun 2022	26 Sep 2022	15 Nov 2022	10 Jan 2023	14 Mar 2023
External Audit - Fee Letter					
External Audit - Findings Report		Report Due			
External Audit - Annual Audit Report (*previously Letter)					Report carried over from Nov 2022
External Audit - Plan	Report Due				Report Due
External Audit - Progress Report and Sector Update	Report Due	Report Due	Report Due	Report Due	Report Due

Updated 13/12/22