



## **North Devon Council**

Report Date: **5 December 2022**

Topic: **Review of North Devon Council (Off Street Parking Places) Order**

Report by: **Parking Manager**

### **1. INTRODUCTION**

**1.1** Each year the Off Street Parking Order is reviewed to ensure compliance and correctness for use.

**1.2** Each year the conditions and charges have been considered by Strategy & Resources Committee to maintain compliance and suitability.

**1.3** A summary of the current and proposed new charges for the Off Street Parking Order, for both Permits and Pay and Display; is shown in Appendix A.

### **2. RECOMMENDATIONS**

Strategy & Resources Committee to accept the changes requested by parishes and include the amendments together with the amended charges for North Devon Council Car Parks approved on 23 November by Full Council into the Off Street Parking Order.

#### **2.1 Braunton Parish Council**

Strategy & Resources Committee to accept changes to charges and regulations for Caen Street and Chaloners Road car parks and include the amendments into the Off Street Parking Order as described below and shown in Appendix B.

#### **2.2 Combe Martin Parish Council**

Strategy & Resources Committee to accept changes to charges and regulations for Cormelles car park, High Street coach/car park, Holdstone Down, Hollands Park, Kiln car park and The Parade and include the amendments into the Off Street Parking Order as described below and shown in Appendix B.

#### **2.3 Instow Parish Council**

Strategy & Resources Committee to accept changes to charges and regulations for Instow Marine car park and include the amendments into the Off Street Parking Order as described below and shown in Appendix B.

#### **2.4 Lynton & Lynmouth Town Council**

Strategy & Resources Committee to accept changes to charges and regulations for Bottom Meadow car park, Upper Valley of Rocks car park, Cross Street car park, Valley of Rocks car park, Esplanade car park, Lower Lyndale car park, Upper Lyndale car park, Watersmeet car park and Manor Foreshore car park and include



the amendments into the Off Street Parking Order as described below and shown in Appendix B.

## **2.5 South Molton Town Council**

1. Strategy & Resources Committee to accept changes to charges and regulations for South Molton Central car park, Sheep Pen car park, South Molton Coach & Lorry Park and include the amendments into the Off Street Parking Order as described below and shown in Appendix B.
2. South Molton Residents permit to only permit parking in the South Molton Central Car Park for clarification purposes. The permit does not allow customers to park in any of the other car parks in South Molton and managed by North Devon Council.

## **2.6 North Devon Council Car Parks**

At the Full Council meeting on 23 November 2022, Members approved an increase in the level of charges across Off Street Car Parks with effect from 15 March 2023. Strategy & Resources Committee to accept the changes to charges and regulations for North Devon Council car parks and include the amendments into the Off Street Parking Order as described below and shown in Appendix B.

## **3. REASONS FOR RECOMMENDATIONS**

**3.1** To update the Off Street parking Order to reflect current needs of Parish, Town and District Councils following the annual review.

## **4. REPORT**

The report is divided between Parish requests and amendments to the current order for correctness and North Devon Council requests amendments to the current order for correctness.

Terminology used in the main body of text has been reviewed and amended in its entirety to increase customer understanding due to it being a public document.

The Definitions have been reviewed and amended.

The Scale of Charges has been reviewed and amended – both the previous and amended versions have been provided for comparison.



Boundary maps for all car parks listed on the Off-Street Parking Order have been updated. Titles/Deeds have been checked for any changes since last drawing up boundary maps.

## North Devon Council Amendments

Request is made to Strategy & Resources Committee to accept and adopt within the North Devon (Off Street Parking Places) Order the amendments to the scale of charges and regulations for Off Street parking places within the management control of North Devon Council, as follows:

### Barnstaple

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. Addition of half an hour charge in Cattle Market, Bear Street and Queen Street car parks.
3. To accept and adopt the creation of a short stay car park on Silver Street, within the existing Silver Street permit car park. This will potentially create additional income for North Devon Council and utilise the area more efficiently.
4. To accept and adopt the decrease in price for a Silver Street Reserved Permit and Loverings Court Reserved Permit bringing it in line with other reserved permit prices in the vicinity.
5. To accept and adopt the addition of Hardaway Head and Portland Buildings car parks to the existing Barnstaple Long Stay permit. This will create additional income for North Devon Council, give local residents/employees more long stay parking choice and utilise the area more efficiently.
6. To accept and adopt the addition of condition **N10** for Bear Street, Belle Meadow, Bicton Street, Brynsworthy, Castle Quay, Cattle Market, Cattle Market Motorcycle Area, Chivenor Cross, Commercial Road, Congrams Close, Coronation Street, Fairview, Hardaway Head, Litchdon Street, Loverings Court, Magdalene Lawn, Mill Road, Pathfield Lawn, Paiges Lane, Lower Pilton, Lower Pilton reserved, Portland Buildings, Portland Building Reserved, Portmarsh Lane, Mill Road, Queen Street, Queen Street Motorcycle Area, Richmond Walk, Riverfront, Rolle Quay, Rolle Quay Reserved, Rugby Club, Seven Brethren Long Stay, Silver Street, Tarka, Tuly Street, Barnstaple Bus Station, Albert Lane, Museum, Bickington, Millennium Green, Bakery Way, Church Lake, Swimbridge, Fremington car parks as shown in Appendix B, **N10** means 'No sleeping'.
7. To accept and adopt the addition of motorhome parking at North Walk car park. Scale of charge included in Appendix B.

## **Ilfracombe**

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. Addition of half an hour charge in Wilder Road car park.
3. To accept and adopt the addition of condition **N10** for Berrynarbor, Adelaide Terrace, Bicclescombe, Brookdale, Cheyne Beach, Cove, Hele, Jubilee Gardens, Jubilee Gardens Museum, Larkstone Lane, Marine Drive, Oxford Grove, Oxford Grove Reserved, Pier, Quay Head, Sea Front and Wilder Road car parks as shown in Appendix B, **N10** means 'No sleeping'.
4. To accept and adopt the addition of motorhome parking at Hillsborough and Croyde car parks. Scale of charge in Appendix B. Local campsites who allow motorhomes will be consulted as part of the wider public consultation.
5. Ilfracombe Town Council to adopt charges as per Appendix B for Ropery Road car park.

## **Braunton**

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the addition of condition **N10** for Caen Street and Chaloners Road car parks as shown in Appendix B, **N10** means 'No sleeping'.
3. Braunton Parish Council to adopt charges as per Appendix B for Caen Street and Chaloners Road car parks.

## **Combe Martin**

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the addition of condition **N10** for Cormelles car park, High Street coach/car park, Holdstone Down, Hollands Park, Kiln car park and The Parade car parks as shown in Appendix B, **N10** means 'No sleeping'.
3. Combe Martin Parish Council charges as per Appendix B for Kiln and Parade car parks.

## **Instow**

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the addition of condition **N10** for Marine car park as shown in Appendix B, **N10** means 'No sleeping'.
3. Instow Parish Council to adopt charges as per Appendix B for Marine car park.

## Lynton & Lynmouth

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the addition of condition **N10** for Upper Valley of Rocks car park, Cross Street car park, Valley of Rocks car park, Esplanade car park, Lower Lyndale car park, Upper Lyndale car park, Watersmeet car park and Manor Foreshore car park and The Parade car parks as shown in Appendix B, **N10** means 'No sleeping'.
3. To accept and adopt the addition of motorhome parking at Bottom Meadow car park. Scale of charge in Appendix B. Local campsites who allow motorhomes will be consulted as part of the wider public consultation.
4. Lynton Town Council to accept charges as shown in Appendix B for NDC car parks (under Agency), Manor Foreshore, Upper Valley of the Rocks and Valley of the Rocks.

## South Molton

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the change to South Molton Resident Permit. The permit allows permit holders to park within the South Molton Central car park only. The permit does not allow customers to park in any of the other car parks in South Molton and managed by North Devon Council.
3. To accept and adopt the addition of condition **N10** for Sheep Pen car park, Central car park, Lorry Wash, New Road, Southley Road, East Street or Pannier Market car parks as shown in Appendix B, **N10** means 'No sleeping'.
4. No changes to charging in South Molton Town Council owned car parks.

## Mortehoe

1. To accept and adopt the changes to the terminology, definitions and scale of charges as shown in Appendix B.
2. To accept and adopt the addition of condition **N10** for Mortehoe and Mortehoe Residents car parks as shown in Appendix B, **N10** means 'No sleeping'.
3. To accept and adopt the addition of motorhome parking at Mortehoe car park. Scale of charge in Appendix B. Local campsites who allow motorhomes will be consulted as part of the wider public consultation.
4. Mortehoe Parish Council to accept change to charges for Marine Drive, Woolacombe and Mortehoe Residents car park

## **5. RESOURCE IMPLICATIONS**

- 5.1. Since charges were last reviewed the additional costs the Council has incurred over the past six years amounts to almost £1.3million. The annual running costs of Car Parks has increased by over £400,000 compared to 2016-17 when the charges were last increased.
- 5.2. The Council were aware of these increased running costs over the past few years and there were plans to increase charges incrementally to cover the additional costs being seen and these were planned during the years of 2020-21; 2021-22 and 2022-23. However, during the Covid-19 pandemic and subsequent impacts upon local businesses (both town centre and coastal businesses) the Council decided to hold off increasing the charges to protect and enable the recovery from the pandemic. The Council managed to absorb the additional budgetary cost for these last few years but this is not sustainable into the longer term.
- 5.3. The changes to Barnstaple, Ilfracombe, Braunton, Combe Martin, Instow, Lynton & Lynmouth, South Molton and Morteohoe car parks will increase revenue for NDC, offset the above mentioned increased running costs and utilise the car park areas more efficiently.

## **6. EQUALITIES ASSESSMENT**

- 6.1. There are no equalities implications anticipated as a result of this report.

## **7. ENVIRONMENTAL ASSESSMENT**

- 7.1. None

## **8. CORPORATE PRIORITIES**

- 8.1. What impact, positive or negative, does the subject of this report have on:

- 8.1.1. The commercialisation agenda:

The changes to Barnstaple, Ilfracombe, Braunton, Combe Martin, Instow, Lynton & Lynmouth, South Molton and Morteohoe charges and car parks will increase revenue for NDC, offset the above mentioned increased running costs and utilise the car park areas more efficiently. The creation of a short stay car park on Silver Street, within the existing Silver Street permit car park will deliver more choice for users. The addition of Hardaway Head and Portland Buildings to the long stay permits will increase income from long stay permit sales.

- 8.1.2. Improving customer focus:

The decrease in price for a Silver Street and Loverings Court Reserved Permits, bringing it in line with other reserved permit prices in the vicinity will give customers more choice and affordability. The addition of Hardaway Head and Portland



Buildings to the Long Stay permit increases the choice, capacity and value of Barnstaple Town Centre Car Parks.

### 8.1.3. Regeneration or economic development

More choice for businesses/employees with the decrease in price of Silver Street and Loverings Court permits and the addition of Hardaway Head and Portland Buildings to the Long Stay Permits. The introduction of a new 30 minute charge at Bear Street, Cattle Market, Queen Street and Wilder Road car parks allows more flexibility for users who may need short visits to our town centres.

## 9. CONSTITUTIONAL CONTEXT

9.1. Article of Part 3 Annexe 1 paragraph: 1

9.2. Delegated power

## 10. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

## 11. BACKGROUND PAPERS

- (a) North Devon (Off Street Parking Places) Order 2019
- (b) North Devon (Off Street Parking Places) (Amendment) Order 2019
- (c) North Devon (Off Street Parking Places) (Amendment) Order 2021
- (d) North Devon (Off Street Parking Places) (Modification) Order 2021

## 12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers.

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Author: Emma Collett

Date: 25<sup>th</sup> November 2022

Appendix A - Attached summary of current and proposed new charges

Appendix B – Attached full copy of North Devon Council (Off Street Parking Places) Order 2023