

HARBOUR BOARD MEETING: 15th November 2022

Quarterly Designated Person Port Marine Safety Code Audit Report – Ilfracombe & Lynmouth Harbours

Ilfracombe - 6th October 2022 Captain Georgina Carlo-Paat (Harbour Master)
Jon Triggs (Director of Resources & Deputy Chief Executive)
Tara Jenkins (Senior Engineer)
Trevor Hill (Larkstone Hub Support Officer)
Pamela Charles (H&S Adviser)

Lynmouth - 6th October 2022 Captain Georgina Carlo-Paat (Harbour Master)
Jon Triggs (Director of Resources & Deputy Chief Executive)
Kevin Harris (Lynton & Lynmouth Town Council, Town Clerk)
Tara Jenkins (Senior Engineer)
Pamela Charles (H&S Adviser)

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Harbour Board of the outcome of the quarterly audits.
- 1.2 The quarterly audits are carried out to fulfil the responsibility placed upon the Designated Person (DP) to ensure the Marine Safety Management System is working correctly in compliance of the Port Marine Safety Code.

2. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- ILFRACOMBE

- 2.1 New composite handrails had been installed along the edges of the steps on Old Quay Head
- 2.2 The Harbour Master has obtained costings for the installation of the remaining new electrical conduit on the Cove. Works should be completed by Jan 2023.
- 2.4 Maritime and Coastguard Agency have now approved the Oil Spill Contingency Plan, which will be implemented until the next review is due in 2027.
- 2.5 The lower Leading Light that was relocated due to the Watersports Centre build work has now been returned to its original position. The characteristics have been surveyed and remain unchanged.

3. RISK MANAGEMENT- ILFRACOMBE

- 3.1 An internal audit of the following topics was carried out this quarter.
One minor non-conformity of applicable aspects as below:
 - (i) Legislation, (Acts, Harbour Revision Orders, Byelaws) and Directions,
 - (ii) Conservancy (survey, dredging) - *Harbour Master to provide latest survey information to UK Hydrographic Office*
 - (iii) Duty Holder and DP Function

(iv) Competency and Training

- 3.2 New composite handrails still to be fitted along RNLI steps. Work to be carried out in 2023.
- 3.4 Although the catchment netting fitted to Stone Bench to pin back the bulging stonework is holding well, there is some evidence of further movement and also cracks in the stone wall adjacent to the netted area. The Senior Engineer will arrange to obtain a quote for the remedial works that are required.
- 3.3 A vertical crack has appeared in the end wall of Old Quay Head. The Senior Engineer will arrange for a survey to be carried out to determine the cause and provide options for repair.
- 3.4 Work to the top rails along the wall on Quay Road and installation of new mooring rings for visiting boats to use is still outstanding funding not having been secured. The paperwork required by the Environment Agency has been completed, submitted and accepted

4. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- LYNMOUTH

- 4.1 A new composite handrail had been installed on the wall of the slipway.
- 4.2 Remedial work to the quoins along the top edge of the slipway wall was in the process of being carried out at the time of the inspection.
- 4.3 The new composite hand rail on the slipway has been installed and the rail for the steps will be fitted imminently.
- 4.4. A member of the public raised an issue of health and safety regarding the mooring pegs along the concreted edge of the causeway, citing them as a trip hazard, particularly to children using the causeway. Following a risk assessment of these pegs, they are not deemed to be any more of a trip hazard than anywhere else along the causeway. The pegs are placed very near to the edge of the causeway, where it would be unadvisable to walk as there is a sizeable drop, from this edge, on to the beach below. The causeway surface is generally uneven, made up of rocks and concrete and the beach is covered with rocks and pebbles of varying sizes. Walking along the causeway or over the beach should be done only with care. The cost of removing the mooring pegs would be disproportionate to any safety benefit gained.

5. RISK MANAGEMENT – LYNMOUTH

- 5.1 An internal audit of the following topics was carried out this quarter, although many do not apply, given the current non-statutory status of the harbour. The Ilfracombe Harbour Master is currently reviewing the Lynmouth Marine Safety Management System.
- (i) Legislation, (Acts, Harbour Revision Orders, Byelaws) and Directions,
 - (ii) Conservancy (survey, dredging) - *Harbour Master to provide latest survey information to UK Hydrographic Office*
 - (iii) Duty Holder and DP Function
 - (iv) Competency and Training
- 5.2 Two mooring balls on the Harbour Arm still require painting white to highlight their positions and prevent trip hazards.

- 5.3 New composite poles for the new Aid to Navigation lights have been purchased and are in storage. The poles will be installed once the new solar powered lights have been procured.
- 5.4 Devon County Council have completed repairs to the May Bridge.
- 5.5 The Ilfracombe Harbour Master is reviewing the Marine Safety Management System.

6. CONCLUSIONS

- 6.1 Health and Safety at Ilfracombe Harbour continues to be proactively managed by the Harbour Master, with works on site being completed and no new safety concerns arising at this audit.
- 6.2 It remains difficult to audit Lynmouth harbour whilst its status as a Statutory Harbour Authority is still not formal, however there is good progress in completing the on-site works that have been of concern.

Pamela Charles
H&S Adviser
Oct 2022