

HARBOUR BOARD MEETING: 9th August 2022

Quarterly Designated Person Port Marine Safety Code Audit Report – Ilfracombe & Lynmouth Harbours

Ilfracombe - 14th July 2022	Captain Georgina Carlo-Paat (Harbour Master) Jon Triggs (Director of Resources & Deputy Chief Executive) Tara Jenkins (Senior Engineer) Pamela Charles (H&S Adviser)
Lynmouth - 14th July 2022	Captain Georgina Carlo-Paat (Harbour Master) Jon Triggs (Director of Resources & Deputy Chief Executive) Kevin Harris (Lynton & Lynmouth Town Council, Town Clerk) Debi Milnes (Lynton & Lynmouth Town Council, Finance Officer) Tara Jenkins (Senior Engineer) Pamela Charles (H&S Adviser)

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Harbour Board of the outcome of the quarterly audits.
- 1.2 The quarterly audits are carried out to fulfil the responsibility placed upon the Designated Person (DP) to ensure the Marine Safety Management System is working correctly in compliance of the Port Marine Safety Code.

2. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- ILFRACOMBE

- 2.1 Harbour Master has obtained quotes and is in the process of arranging works to be procured for the new composite handrails for the steps on Old Quay Head and RNLI steps.
- 2.2 Harbour Master has obtained costings for the installation of the remaining new electrical conduit on the Cove. Works are being planned in advance of Winter 2022.
- 2.3 An Ecology survey has been carried out in respect of the fencing to be installed along Marine Drive, below the cliff face, to prevent public access close to the cliff face. Works are being programme for after “nesting”
- 2.4 Ambipar have rewritten the Oil Spill Contingency Plan which has been circulated to consultees. Natural England and the Environment Agency have approved the plan and final approval is awaited from the Maritime and Coastguard Agency.
- 2.5 Catchment netting was fitted to Stone Bench to pin back the bulging stonework. This is holding well but there is evidence that the stonework has moved further out, since the netting was fitted.

3. RISK MANAGEMENT- ILFRACOMBE

3.1 An internal audit of the following topics was carried out this quarter: No non-conformities of applicable aspects were found during the audit.

- (i) Marine Safety Management System
- (ii) Marine Emergency Plan Emergency Planning (OPRC/Site Emergency)
- (iii) AtoN,
- (iv) Wrecks

3.2 Handrails still to be fitted (as per item 2.1 above)

3.3 Work to the top rails along the wall on Quay Road and installation of new mooring rings for visiting boats to use is still outstanding although Harbour Master is completing the paperwork required by the Environment Agency in advance of these works.

4. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- LYNMOUTH

4.1 Harbour Master has obtained quotes and is in the process of arranging works to be procured for the new composite handrails required.

4.2 Remedial work to the quoins along the top edge of the slipway wall and the quoins on the inside wall of the Harbour Arm, are programmed to begin in Autumn 2022.

4.3 A survey of mooring ropes and ladders has been carried out to identify where fourteen new mooring rings will be installed on the roadside of the harbour to prevent boat operators mooring in such a way that their ropes pass across the access ladders. Harbour Users have been involved in the decision as to where the rings will be installed.

4.4 The damaged steps on the left hand side of the slipway have been blocked permanently to prevent access.

4.5 All boat users have now inspected and checked the condition of their own mooring chains and have upgraded them where it was required. Harbour User group discussed the proposal that the boat owners would be responsible for their own mooring chains and this will become a condition of the Mooring Licence.

5. RISK MANAGEMENT – LYNMOUTH

5.1 An internal audit of the following topics was carried out this quarter, although many do not apply, given the current non-statutory status of the harbour. Some recommendations were made with regards to the Marine Safety Management System

- (i) Marine Safety Management System
- (ii) Marine Emergency Plan Emergency Planning (OPRC/Site Emergency)
- (iii) AtoN,
- (iv) Wrecks

5.2 Two mooring balls on the Harbour Arm require painting white to highlight their positions and prevent trip hazards.

5.3 New composite hand rails have not yet been installed although quotes have now been obtained (as per item 4.1 above)

5.4 New composite poles for the new Aid to Navigation lights to be installed.

5.5 Devon County Council have not confirmed that maintenance of the May Bridge falls under their responsibility, however they have agreed to repair the railings.

6. CONCLUSIONS

6.1 Health and Safety at Ilfracombe Harbour continues to be proactively managed by the Harbour Master.

6.2 It remains difficult to audit Lynmouth harbour whilst its status as a Statutory Harbour Authority is still not formal.

Pamela Charles
H&S Adviser
July 2022