

Friday 10th June 2022

Crematorium Matters – Manager’s Report

Covid Crisis Update

Aspen chapel is now in use. No other active measures are in use other than signage/hand gel provision. Item will be deleted from next report unless significant changes implemented.

Staffing Matters

Bereavement Administrator - not appointed following interviews, to be re-advertised.

Lead Gardener – temporarily become part-time (3-day) role. Some of savings will be used to ‘buy-in’ extra help during peak workload periods.

Metals Recycling Charity Award

Families in Grief have been nominated for the next award (July).

All ‘reserve list previous charities’, previously on the award rota, have been written to seeking re-application strongly evidencing their bereavement support.

The current rota is shown below:

**North Devon Hospice
Cruse
Children’s Hospice SW
Families in Grief**

Cremation Figures

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
April	161	125	139	163	117	150	121	174	124	133
May	117	135	118	126	138	136	137	136	103	146
June	102	123	143	125	129	127	127	126	110	
July	121	106	111	126	142	133	128	136	123	
Aug	117	100	109	114	120	106	118	118	116	
Sept	107	122	127	121	127	106	114	121	131	
Oct	98	125	140	127	137	132	129	120	119	
Nov	96	120	108	157	135	127	115	149	131	
Dec	98	120	128	123	131	119	113	141	128	
Jan	164	142	131	158	182	169	147	176	140	
Feb	116	154	136	137	175	143	133	136	123	
Mar	127	157	151	162	164	145	143	141	159	
Total	1424	1529	1541	1639	1697	1593	1525	1674	1507	

Garden Improvements

- Rowan Exit Sails: Sails received, awaiting installation.
- Garden Pond: Works complete.

Larkbear Development – Traffic Management

Matter referred back for consultation as change agreed on following manager's representations considered too significant to be implemented without.

Phase B Works (Garage Store/Memorial Room)

Tender is being produced by the appointed consultants.

Medical Referee

The Government has stated that it hopes to introduce the Medical Examiner role in April 2023 removing the crematorium funded Medical Referee role (£18.50 per cremation).

This will:

- Remove the role of Medical Referee except for an unspecified transition period from April 2023.
- Require a new process to authorise cremations (previously Medical Referee role) to ensure application is lawful. Likely to become a Crematorium Registrar (manager) role.
- Bring financial savings (cost of Medical Referees approx. £29,000 per annum), subject to any additional payments for the transferred authorisation responsibility.
- Simplify and speed the application for cremation process (no medical forms to submit/check).
- Simplify the process of digitally storing cremation applications for 15 years rather than paper storage.