



## **North Devon Council**

Report Date: 25<sup>th</sup> February 2022

Topic: Review of Terms of Reference for the Governance Committee

Report by: Simon Fuller, Senior Solicitor and Monitoring Officer

### **1. INTRODUCTION**

1.1. The Governance Committee is required to annually review the terms of reference under which it operates.

### **2. RECOMMENDATIONS**

2.1. That Governance Committee make no changes to the terms of reference as set out in the Council's Constitution.

### **3. REASONS FOR RECOMMENDATIONS**

3.1. The terms of reference of the Governance Committee are considered to be sufficient and do not require alteration at this time.

### **4. REPORT**

4.1. The current terms are included with this report as an appendix.

4.2. It is considered that the Governance Committee's role and responsibilities as set out in the Constitution are still relevant, appropriate and reflect the function of this Committee.

### **5. RESOURCE IMPLICATIONS**

5.1. There are no resource implications.

### **6. EQUALITIES ASSESSMENT**

6.1. An Equality Impact Assessment has not been completed as no equality issues are affected.

### **7. ENVIRONMENTAL ASSESSMENT**

7.1. There are no environmental implications of this report.

### **8. CORPORATE PRIORITIES**

8.1. Since the recommendation is to maintain the current position as regards this Committee there is no implications of this report on the Corporate Priorities.

### **9. CONSTITUTIONAL CONTEXT**

9.1. Article of Part 3 Annexe 1 paragraph: 5

9.2. Referred or delegated power? Referred



**10. STATEMENT OF CONFIDENTIALITY**

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

**11. BACKGROUND PAPERS**

The following background papers were used in the preparation of this report: (The background papers are available for inspection and kept by the author of the report).

North Devon District Council’s Constitution

**12. STATEMENT OF INTERNAL ADVICE**

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Simon Fuller, Senior Solicitor and Monitoring Officer

**APPENDIX  
CURRENT TERMS OF REFERENCE**

**GOVERNANCE COMMITTEE**

Number of Members	Special Requirements	Quorum	Notes
9	<p>Membership of the Committee cannot include Strategy and Resources Members.</p> <p>Members of the Committee must be trained prior to sitting on the Committee (NOTE: Failure to attend the required training will result in exclusion from sitting on the Committee)</p>	3 – Provided at least two political groups are represented	The role of the Committee is to promote good behaviour amongst Councillors and to ensure that all business conducted by the Council is carried out within the law, in accordance with the Constitution and also in accordance with statutory Codes. It is also to promote improvement in governance issues

- (a) Audit functions including receiving and considering reports and making recommendations on them
- (b) Risk management and corporate governance including considering reports from the Local Government Ombudsman.
- (c) Reviewing the annual statement of accounts
- (d) Standards function including dealing with complaints regarding Councillor conduct and the imposition of sanctions.
- (e) Electoral matters including Community Governance Reviews



- (f) Human Resources and Personnel matters including pensions issues
- (g) To hear any appeal in respect of any grievance or disciplinary decision taken by officers