

HARBOUR BOARD MEETING: 10th August 2021

Quarterly Designated Person Port Marine Safety Code Audit Report – Ilfracombe & Lynmouth Harbours

Ilfracombe - 13th July 2021- **Captain Georgina Carlo-Paat (Harbour Master)**
Jon Triggs, (Designated Person)
Mark Roberts (Engineer),
Pamela Charles (H&S Adviser)

Lynmouth - 13th July 2021 - **Kevin Harris (Town Clerk),**
Captain Georgina Carlo-Paat (Harbour Master),
Jon Triggs, (Designated Person)
Mark Roberts (Engineer),
Pamela Charles (H&S Adviser),

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Harbour Board of the outcome of the quarterly audits.
- 1.2 The quarterly audits are carried out to fulfil the responsibility placed upon the Designated Person (DP) to ensure the Marine Safety Management System is working correctly in compliance of the Port Marine Safety Code.

2. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- ILFRACOMBE

- 2.2 Unannounced Inspection of the relocated lower leading light, (Water Sports Centre work), carried out by Trinity House under the Merchant Shipping Act 1995, Section 198(1) found everything to be in order.
- 2.3 New composite handrail now installed on inner and outer steps of Old Quay Head.
- 2.4 Retention netting on Cove, above and adjacent to Fishermen's sheds passed inspection.
- 2.5 One new electrical conduit had been installed on Old Quay Head.
- 2.6 New CCTV cameras and Tannoy system have been fitted on the Harbour.
- 2.7 A ladder on Quay Road had been displaced from the wall by a visiting boat. This has been repaired.
- 2.8 A lamppost at the end of the Second Landing has been replaced with one that has a removable top part, to allow boats to be lifted in and out at this point, without the risk of damaging the lamp post.

3. RISK MANAGEMENT- ILFRACOMBE

- 3.1 An internal audit of the following topics was carried out this quarter:
 - (i) Marine Safety Management System – no non conformities
 - (ii) Aids to Navigation - no non conformities
 - (iii) Wrecks - no non conformities

- 3.2 Bulge in wall and missing pointing on Stone Bench will require monitoring for possible future remedial work, although it is noted that the condition had not worsened.
- 3.3 New composite handrail to be fitted to steps on end of Old Quay Head after Boats Out this year.
- 3.4 Installation of remaining two new electrical conduits on Old Quay Head, work is still outstanding.
- 3.5 Damaged fender on the Cove, back plate needs realigning. The fender is not unsafe to use but this work needs to be carried out.
- 3.6 Crack along East Face, but no records to show what this part of the Harbour was constructed from. To be monitored.
- 3.6 The top rails along the wall on Quay Road are to be removed and mooring rings to be installed for visiting boats to use.
- 3.7 For the safety of persons using Quay Road, it is intended to go out to Consultation on removal of the benches and levelling up of the wall along Quay Road.
- 3.8 Harbour Master advised that removal of Trade waste is not always happening when the contract states it will, leading to overflowing receptacles. One receptacle with a missing lid and dangerous sharp edges is to be removed.
- 3.9 Harbour Master and Deputy Harbour Master are dealing with an increasing number of health and safety issues involving dangerous activities within the harbour, for example people jumping of landings and Old Quay Head and climbing up Verity. This can be very time consuming and takes the Masters off their other duties, particularly when they are lone working for four days a week.

4. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- LYNMOUTH

- 4.1 A survey of the Causeway had been completed, however the contractor's survey vessel sank and the information gathered has yet to be retrieved from the sunken vessel.
- 4.2 Quotes had been obtained for a new pole to the Aid to Navigation light on the sea end of the Harbour Arm, which appears to be corroded and requires replacing. Price for a Composite pole is more favourable than for a Steel Carbon pole.

5. RISK MANAGEMENT – LYNMOUTH

- 5.1 An internal audit of the following topics was carried out this quarter:
 - (i) Marine Safety Management System – minor non conformities
 - (ii) Aids to Navigation – no non conformities
 - (iii) Wrecks – no non conformities

It should be noted that due to the current status of Lynmouth with no statutory responsibilities, powers or limits of jurisdiction most of the audit matters do not apply.

- 5.2 Awaiting results of the Causeway survey in order to determine future works required.
- 5.3 Remedial works to the lower steps (opposite The Rising Sun) off the slipway down into harbour are still pending. It is intended to carry out the works at the end of the summer and before the cold weather sets in.
- 5.4 Remedial works required to the quoins along the top edge of the slip way wall are still pending, although it is noted that their condition had not worsened. These works will require scaffolding to be erected as for item 5.5 which will be a difficult task.
- 5.5 Pointing has opened up along the quoins on the inside wall of the Harbour Arm and will require remedial works. Still pending, although it is noted that the condition had not worsened
- 5.6 Additional mooring rings have been identified as being required. Previously one of the moorings being used had the line secured across the steps to the hand rail on the wall side of steps on the Harbour Arm and whilst this had now been prevented, mooring lines were now being secured to the railings on the far side of the walk way, causing a trip hazard.
- 5.7 The worn white line requires repainting at the top of the slipway. Still outstanding, should be completed when car park markings are repainted
- 5.8 It was noted that the railings to The May Bridge, just beyond the Harbour jurisdiction were badly corroded and in a poor state of repair. Devon County Council (DCC) undertook a survey of this and other footbridges across the river in 2020, but no work has yet been carried out. It was agreed that the Health and Safety Adviser would make contact with DCC to report Lynton & Lynmouth Town Council's health and safety concerns, and requesting that they take appropriate action. DCC state that currently there is no designated highway or public right of way over the bridge and the ownership of the bridge is currently unknown. DCC have responded to the effect that they are looking at a temporary solution to strengthen the parapets to allow the bridge to remain in service and will action this as soon as possible.

6. CONCLUSIONS

- 6.1 Health and Safety at Ilfracombe Harbour continues to be proactively managed by the Harbour Master. A number of matters have been resolved since the last audit.
- 6.2 Health & Safety at Lynmouth is being proactively managed by the Town Clerk. Matters have been dealt with since the last audit. It remains difficult to audit the harbour whilst its legal status is still under review and resolving this matter is ongoing.

Pamela Charles
H&S Adviser
July 2021