

Governance Committee Work Programme 2021/22

This work programme provides structure for the Audit Committee to ensure it receives reports and updates at the appropriate meetings throughout the year. It is reviewed and updated at each committee meeting.

North Devon Council Reports and updates:

Dates of forthcoming meetings:	8 Jun 2021	27 Sep 2021	16 Nov 2021	4 Jan 2022	8 Mar 2022
Review of the Committee's Terms of Reference (TB)					Report Due
Annual Review of the Committee's effectiveness (JT)	Report Due				Report Due
Half Yearly Report from the Chair of the Governance Committee (KJ).		Report Due Sept each year			Report Due March each year
Annual Governance Statement		Report Due			
Statement of Accounts	Report Due-moved to Sept	Report Due			
Letter of Representation (JT)		Report Due			
Compensation payments made under delegated powers. (CH)	Report Due				
Procedure for the Conduct of Investigations	Report Due				
Investigations Update		Report Due			Report Due

Dates of forthcoming meetings:	8 Jun 2021	27 Sep 2021	16 Nov 2021	4 Jan 2022	8 Mar 2022
Part B: Corporate Risk Register (SH)		Report Due			Report Due
Major changes to Accounting Policies Management procedures to be reported by the Head of Resources					Report Due
Update on Governance Arrangements				Report Due	
Update on Business Continuity				Report Due	
Audit Recommendation Tracker	Report Due	Report Due	Report Due	Report Due	Report Due
Work Programme	Report Due	Report Due	Report Due	Report Due	Report Due

Internal Audit Agenda Items:

Dates of forthcoming meetings:	8 Jun 2021	27 Sep 2021	16 Nov 2021	4 Jan 2022	8 Mar 2022
Internal Audit Annual report	Report Due				
Internal Audit Strategy and Plan					Report Due
Internal Audit Charter					March each year
Internal Audit Progress Report	Report Due	Report Due	Report Due	Report Due	Report Due

Dates of forthcoming meetings:	8 Jun 2021	27 Sep 2021	16 Nov 2021	4 Jan 2022	8 Mar 2022

External Audit Items:

Dates of forthcoming meetings:	8 Jun 2021	29 Sep 2021	16 Nov 2021	4 Jan 2022	8 Mar 2022
External Audit - Fee Letter					
External Audit - Findings Report		Report Due			
External Audit - Annual Audit Report (*previously Letter)			Report Due		
External Audit - Plan	Report Due				Report Due
External Audit - Progress Report and Sector Update	Report Due	Report Due	Report Due	Report Due	Report Due

Updated 23/2/21