

HARBOUR BOARD MEETING: 4th May 2021

Quarterly Designated Person Port Marine Safety Code Audit Report – Ilfracombe & Lynmouth Harbours

Ilfracombe - 6th April 2021- **Captain Georgina Carlo-Paat (Harbour Master)**
Jon Triggs, (Designated Person)
Mark Roberts (Engineer),
Pamela Charles (H&S Adviser)

Lynmouth - 6th April 2021 - **Kevin Harris (Town Clerk),**
Captain Georgina Carlo-Paat (Harbour Master),
Jon Triggs, (Designated Person)
Mark Roberts (Engineer),
Pamela Charles (H&S Adviser),

1. PURPOSE OF REPORT

- 1.1 To advise Members of the Harbour Board of the outcome of the quarterly audits.
- 1.2 The quarterly audits are carried out to fulfil the responsibility placed upon the Designated Person (DP) to ensure the Marine Safety Management System is working correctly in compliance of the Port Marine Safety Code.

2. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- ILFRACOMBE

- 2.1 Boats in safely as planned on 1st and 2nd April.
- 2.2 Inspection of the Aids to Navigation carried out by Trinity House under the Merchant Shipping Act, 1995, Section 198(1) on 22/02/2021 found everything to be in good and efficient order.
- 2.3 Work completed on new Fenders on the First Landing.
- 2.4 Work completed to remove the top and bottom chains and replacement of new wall chains along Quay Wall.
- 2.5 Planning Permission has been applied for to replace the existing ladders along Quay Wall, with new ladders.
- 2.6 Work completed to fit new self-closing gates to close off Stone Bench and Second Landing, to prevent unauthorised access to the public.
- 2.7 Vegetation on Cove, above and adjacent to Fishermen's sheds has been cleared and retention netting being inspected.

3. RISK MANAGEMENT- ILFRACOMBE

- 3.1 An internal audit of the following topics was carried out this quarter.
 - (i) Consultation & Consensus
 - (ii) Enforcement
 - (iii) Open Port duty & Setting Dues

No non conformities were found.

- 3.2 Bulge in wall and missing pointing on Stone Bench will require monitoring for possible future remedial work.
- 3.3 Inner steps on Old Quay Head- work is still outstanding regarding the new handrail. This is due to difficulties in finding the correct type of composite and a company that can do the work.
- 3.4 Installation of remaining three new electrical conduits on Old Quay Head, work is still on hold until Maritime and Fisheries Funding becomes available. Funding has however been made available for the installation on 19th April of new CCTV cameras and Tannoy system for the Harbour.
- 3.5 Fender work on Cove is still outstanding but planned.
- 3.6 Survey and plan of the Harbour to be carried out to identify the position of all the ground chains.

4. ACTIONS COMPLETED FROM PREVIOUS INSPECTIONS- LYNMOUTH

- 4.1 Work to fit a galvanised hand rail to the wall by the steps (opposite The Rising Sun), off the slipway down into harbour has been completed.

5. RISK MANAGEMENT – LYNMOUTH

- 5.1 An internal audit of the following topics was carried out this quarter:

- (i) Consultation & Consensus
- (ii) Enforcement
- (iii) Open Port duty & Setting Dues

It should be noted that due to the current status of Lynmouth with no statutory responsibilities, powers or limits of jurisdiction most of the audit matters do not apply.

- 5.2 The Causeway had been badly damaged by storms in February. Any immediate danger from the rocks and broken areas has been dealt with, however some works will be required to make the Causeway safe in the short term and thought given to its longer term, future maintenance.
- 5.3 Remedial works to the lower steps (opposite The Rising Sun) off the slipway down into harbour are still pending. There has still been no opportunity (weather/tides) to carry out any work this winter.
- 5.4 Remedial works required to the quoins along the top edge of the slip way wall are still pending. (No opportunity as for item 5.3), although it is noted that their condition still had not worsened.
- 5.5 An additional mooring ring was identified as being required, as currently one of the moorings being used has the line secured across the steps to the hand rail on the wall side of steps on the Harbour Arm.
- 5.6 The worn white line requires repainting at the top of the slipway.
- 5.7 Pointing has opened up along the quoins on the inside wall of the Harbour Arm and will require remedial works.

5.8 The pole to the Aid to Navigation light on the sea end of the Harbour Arm, appears to be corroded and requires replacing.

6. CONCLUSIONS

6.1 Health and Safety at Ilfracombe Harbour continues to be proactively managed by the Harbour Master. A number of matters have been resolved since the last audit.

6.2 Health & Safety at Lynmouth is being proactively managed by the Town Clerk. Matters have been dealt with since the last audit. It remains difficult to audit the harbour whilst its legal status is still under review and resolving this matter is ongoing.

Pamela Charles
H&S Adviser
April 2021