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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

STRATEGY AND RESOURCES COMMITTEE

A meeting of the Strategy and Resources Committee will be held in the Barum Room - Brynsworthy on **MONDAY, 7TH APRIL, 2025 at 10.00 am.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. For meetings held at Brynsworthy only, you can join the meeting virtually via Microsoft Teams. There are also limited spaces to attend the meeting in person. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting. Taking part in meetings (northdevon.gov.uk)

Members of the Strategy and Resources Committee Councillor Clayton (Chair)

Councillors Bell, Crabb, Hunt, D Knight, R Knight, Lane, C Leaver, P Leaver, Maskell, Milton, Prowse and Wilkinson

AGENDA

1. Apologies for absence
2. To approve as a correct record the minutes of the meeting held on 3 March 2025 (Pages 5 - 10)
(attached).
3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency.
4. Declarations of Interests.

Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called. A declaration of interest under the Code of Conduct will be a Disclosable Pecuniary Interest, an Other Registrable Interest or a Non-Registrable Interest. If the item directly relates to your interest you must declare the interest and leave the room for the item, save in the case of Other Registrable Interests or Non-Registrable Interests where you may first speak on the item as a member of the public if provision has been made for the public to speak. If the matter does not directly relate to your interest but still affects it then you must consider whether you are affected to a greater extent than most people and whether a reasonable

person would consider your judgement to be clouded, if you are then you must leave the room for the item (although you may speak as a member of the public if provision has been made for the public to speak) or, if you are not, then you can declare the interest but still take part).

5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

6. **Approval and release of S106 Public Open Space Funds - Chulmleigh** (Pages 11 - 18)
Report by Parks, Leisure and Public Open Space Officer (attached).
7. **Household Fund update** (Pages 19 - 20)
Report by Head of Customer Focus (attached).
8. **North Devon Council Off-Street (Parking Places) Order 2025 - Amendment** (Pages 21 - 38)
Report by Parking Manager (attached).
9. **Urgent Decision taken by the Chief Executive (attached)** (Pages 39 - 40)
To note the urgent decision taken by the Chief Executive in accordance with paragraph 3.45, Annexe 2, Part 3 of the Constitution.
 - Homes for Ukraine Top Up Thank You Payments for Hosts, February 2025.

PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

28.03.25



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. Members of the public that attend meetings must be aware that these meetings are open to the public and so therefore both individuals and the Council itself have the right to record the meeting. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chair of the meeting will make sure any request not to be filmed is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person recording should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be filmed. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be filmed must advise the Chair at the earliest opportunity to allow them to be directed to an area in the room where they will not be caught on camera. Subject to paragraphs 1, 2 and 3 above, audio recordings shall be permitted at all times during public meetings.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email memberservices@northdevon.gov.uk or the Communications Team on **01271 388278**, email communications@northdevon.gov.uk.

North Devon Council offices at Brynsworthy, the full address is:
Brynsworthy Environment Centre (BEC), Roundswell,
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.

All public meetings held at Brynsworthy Environment Centre are held on the ground floor and are accessible through the main entrance to the building or via a ramp located adjacent to the main entrance



NORTH DEVON COUNCIL

Minutes of a meeting of Strategy and Resources Committee held at Barum Room - Brynsworthy on Monday, 3rd March, 2025 at 10.00 am.

PRESENT: Members:

Councillor Clayton (Chair).

Councillors Bell, Hunt, D Knight, R Knight, Lane, C Leaver, P Leaver, Maskell, Milton, Prowse and Wilkinson.

Officers:

Chief Executive, Head of Environmental Enhancement, Head of Customer Focus, Head of Programme Management and Performance, Sustainability and Climate Officer, Environmental Health Manager and Senior Solicitor and Monitoring Officer.

111. APOLOGIES FOR ABSENCE

There were no apologies for absence received.

112. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 3 FEBRUARY 2025

RESOLVED that the minutes of the meeting held on 3 February 2025 (circulated previously) be approved as a correct record and signed by the Chair.

113. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED BY THE MEETING AS A MATTER OF URGENCY.

There were no items brought forward, which in the opinion of the Chair, should be considered by the meeting as a matter of urgency.

114. DECLARATIONS OF INTERESTS.

There were no declarations of interest announced.

115. NIGHT BUS SERVICE FUNDING

The Committee considered a report by the Lead Environmental Health Officer Environmental Protection (circulated previously), regarding the Night Bus Service Funding.

The Environmental Health Manager highlighted the following:

- The night bus service ran between North Devon and Torrington.
- It was supported by the Community Safety Partnership and this service supported two key priorities.
- Those priorities were reducing serious violence and specifically violence against women and girls as well as supporting the safer streets project reducing anti-social behaviour.
- The scheme was reported to be well utilised and details could be found at appendix one of the report.
- To continue this service for 2025-26 contributions were being sought, Torrington District Council were contributing £2,500 and North Devon Council were looking to contribute £3,000.
- For the summer of 2024, crimes in Barnstaple and surrounding area reduced by 35% during the period that the bus was running, this was compared to the same period in 2023 and reduced by 10% over the Christmas period.
- Drink driving as a whole also reduced in 2024 compared to 2023.
- Discussions were underway with Stagecoach to find solutions to make the service sustainable. They had confirmed that the Council was able to run the scheme for a further 32 weeks from May to December and would expect the scheme in North Devon to be commercially viable.
- Since it began running in October 2023 the fare had been £2, this was to increase to £3 for 2026.
- Officers would work with the Communications team to ensure that the public were aware of the scheme together with the Councils contribution to the night bus.
- Referred the Committee to the three recommendations, which were detailed in paragraphs 2.1 to 2.3 of the report.

Councillor Maskell, felt that the service was not advertised widely enough and could posters advertising the night bus be placed in pubs and clubs? The Environmental Health Manager agreed this was a good idea and would pass this onto the team.

Councillor Bell raised a concern over women/young females having to wait at a bus stop for an hour if a bus was missed. Could anything be done to keep them safe?

The Environmental Health Manager advised that certainly in Bideford the street pastors scheme worked well to keep vulnerable people safe at bus stops while they waited.

Councillor Hunt added that there was a scheme in Barnstaple and they did liaise with the Police and if made aware would wait with people until they were safely on the bus.

RESOLVED:

- (a) That the funding of the North Devon Council element of the night bus service between Bideford, Barnstaple and Ilfracombe be approved.

- (b) That £3,000 from Strategic Contingency Reserve be used to fund the scheme; and
- (c) Delegated power be given to the Head of Environmental Health and Housing to consider any continuation of the agreement and the service beyond 2025 subject to funding being found from existing budgets.

116. DECARBONISING NORTH DEVON COUNCIL'S VEHICLES

The Committee considered a report by the Sustainability and Climate Officer (circulated previously), regarding Decarbonising North Devon Council's Vehicles.

The Sustainability and Climate Officer highlighted the following:

- The Council's carbon footprint for 2023/2024 showed that its fleet contributed about a third of its total CO2 emissions with the majority of emissions from the Council's fleet of Waste and Recycling vehicles.
- The Council had trialled a number of electric vehicles within the Parks team; with the current electric vehicles being identified as a suitable replacement for small and medium vehicles (up to 3500kg) and that over the lifetime of the vehicle there was a saving to the Council due to reduced fuel costs.
- The Council had trialled an HGV lorry within the waste and recycling team. However, the current electric vehicles were not a suitable as a replacement for its HGVs over 3500kg. This was due to the vehicles not being able to complete a round before requiring a recharge and the electric HGV was therefore not able to complete the waste collection rounds.
- The geographical area of North Devon together with its rurality required vehicles that could navigate and cope with the terrain on a single charge.
- The costs involved of leasing an additional electric vehicle would be an additional cost of £162,000 over the seven year lease period. With the additional unknown cost of installing an electric HGV charging point as they could not be plugged into the standard car charging points.
- There was currently no money allocated within the budget and therefore recommendation to the Committee was that it note the additional cost requirements and that the Council not invest in electric vehicles for its waste and recycling fleet at the present time.

The Head of Environmental Enhancement added that when officers tabled a report at the Committee a few months prior it demonstrated that the Council could achieve net zero for the fleet by 2030 if it went all electric with its vehicles. However, officers at the time hadn't yet calculated the costs involved in delivering such a big change to the vehicle fleet, which would require a significant amount of investment to deliver.

Councillor R. Knight addressed the Committee as the Lead Member for Climate Change and Biodiversity he expressed his disappointment that the Council would not be able to achieve net zero by 2030 due to the requirement for significant investment within its infrastructure to decarbonise the vehicle fleet together with additional requirements such as the installation of HGV charging points, the costs for which were currently unknown.

In response to a question from the Chair of the Committee, the Chief Executive advised that if the Committee were to refer the report for consideration by the Policy Development there would be a delay to the order with regards to the HGV vehicle, which had a lead in time of 20 weeks.

Councillor C. Leaver acknowledged that delaying the decision would have an impact upon the timescale for ordering the required HGV and therefore proposed that the recommendations be approved as outlined in the report.

Councillor Hunt addressed the Committee and moved that the recommendations be approved as detail in the report.

In response to further questions from the Committee, the Head of Environmental Enhanced advised:

- That both officers and the Lead Member for Climate Change and Biodiversity and the officers were in agreement of the requirement to achieve net zero by 2030. However, there wasn't a budget to facilitate a fully electric fleet at the current time.
- With regards to the current availability of the technology required to deliver a fully electric fleet. He acknowledged that the existing technology was not quite far advanced enough at the current time. The electric HGV that was tested by the Council was tested on one of the most graphically challenging and rural routes and had performed well but could only complete 95% of the round.
- The previous Council had taken the decision to enter into the transport lease agreement with SFS, which was an eight year agreement that the Council was currently three years into. As part of the lease agreement, all maintenance of vehicles was included as part of the total cost of lease per vehicle. Whereas previously when the Council purchased vehicles the maintenance was an additional cost to the Council on top of the purchase of the vehicle. He explained that this could be reviewed by the Council once the agreement came to an end.

RESOLVED:

- a) That the contents of the report be noted;
- b) That the Council continue to pursue replacement of small and medium vehicles (up to 3500kg) with electric where cost savings could be demonstrated over the lifetime of the vehicle;
- c) That the Council not pursue the replacement of large vehicles (over 3500kg) with electric at present due to costs; and
- d) That the Policy Development Committee be requested to consider and produce a Value For Money review together with a report to the Strategy and Resources Committee which investigated the following:

Agenda Item 2

Strategy and Resources Committee - 3 March 2025

- i. The allocation of funding for the delivery of an electric vehicle fleet;
- ii. The comparative costs to the Council through the lease of vehicles under current lease agreement compared to the purchase costs of vehicles and the associated ongoing maintenance costs; and
- iii. How the Council currently offsets its carbon emissions together with future options to be considered by the Council with regards to greater investment in solar and wind energy to facilitate reaching the target of being net zero by 2030.

Councillor Milton abstained from the vote as he was not present for the whole duration of the meeting.

Chair

The meeting ended at 10.41 am

NOTE: These minutes will be confirmed as a correct record at the next meeting of the Committee.

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North Devon Council

Report Date: Monday, 7 April 2025

Topic: Approval and release of S106 Public Open Space Funds - Chulmleigh

Report by: Richard Slaney, Parks, Leisure and Public Open Space Officer

1. INTRODUCTION

1.1. This report seeks to allocate S106 public open space funds to a project in Chulmleigh.

2. RECOMMENDATIONS

- 2.1. That Strategy and Resources allocates £36,935.60 to Chulmleigh Parish Council towards the cost of delivering improvements at Red Lion Corner.
- 2.2. To consider the outcomes of the Equality Impact Assessment as summarised in paragraph 6 of the report.
- 2.3. Subject to the approval of 2.1 and consideration of 2.2, that Strategy and Resources Committee recommends Council vary the capital programme by £36,935.60 and the funds be released subject to a funding agreement upon such terms and conditions as may be agreed by the Senior Solicitor and Monitoring Officer for external projects.

3. REASONS FOR RECOMMENDATIONS

- 3.1. To allocate funds in line with the requirement of the S106 agreement.
- 3.2. To protect and enhance public open space.

4. REPORT

- 4.1. Chulmleigh Parish Council have outlined plans to provide public realm improvements at Red Lion Corner, Chulmleigh, EX18 7DD. These improvements will include the provision of a shelter, planters, seating and cycle stand.
- 4.2. This report seeks to allocate Chulmleigh Parish Council £36,935.60 towards the total project cost of £41,230.60. Chulmleigh Parish Council will fund the shortfall.

5. RESOURCE IMPLICATIONS

5.1. The total cost of delivering this scheme is £41,230.60. It is proposed that £36,935.60 be funded from the following source:

Development Description	Application No	Amount
Land of Leigh Road, Chulmleigh	56158	£36,935.60

5.2. The shortfall in project costs are to be funded by Chulmleigh Parish Council.



6. EQUALITIES ASSESSMENT

6.1. Red Lion Corner is an open area of public open space where individuals can access either on foot, bike or by mobility scooters and wheelchairs. There is no restriction as to who can use the open space. Chulmleigh Parish Council want to encourage use of the area as a communal public area to enable a place for people to congregate, get out of their houses and socially interact.

7. ENVIRONMENTAL ASSESSMENT

7.1. The project has been designed to minimise the impact on the natural environment and increase planting.

8. CORPORATE PRIORITIES

8.1. What impact, positive or negative, does the subject of this report have on:

8.1.1. The commercialisation agenda: no impact.

8.1.2. Improving customer focus: the allocation of the S106 Public Open Space funds for these projects provides benefit to the local community and enhances the facility provision.

8.1.3. Regeneration or economic development: the projects will use local suppliers where possible and provide investment in local public assets.

9. CONSTITUTIONAL CONTEXT

9.1. Save as provided in paragraph 9.2 below, the decision in respect of the recommendations in this report can be made by this Committee pursuant to delegated powers provided in paragraph 1 of Annexe 1 to Part 3 of the Constitution.

9.2. As noted in the report, the power to decide on one or more of the recommendations in this report is reserved to Council pursuant to Article 4.4 and as such the recommendation must be referred to Council to ratify.

10. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

11. BACKGROUND PAPERS

The following background papers were used in the preparation of this report:

* S106 Public Open Space Expression of Interest Form Chulmleigh Parish Council (February 2025).



12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Richard Slaney , Leisure and S106 Public Open Space Officer.

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Equality Impact Assessment

Service Area: Environmental Enhancement

Head of Service: Mark Kentell

Lead Officer: Richard Slaney

Date of Assessment: 18/03/2024

Name of policy/function/project/service area to be assessed: S&R Approval and release of S106 public open space funds to project in Chulmleigh.

Brief description of proposal to be assessed: Public realm improvements at Red Lion Corner, Chulmleigh, EX18 7DD. These improvements will include the provision of a shelter, planters, seating and cycle stand.

Proposed implementation date of project/proposal: All projects to be complete by 13/05/27.

Brief description of the anticipated outcomes of the proposal:

Proposal	Current Arrangement	Proposed Arrangement	Comment
Red Lion Corner	Brick paved area.	Addition of shelter, planters, seating and shelter.	Positive: new communal area, accessible for all and promote social engagement.

Consultation:

Brief description of any consultation undertaken with stakeholders and summarise the results and how it has influenced the proposal or not. Please attach a summary of consultation results or other relevant reports:

Advice provided to both applicants.

- Within the North Devon District area the population is:
 - 48.7% Male and 51.3 % Female
- Age:
 - 16.7% Are aged 15 and under

4%	Aged 16 to 19
31.4%	Aged 20 to 49
35.6%	Aged 50 to 74
12.3%	Aged 75 and above

- Race: The population of North Devon identifies as:
 - Asian, Asian British, or Asian Welsh 1.2%
 - Black, Black British, Black Welsh, Caribbean or African 0.3%
 - Mixed or Multiple ethnic groups 1.2%
 - White 97%
 - Other 0.3%
- Religion or Belief: According to the 2021 Census, 46.7% stated they were Christian, with 45.1% stating they were not of a specific religion. 6.5% did not answer the question. The remainder (1.7%) include Buddhist, Muslim, Jew, Hindu, Sikh and 'other'.
- Sexual orientation (*asked of those over 16): 90.3 % identified as Straight or Heterosexual, 1.1% Gay or Lesbian, 1% Bi-sexual, 0.3% Pansexual or Asexual, 7.4% did not answer.
- Gender (*asked of those over 16): 94.1% identified as the same sex as registered at birth. 0.3% identified as a different sex to that registered at birth, 5.6% did not answer.
- Disability / Long term health:
 - 72.7 % stated they were not disabled under the Equality Act – with no long term physical or mental health conditions.
 - 11.6 % stated they were disabled under the equality act –with day-to-day activities limited a little.
 - 8 % stated they were disabled under the equality act –with day-to-day activities limited a lot.
 - 7.8 % stated they were disabled under the equality act – having a long term physical or mental health condition but day-to-day activities were not limited.

Reporting and Publication:

As part of the democratic decision making process, Equality Impact Assessments will be published on North Devon Council's website as an appendix to committee reports.

For Equality Impact Assessments that are produced which are not part of the democratic decision making process, please forward to equality@northdevongov.uk for publication on North Devon Council's website.

Agenda Item 6

Appendix a

Corporate and Community Services Use Only: Date of publication to NDC
Website: Click or tap to enter a date.

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North Devon Council

Report Date: Monday, 7 April 2025

Topic: Household Fund Update

Report by: Sarah Higgins, Head of Customer Focus

1. INTRODUCTION

- 1.1. The Household Support Fund (HSF) has been in place since 2021.
- 1.2. The objective of the fund is to provide crisis support to vulnerable households in most need with the cost of essentials.
- 1.3. The Secretary of State allocates funding to County Councils and Unitary Authorities which then in turn award to District Councils to distribute locally.
- 1.4. To date North Devon Council has awarded over £2 million to over 20,000 households.

2. RECOMMENDATIONS

- 2.1. To note the latest position of the HSF.
- 2.2. To approve a grant of £12,000 to the Northern Devon Foodbank (NDF) to facilitate gas & electric emergency top ups and the funds be released subject to a funding agreement upon such terms and conditions as may be agreed by the Senior Solicitor and Monitoring Officer for external projects.

3. REASONS FOR RECOMMENDATIONS

- 3.1. To ensure Members have up to date information relating to the HSF.
- 3.2. To enable the NDF to award emergency fuel top-ups to those households most in need.

4. REPORT

- 4.1. The most recent HSF scheme ended on 31st March 2025 from which NDC awarded over £380k across just under 2,000 households.
- 4.2. This was a combination of direct awards to low income pensionable age households and an application scheme with referrals from 3rd party agencies working with vulnerable customers with immediate financial needs.
- 4.3. During each scheme we have a residual number of unredeemed vouchers which we reinvest into the application scheme, with any remaining rolling forward to the next scheme.
- 4.4. From the scheme which ended on 31st March we have a residual £12,000 to potentially roll forward.
- 4.5. NDC has supported NDF for a number of years by awarding grants to allow them to 'top up' fuel cards for those most in need in the community to ensure homes are not left without gas and/or electric.
- 4.6. The most recent grant period for NDF ended on 31st March 2025.
- 4.7. With this in mind it is recommended to award a new grant, utilising the £12,000 residual from the HSF.
- 4.8. It is proposed for this grant to cover two financial years 2025/26 and 2026/27.



4.9. The next HSF covers the period April 2025 – March 2026. Due to DCC elections, this scheme is likely not to be in place until June 2025.

5. RESOURCE IMPLICATIONS

5.1. Limited to putting a new grant agreement in place.

6. EQUALITIES ASSESSMENT

6.1. No proposed changes to grant agreement already in place.

7. ENVIRONMENTAL ASSESSMENT

7.1. Not required.

8. CORPORATE PRIORITIES

8.1. What impact, positive or negative, does the subject of this report have on:

8.1.1. Improving customer focus – Allows for continuing support for our most vulnerable households within North Devon.

9. CONSTITUTIONAL CONTEXT

9.1. The decision in respect of the recommendations in this report can be made by this Committee pursuant to delegated powers provided in Part 3 Annexe 1, paragraph 1.

10. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

11. BACKGROUND PAPERS

The following background papers were used in the preparation of this report:

- Grant Agreement with Northern Devon Foodbank 2023/24 – 2024/25 (The background papers are available for inspection and kept by the author of the report).

12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Sarah Higgins Head of Customer Focus



North Devon Council

Report Date: 7th April 2025

Topic: Amendment to the North Devon Council (Off-Street Parking Places) Order 2025

Report by: Lena Iliffe, Car Parks Manager

1. INTRODUCTION

The review of the OSPO was approved by members at S&R on 06 January 2025. This report is bringing forward an amendment to the OSPO 2025 due to requests from customers for additional quarterly and monthly options when purchasing the Seven Brethren Long Stay permit and the and to align the hourly charging schedule to be in line with the current hours of operation charging period of 10am to 6pm within the Lynton and Lynmouth car parks

2. RECOMMENDATIONS

Strategy & Resources Committee agree to amendments for North Devon Council Car Parks as set out below as set out below.

2.1 Lynton & Lynmouth Town Council

Strategy & Resources Committee to approve changes to charges and regulations for Bottom Meadow, Cross Street, Esplanade, Lower Lyndale, Upper Lyndale, Upper Valley of Rocks, Valley of Rocks and Watersmeet car parks and include the amendments into the Off Street Parking as described below and shown in Appendix A

2.2 North Devon Council Car Parks

Strategy & Resources Committee to approve and adopt the monthly and quarterly permit options for the Seven Brethren Long Stay permit as set out in section 4 of this report and Appendix B

3. REASONS FOR RECOMMENDATIONS

To amend the Off Street Parking Order to reflect the current needs of Lynton & Lynmouth Town Council and North Devon District Council.

4. REPORT

North Devon Council requests that the amendments are adopted and accepted to the current order for correctness.

The Charging structure has been reviewed and amended to align the hourly charging schedule to be in line with the current hours of operation charging period of 10am to 6pm within the Lynton and Lynmouth car parks and the



addition of a monthly and quarterly option for the Seven Brethren Long Stay has been added.

North Devon Council Amendments

Request is made to Strategy & Resources Committee to accept and adopt within the North Devon (Off Street Parking Places) Order the amendments to the regulations for Off Street parking places within the management and control of North Devon Council, as follows:

Barnstaple

1. To accept and adopt the addition of monthly and quarterly options for the Seven Brethren Long Stay permit to incentivise use of the new car park and address customers' needs

Lynton & Lynmouth

1. To accept and adopt the changes to the charging structure as shown in Appendix B

5. RESOURCE IMPLICATIONS

5.1. The proposed changes address customers' requirements.

6. EQUALITIES ASSESSMENT

There are no equalities implications anticipated as a result of this report.

7. ENVIRONMENTAL ASSESSMENT

There are no environmental implications anticipated as a result of this report.

8. CORPORATE PRIORITIES

8.1. What impact, positive or negative, does the subject of this report have on:

8.1.1 The commercialisation agenda:

8.1.2. Improving customer focus:

8.1.3. Regeneration or economic development:

Consistency of charges across all areas to ensure fairness..

9. CONSTITUTIONAL CONTEXT

9.1. Article of Part 3 Annexe 1 paragraph: 1

9.2. Delegated power

10. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.



11. BACKGROUND PAPERS

(a) North Devon (Off Street Parking Places) Order 2025

12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers:

Author: Lena ILIFFE

Date: 19 March 2025

Appendix A – Attached relevant sections of North Devon (Off Street Parking Places) Order 2025

Appendix B – Attached summary of approved and proposed new charges

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LYNTON AND LYNMOUTH

<u>BOTTOM MEADOW</u>		
CLASS OF VEHICLE	(V3) (V18)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight; No caravans or trailers
PERMITS AND TICKETS	(P1) (P7) (P17)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; Permit conditions are made available at the time of purchase; Permits issued by Lynton and Lynmouth Town Council
CHARGES	(C21) (C51)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00 Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N5) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council; No sleeping

<u>BOTTOM MEADOW (LORRIES, MOTOR HOMES AND COACHES)</u>		
CLASS OF VEHICLE	(V6)	Motor vehicles exceeding 3,500 kg unladen weight; Coaches

Agenda Item 8

Appendix a

<u>BOTTOM MEADOW (LORRIES, MOTOR HOMES AND COACHES)</u>		
	(V19) (V13) (V14)	Motor homes Heavy Goods Vehicles (HGV's)
PERMITS AND TICKETS	(P1) (P7)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; Permit conditions are made available at the time of purchase
CHARGES	(C21) (C56)	1hrs - £1.80 6hrs - £10.80 2hrs - £3.60 All Day - £11.00 3hrs - £5.40 4hrs - £7.20 5hrs - £9.00 Motorhome Charge - £16.00
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8)	10.00am to 6.00pm
ANCILLARY MATTERS	(N1) (N5)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council

<u>CROSS STREET</u>		
CLASS OF VEHICLE	(V3) (V18)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight; No caravans or trailers
PERMITS AND TICKETS	(P1) (P7)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; Permit conditions are made available at the time of purchase
CHARGES	(C21)	1hrs - £1.40 6hrs - £8.40

Agenda Item 8

Appendix a

<u>CROSS STREET</u>		
	(C51)	2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00 Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N5) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council; No sleeping

<u>ESPLANADE</u>		
CLASS OF VEHICLE	(V3) (V18)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight; No caravans or trailers
PERMITS AND TICKETS	(P1)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times
CHARGES	(C59) (C51)	1hrs - £1.60 6hrs - £9.60 2hrs - £3.20 7hrs - £11.20 3hrs - £4.80 4hrs - £6.40 5hrs - £8.00 All Day - £16.00 Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted

Agenda Item 8

Appendix a

<u>ESPLANADE</u>		
ANCILLARY MATTERS	(N1)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged;
	(N5)	Owned by NDDC but operated by Lynton and Lynmouth Town Council;
	(N10)	No sleeping

<u>LOWER LYNDALE</u>		
CLASS OF VEHICLE	(V4)	Solo motorcycles, motor cars, quad bikes and motorcycle combinations, motor vehicles not exceeding 3,500 kg unladen weight, hitched trailers and hitched caravans
PERMITS AND TICKETS	(P1)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times;
	(P7)	Permit conditions are made available at the time of purchase;
	(P8)	A vehicle with a trailer/caravan must buy a ticket for each bay occupied
CHARGES	(C21)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00
	(C51)	Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8)	10.00am to 6.00pm
	(H20)	No overnight parking is permitted
ANCILLARY MATTERS	(N1)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged;
	(N5)	Owned by NDDC but operated by Lynton and Lynmouth Town Council;
	(N10)	No sleeping

Agenda Item 8

Appendix a

<u>LOWER LYNDALE (LORRIES, MOTOR HOMES AND COACHES)</u>		
CLASS OF VEHICLE	(V6) (V19) (V13) (V14)	Motor vehicles exceeding 3,500 kg unladen weight; Coaches Motor homes Heavy Goods Vehicles (HGV's)
PERMITS AND TICKETS	(P1) (P7) (P12)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; Permit conditions are made available at the time of purchase; If parking in car spaces a ticket must be purchased for each bay occupied
CHARGES	(C44)	Up to 1hrs - £1.80 Up to 2hrs - £3.60 Up to 3hrs - £5.40 Up to 4hrs - £7.20 Up to 5hrs - £9.00 All day - £11.00
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N5)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council

<u>LYNBRIDGE</u>		
CLASS OF VEHICLE	(V1) (V10)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations; Parking for general public prohibited except for those with permits
PERMITS AND TICKETS	(P7)	Permit conditions are made available at the time of purchase
CHARGES	(C18)	Permit Holders Only - £235.00 per year

Agenda Item 8

Appendix a

<u>LYNBRIDGE</u>		
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H9)	All hours
ANCILLARY MATTERS	(N1) (N5) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council; No sleeping

<u>MANOR GARDENS ROADWAY</u>	(H21)	Parking prohibited at any time
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<u>MANOR FORESHORE</u>		
CLASS OF VEHICLE	(V7) (V18)	Motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight; No caravans or trailers
PERMITS AND TICKETS	(P11)	No permits or tickets required
CHARGES	(C6)	3hrs - £3.90 6 hrs - £7.80 4hrs - £5.20 7 hrs - £9.10 5hrs - £6.50 8 hrs - £10.00
DAYS OF OPERATION	(D8)	1 July – 31 August plus 28 ad hoc days
HOURS OF OPERATION	(H8)	10.00am to 6.00pm
ANCILLARY MATTERS	(N1) (N10) (N13)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; No sleeping; Owned and operated by Lynton and Lynmouth Town Council

Agenda Item 8

Appendix a

<u>SLIPWAY</u>	(H21)	Parking prohibited at any time
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<u>TOWN HALL FORECOURT</u>		
CLASS OF VEHICLE	(V1)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations
PERMITS AND TICKETS	(P5)	Free for use by visitors to Town Hall, otherwise parking to general public prohibited, except those with reserved permits
CHARGES	(C7)	Free of charge
DAYS OF OPERATION	(D6)	No charges payable on car park for any day
HOURS OF OPERATION	(H8)	10.00am to 6.00pm
ANCILLARY MATTERS	(N1)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged;
	N13	Owned and operated by Lynton and Lynmouth Town Council;
	(N10)	No sleeping

<u>UPPER LYNDALE</u>		
CLASS OF VEHICLE	(V3)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight;
	(V18)	No caravans or trailers
PERMITS AND TICKETS	(P1)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times;
	(P7)	Permit conditions are made available at the time of purchase
CHARGES	(C21)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00
	(C51)	Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day

Agenda Item 8

Appendix a

<u>UPPER LYNDALE</u>		
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N5) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council; No sleeping

<u>UPPER VALLEY OF THE ROCKS</u>		
CLASS OF VEHICLE	(V4)	Solo motorcycles, motor cars, quad bikes and motorcycle combinations, motor vehicles not exceeding 3,500 kg unladen weight, hitched trailers and hitched caravans
PERMITS AND TICKETS	(P1) (P7) (P8)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; Permit conditions are made available at the time of purchase; A vehicle with a trailer/caravan must buy a ticket for each bay occupied
CHARGES	(C21) (C51)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00 Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; No sleeping

Agenda Item 8

Appendix a

<u>UPPER VALLEY OF THE ROCKS</u>		
	(N13)	Owned and operated by Lynton and Lynmouth Town Council

<u>VALLEY OF THE ROCKS</u>		
CLASS OF VEHICLE	(V4)	Solo motorcycles, motor cars, quad bikes and motorcycle combinations, motor vehicles not exceeding 3,500 kg unladen weight, hitched trailers and hitched caravans
PERMITS AND TICKETS	(P1) (P8)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times; A vehicle with a trailer/caravan must buy a ticket for each bay occupied
CHARGES	(C21) (C51)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00 Solo motorcycles free of charge provided they park in specifically designated spaces for their use, otherwise car park scale of charges applies
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N10) (N13)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; No sleeping; Owned and operated by Lynton and Lynmouth Town Council

<u>WATERSMEET</u>		
CLASS OF VEHICLE	(V3) (V18)	Solo motorcycles, motorcars, quad bikes and motorcycle combinations and motor vehicles not exceeding 3,500 kg unladen weight; No caravans or trailers
PERMITS AND CHARGES	(P1)	Virtual and paper tickets are only valid for the period of purchase. Paper tickets must be clearly displayed in the vehicle at all times;

Agenda Item 8

Appendix a

<u>WATERSMEET</u>		
	(P7)	Permit conditions are made available at the time of purchase
CHARGES	(C21)	1hrs - £1.40 6hrs - £8.40 2hrs - £2.80 7hrs - £9.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 All Day - £14.00
DAYS OF OPERATION	(D5)	Charges apply every day
HOURS OF OPERATION	(H8) (H20)	10.00am to 6.00pm No overnight parking is permitted
ANCILLARY MATTERS	(N1) (N5) (N10)	No parking in designated electric vehicle charging bays unless the vehicle is an electric vehicle or a hybrid, and the vehicle is connected to the electric vehicle charging point and is being charged; Owned by NDDC but operated by Lynton and Lynmouth Town Council; No sleeping

CARS

CAR PARK	DURATION	PRICE	AVAILABLE FROM
<p><u>4 & 7 DAY PERMITS</u></p> <p>Bickington Bicton St Congrams Close Fairview Fremington Hardaway Head Lower Pilton Portland Buildings Portmarsh Lane Seven Brethren Seven Brethren Van Park Larkstone Lane Wilder Road and Jubilee Gardens (permitted 1st Nov to 15th March only)</p>	<p>7 Days 4 Days</p>	<p>£35.00 £20.00</p>	<p>Permitsmarti</p>
<p><u>7-DAY ROVER</u></p> <p>All North Devon District Council Pay and Display Car Parks: Barnstaple (excluding Cattle Market) Croyde Ilfracombe (excluding Pier) Mortehoe South Molton Lynton & Lynmouth (excluding Lower Lyndale)</p>	<p>7 Days</p>	<p>£70.00</p>	<p>Permitsmarti</p>

Agenda Item 8

Appendix a

<p><u>BARNSTAPLE LONG STAY</u></p> <p>Fairview Fremington Hardaway Head Lower Pilton Portland Buildings Portmarsh Lane Seven Brethren (Long Stay only) Rolle Quay</p>	<p>Annual</p> <p>Quarterly</p> <p>Monthly</p>	<p>£300.00</p> <p>£90.00</p> <p>£30.00</p>	<p>Permitsmarti</p>
<p>BARNSTAPLE RUGBY CLUB</p> <p>Mon-Fri only 10.00am to 4.00pm</p>	<p>Annual</p> <p>Quarterly</p>	<p>£140.00</p> <p>£40.00</p>	<p>Permitsmarti</p>
<p>SEVEN BRETHREN LONG STAY</p>	<p>Annual</p> <p>Quarterly</p> <p>Monthly</p>	<p>£225</p> <p>£67.50</p> <p>£22.50</p>	<p>Permitsmarti</p> <p>Permitsmarti</p> <p>Permitsmarti</p>

Summary of Proposed New Charges

Permit Type	Current Charge	Already Approved 25/26 Charge	Proposed New Charge	Rationale
Barnstaple Long Stay Annual Fairview, Fremington, Lower Pilton, Portmarsh Lane, Rolle Quay	£225.00	06/01/2025	£300.00	Gradual yearly increase/ remove SBLs
Barnstaple Long Stay Quarterly	£70.00	06/01/2025	£90.00	
Barnstaple Long Stay Monthly	£25.00	06/01/2025	£30.00	
Barnstaple Rugby Club Annual	£140.00	06/01/2025	£140.00	
Barnstaple Rugby Club Quarterly	£40.00	06/01/2025	£40.00	
Ilfracombe and South Molton Long Stay Annual	£225.00	06/01/2025	£300.00	
Ilfracombe and South Molton Long Stay Quarterly	£70.00	06/01/2025	£90.00	
Ilfracombe and South Molton Long Stay Monthly	£25.00	06/01/2025	£30.00	
Seven Brethren Long Stay Permit (Annual)	NEW	06/01/2025	£225.00	Incentivise use
Seven Brethren Long Stay Quarterly	NEW		£67.50	
Seven Brethren Long Stay Monthly	NEW		£22.50	
4 Day Visitor	£15.00	06/01/2025	£20.00	£5pd
7 Day Visitor	£25.00	06/01/2025	£35.00	£5pd
7 day Visitor Rover	£50.00	06/01/2025	£70.00	£10pd all NDC CP's inc LL
4 Day Coaches, lorries & motorhomes	£30.00	06/01/2025	£35.00	£8.25pd
6 Day Coaches, Lorries & motorhomes	£45.00	06/01/2025	£50.00	£8.30pd
7 Day Coaches, lorries & motorhomes	£55.00	06/01/2025	£60.00	£8.57pd

Pay and Display – Proposed New Charges for approval

Agency – Lynton and Lynmouth

Car Park(s)	Current Charge	Already Approved 2025/26 charge	Proposed New Charge
Lynton and Lynmouth Short Stay Coastal - Esplanade	1hr - £1.50 2hrs – £3.00 3hrs - £4.50 4hrs - £6.00 5hrs - £7.50 6hrs - £9.00 7hrs - £10.50 All day - £12	1hr - £1.60 2hrs - £3.20 3hrs - £4.80 4hrs - £6.40 5hrs - £8.00 6hrs - £9.60 7hrs - £11.20 8hrs - £12.80 9hrs - £14.40 All Day - £16.00	1hr - £1.60 2hrs - £3.20 3hrs - £4.80 4hrs - £6.40 5hrs - £8.00 6hrs - £9.60 7hrs - £11.20 All Day - £16.00
Lynton and Lynmouth Short Stays – Bottom Meadow, Cross St, Lower Lyndale, Upper Lyndale, Watersmeet, Upper Valley of Rocks, Valley of Rocks	1hr - £1.30 2hrs – £2.60 3hrs - £3.90 4hrs - £5.20 5hrs - £6.50 6hrs - £7.80 7hrs - £9.10 All day - £10.00	1hr - £1.40 2hrs- £2.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 6hrs - £8.40 7hrs - £9.80 8hrs - £12.80 9hrs - £14.40 All Day - £14.00	1hr - £1.40 2hrs- £2.80 3hrs - £4.20 4hrs - £5.60 5hrs - £7.00 6hrs - £8.40 7hrs - £9.80 All Day - £14.00
Motorhome Charge – Bottom Meadow Only	£15 per night. Maximum of 2 nights.	£16.00 per night Maximum of 2 nights	
Lower Lyndale & Bottom Meadow – Coach and oversized vehicles	Per hour - £1.70 All day (24hrs) - £10.00	Per hour - £1.80 All day (24hrs) - £11.00	



North Devon Council

Title of Decision Requested: Homes for Ukraine Top Up Thank You Payments to Hosts

Decision requested by decision maker: Approval to top up MHCLG Thank You Payments to our Homes for Ukraine Hosts

1. BACKGROUND / REASONS FOR THE DECISION REQUEST

- 1.1. The Ministry of Housing, Communities and Local Government issued a letter on 06 December 2024, setting out that Thank You Payments were to be reduced from £500 to £350 per month for households hosting Ukraine families. Additionally, once a guest joins the Ukraine Permission Extension Scheme, these payment are limited to an 18 month period.
- 1.2. Since that letter the Council have worked up the forecast payments to establish what funds would remain, to establish if we were able to offer top up payments. The proposal was then taken to Senior Management Team for a decision. The urgency of this decision is to enable us to advise our hosts before that funding is reduced and enable those payments.
- 1.3. The Council recognise that our hosts have provided safety to those fleeing conflict. They have offered up their homes and provided invaluable support to the families that have sought refuge in our District. In recognition of this the Council wishes to top up these payments from £350 to £425, an additional £75, for the next 12 months.

2. FINANCIAL IMPLICATIONS:

- 2.1. This will be covered by Refugee Resettlement Funds

3. ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED?

- 3.1. The Council could have considered not topping up these Thank You Payments but this may have made it difficult for hosts to continue with their support, which in turn may result in our Ukraine guests approaching us as homeless.
- 3.2. Many Councils have chosen not to top up these payments but the Council discounted that option as it wishes to acknowledge the continued support our hosts provide.

4. ANY CONFLICT OF INTEREST DECLARED?

- 4.1. None



5. DISPENSATION IF GRANTED

5.1. The reduction in the Thank You Payments comes into effect 01 April 2025 and if granted, this will enable timely payments to be made to the hosts.

6. BACKGROUND PAPERS

6.1. Letter from Ministry of Housing, Communities and Local Government setting out the planned reduction to the Thank You Payment.

7. CONSULTATION UNDERTAKEN

7.1 Chief Executive

8. OFFICER REQUESTING DECISION TO BE TAKEN

Nina Lake. Head of PMO, Environmental Health & Housing

9. NAME OF DECISION TAKER

Ken Miles. Chief Executive

10. DATE DECISION TAKEN: 26 February 2025

11. APPROVED BY DECISION TAKER: Yes

12. DECISION TAKER'S COMMENTS:

Happy with this.