



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

STRATEGY AND RESOURCES COMMITTEE

A meeting of the Strategy and Resources Committee will be held in the Room 2A, Barnstaple Library - Tuly Street, EX31 1EL, on **MONDAY, 1ST JULY, 2024 at 10.00 am.**

(NOTE: You can join the meeting virtually via Microsoft Teams. There are also limited spaces to attend the meeting in person. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting. Taking part in meetings (northdevon.gov.uk))

Parking: Please use the North Walk car park

Members of the Strategy and Resources Councillor Roome (Chair)
Committee

Councillors Bell, Clayton, Crabb, Hunt, D Knight, R Knight, Lane, C Leaver, Maskell, Milton, Prowse and Wilkinson

AGENDA

1. Apologies for absence
2. To approve as a correct record the minutes of the meeting held on 13 May 2024 (attached). (Pages 7 - 12)
3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency.

4. Declarations of Interests.

Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called. A declaration of interest under the Code of Conduct will be a Disclosable Pecuniary Interest, an Other Registrable Interest or a Non-Registrable Interest. If the item directly relates to your interest you must declare the interest and leave the room for the item, save in the case of Other Registrable Interests or Non-Registrable Interests where you may first speak on the item as a member of the public if provision has been made for the public to speak. If the matter does not directly relate to your interest but still affects it then you must consider whether you are affected to a greater extent than most people and whether a reasonable person would consider your judgement to be clouded, if you are then you must

leave the room for the item (although you may speak as a member of the public if provision has been made for the public to speak) or, if you are not, then you can declare the interest but still take part).

5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

6. **Performance and Financial Management Q4 2023-24** (Pages 13 - 74)
Report by Finance Manager (attached)
7. **Annual Treasury Management Report 2023/24** (Pages 75 - 86)
Report by Head of Governance (attached)
8. **Vehicle fleet maintenance performance** (Pages 87 - 90)
Report by Fleet Contract and Transport Manager (attached).
9. **Material Recovery Facility Infrastructure update**
Head of Environmental Enhancement to report.
10. **Approval of S106 Funds - CCTV, Anchorwood Bank** (Pages 91 - 94)
Report by Place Manager (Town Centres) (attached)
11. **North Devon Council Off-Street (Parking Places) Order - Variation** (Pages 95 - 102)
Report by Parking Manager (attached)
12. **Site at South View, Bratton Fleming** (Pages 103 - 112)
Report by Property Manager (attached)
13. **2024 Update of North Devon Council's Carbon, Environment and Biodiversity Plan** (Pages 113 - 130)
Report by Sustainability and Climate Officer (attached)
14. **Car Park Strategy - North Devon Council** (Pages 131 - 146)
Report by Parking Manager (attached)
15. **Procurement Strategy 2023-2027** (Pages 147 - 176)
Report by Senior Solicitor and Monitoring Officer (attached)
16. **Urgent Decisions taken by the Chief Executive (attached)** (Pages 177 - 196)

To note the urgent decisions that have been made by the Chief Executive in accordance with paragraph 3.45, Annexe 2, Part 3 of the Constitution.

- Review Urgent Decision - 1 Lyndale Terrace - Revocation under s97 of the Town and Country Planning Act 1990.
- Revocation of Braunton AQMA No1.
- Ilfracombe Public Space Protection Order - Consultation

PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

21.06.24



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. Members of the public that attend meetings must be aware that these meetings are open to the public and so therefore both individuals and the Council itself have the right to record the meeting. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chair of the meeting will make sure any request not to be filmed is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person recording should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be filmed. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be filmed must advise the Chair at the earliest opportunity to allow them to be directed to an area in the room where they will not be caught on camera. Subject to paragraphs 1, 2 and 3 above, audio recordings shall be permitted at all times during public meetings.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email memberservices@northdevon.gov.uk or the Communications Team on **01271 388278**, email communications@northdevon.gov.uk