



K. Miles
Chief Executive
North Devon Council



S. Walford
Chief Executive and
Director of Growth
Mid Devon District
Council

BUILDING CONTROL JOINT COMMITTEE

A meeting of the Building Control Joint Committee will be held in the Barum Room, Brynsworthy Environment Centre, Barnstaple on **THURSDAY, 10TH AUGUST, 2023 at 10.00 am.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. There are limited car parking spaces in the Visitors parking area. If no spaces are available, please find an alternative space. Please ensure that you enter your name and car registration details in the book in front of the entrance door)

Members of the
Committee:

Representing North Devon Council

Councillors Denton and Walker.

Representing Mid Devon District Council

Councillors Taylor and Keable .

AGENDA

1. Appointment of Chair for 2023/24.
To appoint a Chair from North Devon Council for a period of one year from date of appointment.
2. Appointment of Vice Chair for 2023/24.
To appoint a Vice Chair from Mid Devon District Council for a period of one year from date of appointment.
3. Apologies for absence
4. To approve as correct records the minutes of the meeting held on 10th November

2022 and 16th February 2023 (attached) (Pages 7 - 14).

5. Items brought forward which in the opinion of the Chair should be considered as a matter of urgency.
6. Declarations of Interest.
(Please complete the enclosed form or telephone the Corporate and Community Services Unit to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
7. To agree agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

8. **2023/23 Building Control Partnership trading account for quarter 1. Report by North Devon Council Accountancy Services Manager.** (Pages 15 - 16).
9. **Building Control Business Update. Report by the Principal Surveyor (attached).** (Pages 17 - 26).
10. **Dates and locations of future meetings. To agree dates and locations of future meetings of the Committee for 2023/24.**
 - Thursday 26th October 2023 at 10:00am in the Barum room, Brynsworthy Environment Centre.
 - Thursday 25th January 2024 at 10:00am in the Barum room, Brynsworthy Environment Centre.

(NOTE: Unless otherwise agreed the Joint Committee must meet at least on a quarterly basis with the meeting held at 10.00am and the offices of the Chairman's partner authority).

PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION).

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworth, the full address is:
Brynsworth Environment Centre (BEC), Roundswell,
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.

