



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles,
Chief Executive.

LICENSING AND COMMUNITY SAFETY SUB COMMITTEE E

A meeting of the Licensing and Community Safety Sub Committee E will be held in the Barum Room - Brynsworthy on **FRIDAY, 24TH MARCH 2023 at 10.30 am.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. There are limited car parking spaces in the Visitors parking area. If no spaces are available, please find an alternative space. Please ensure that you enter your name and car registration details in the book in front of the entrance door)

(NB: A pre-meeting for Members will be held in the Barum Room at Brynsworthy Environment Centre, Barnstaple at 10 a.m.)

Members of the Sub Committee: Councillors Cann, Walker and York

AGENDA

1. Appointment of Chair
2. Apologies for absence
3. Items which in the opinion of the Chair should be considered by the meeting as a matter of urgency
4. Declarations of interest
(Please complete the form provided at the meeting or telephone Corporate and Community Services to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B'
(Confidential Restricted Information).

PART 'A'

6. **Application by National Trust (Enterprises) Ltd for the Grant of a Premises Licence, Sandleigh Tea Rooms, Moor Lane, Croyde, EX33 1PA Reference Number 055718 (Pages 5 - 118)**

Report by Licensing Officer (attached).

PART 'B'

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

NOTE: Pursuant to Part 3, Annexe 1, paragraph 4 of the Constitution, Members should note that:

If a Member:

- (a) Arrives at a meeting during the consideration of an item; or
- (b) Leaves a meeting at any time during the consideration of an item;

he/she shall not:

- (i) propose or second any motion or amendment; or
- (ii) cast a vote

(For the avoidance of doubt may still participate in the debate)

An amendment which opposes a motion to grant or refuse a licensing application is deemed to be a valid amendment.

Date Not Specified



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. Members of the public that attend meetings must be aware that these meetings are open to the public and so therefore both individuals and the Council itself have the right to record the meeting. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chair of the meeting will make sure any request not to be filmed is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person recording should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be filmed. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be filmed must advise the Chair at the earliest opportunity to allow them to be directed to an area in the room where they will not be caught on camera. Subject to paragraphs 1, 2 and 3 above, audio recordings shall be permitted at all times during public meetings.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email memberservices@northdevon.gov.uk or the Communications Team on **01271 388278**, email communications@northdevon.gov.uk.

North Devon Council offices at Brynsworth Environment Centre (BEC), the full address is: North Devon Council, PO Box 379, Barnstaple, Devon, EX32 2GR.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.

