



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

STRATEGY AND RESOURCES COMMITTEE

A meeting of the Strategy and Resources Committee will be held in the Barum Room - Brynsworthy on **MONDAY, 4TH SEPTEMBER, 2023 at 10.00 am.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. For meetings held at Brynsworthy only, you can join the meeting virtually via Microsoft Teams. There are also limited spaces to attend the meeting in person. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting. Taking part in meetings (northdevon.gov.uk)

Members of the Strategy and Resources Councillor Roome (Chair)
Committee

Councillors Bell, Biederman, Clayton, Crabb, Knight, Knight, Lane, Leaver, Maskell, Prowse, Wilkinson and Worden

AGENDA

1. Apologies for absence
2. To approve as a correct record the minutes of the meeting held on 3 July 2023 (attached). (Pages 7 - 20)
3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency.
4. Declarations of Interests.
(Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

6. **Forces Covenant** (Pages 21 - 28)
Report by Head of Customer Focus (attached).

7. **To agree formation of a Councillor Climate Action Team** (Pages 29 - 34)
Report by Sustainability and Climate Officer for NDC and TDC (attached)
8. **Performance and Financial Management Quarter 1 2023/24** (Pages 35 - 68)
Report by Director of Resources and Deputy Chief Executive (attached).
9. **Public Spaces Protection Order - Anti Social Behaviour** (Pages 69 - 80)
Report by Community Protection Officer (attached)
10. **Public Spaces Protection Order Review 2024** (Pages 81 - 200)
Report by Environmental Health Manager (attached).
11. **Formation of a Community Lottery for North Devon** (Pages 201 - 214)
Report by Director of Resources and Deputy Chief Executive (attached)
12. **Proposed amendments to the Council's existing Amenity Standards with respect of short term holiday letting of licensed HMOs** (Pages 215 - 242)
Report by Public Protection Manager (attached).
13. **Section 106 Report** (Pages 243 - 246)
Report by Head of Environmental Enhancement (attached)
14. **Street Marshal Scheme** (Pages 247 - 254)
Joint report by Place Manager (Town Centre) and Director of Resources and Deputy Chief Executive (attached).
15. **Refugee Support Contract** (Pages 255 - 258)
Report by Service Manager – Housing (attached).
16. **Urgent Decisions Taken by the Chief Executive (attached)** (Pages 259 - 262)
To note the urgent decision that has been made by the Chief Executive in accordance with paragraph 3.45, Annexe 2, Part 3 of the Constitution.
 - Local Authority Housing Fund – Round 2.

PART B (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

24.08.23



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. Members of the public that attend meetings must be aware that these meetings are open to the public and so therefore both individuals and the Council itself have the right to record the meeting. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chair of the meeting will make sure any request not to be filmed is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chair of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person recording should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be filmed. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be filmed must advise the Chair at the earliest opportunity to allow them to be directed to an area in the room where they will not be caught on camera. Subject to paragraphs 1, 2 and 3 above, audio recordings shall be permitted at all times during public meetings.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email memberservices@northdevon.gov.uk or the Communications Team on **01271 388278**, email communications@northdevon.gov.uk.

North Devon Council offices at Brynsworthy, the full address is:
Brynsworthy Environment Centre (BEC), Roundswell,
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.

All public meetings held at Brynsworthy Environment Centre are held on the ground floor and are accessible through the main entrance to the building or via a ramp located adjacent to the main entrance

