



North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

K. Miles  
Chief Executive.

To: All Members of the Council  
and Chief Officers

**NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.20 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND**

### **COUNCIL MEETING**

**YOU ARE HEREBY SUMMONED** to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Crematorium Meeting Room - North Devon Crematorium on **WEDNESDAY, 6TH APRIL, 2022 at 6.30 pm.**

**(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. From the 7 May 2021, the law requires all councils to hold formal meetings in person. The council is also ensuring that all venues used are Covid secure and that all appropriate measures are put in place. There are a limited number of spaces available for members of the public to attend. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting [Taking part in meetings \(northdevon.gov.uk\)](http://northdevon.gov.uk))**

A handwritten signature in black ink, appearing to read 'K. Miles', written in a cursive style.

**Chief Executive**

### **AGENDA**

1. Apologies for absence
2. To approve as a correct record the minutes of the meeting held on 23 February 2022 (attached) (Pages 11 - 26)
3. Chair's announcements
4. Business brought forward by or with the consent of the Chair
5. Replies to any questions submitted by the Public and/or to receive Petitions under

Part 4, Council Procedures Rules, Paragraphs 8 and 9 of the Constitution

6. To consider motions of which notice has been submitted by Members in accordance with Part 4, Council Procedure Rules, Paragraph 11 of the Constitution

(a) To consider the following notice of motion from Councillor Walker

“This Council joins residents in North Devon in opposing Vladimir Putin’s barbaric invasion of Ukraine.

This Council applauds the efforts already made by North Devon residents on behalf of Ukraine through holding vigils, raising money, donating goods and offering accommodation to Ukrainian refugees.

This Council therefore resolves to:

1. Where possible to offer the help and assistance to Ukrainian refugees that they require during this heart-breaking period.
2. Support, promote and work in partnership with local charitable, community and religious organizations that are working to provide resources and assistance for those affected and displaced by the conflict in Ukraine.
3. Through press releases, thank those who have made generous offers of accommodation to Ukrainian refugees within their homes.
4. Ask the County Council to work with our local school community to urgently find placement for school age children seeking refuge in North Devon.
5. Support any Russian citizens in our area who are opposed to the violence and terror being wrought on Ukraine by a regime they do not support.
6. Promote opportunities to support organisations working on the ground in Ukraine to provide humanitarian aid and shelter – such as the British Red Cross, Unicef and the UN Refugee Council.
7. Ask our Member of Parliament to raise with the Home Office the difficulty children, who don’t have a passport, are currently experiencing at the UK border.

This Council also recognises it has a role to play to ensure Russian political and financial interests are not promoted in any of its activities and investments.

This Council therefore further resolves to:

1. Immediately request a report from Devon Audit Partnership, the Councils internal auditors, on the investments our Council’s Pension Fund currently has in Russian companies and organisations. Where these investments still exist, Council calls on the Pension Fund to make immediate arrangements to divest any shares in Russian companies.
2. Write to the Home Office to give North Devon support to stricter sanctions on the Russian regime – and in particular to extend sanctions against Russian oligarchs with ties to Putin’s regime to fully block their access to financial operations in the UK.

This Council also resolves to ask all Group Leaders to sign a joint letter to the Prime Minister and Foreign Secretary calling on the UK Government to match words with action and :

1. Offer sanctuary to Ukrainian people in their hour of need without having to go through a prolonged visa application process.
2. End our dependence on Russian energy as quickly as possible and fast-track the transition to renewable energy sources.
3. Impose the severest economic, financial, technical and cultural sanctions on the Russia state.”

7. **Declarations of Interest**

**(NB. Members only need to re-declare any interests previously declared at Committee and Sub-Committee meetings if the item is discussed at Council).**

8. Chair's replies to any questions to Council by Members submitted under Part 4, Council Procedures Rules, Paragraph 10 of the Constitution
9. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

**PART A**

10. **Report of the Leader of the Council** (Pages 27 - 30)

Report by Leader of the Council (attached).

11. **Questions by Members**

Questions to the Leader or the Chair of a Committee submitted under Part 4, Council Procedure Rules, paragraph 10.4 of the Constitution.

12. **A New Access off Alexandra Road, Barnstaple - Options Report** (Pages 31 - 38)

Report by Head of Place, Property and Regeneration (attached).

13. **Levelling Up Round 2**

Chief Executive to report.

14. **Statutory Pay Policy 2022** (Pages 39 - 46)

Report by Head of Organisational Development (attached).

15. **Report of Lead Member for Climate Change**

Lead Member for Climate Change to report.

16. **Outside Bodies - Report of Appointees** (Pages 47 - 108)

Report by Head of Governance (attached).

17. **Minutes of Committees**

Council is recommended to note the schedule of Committee minutes and approve recommendations as listed below:

(a) Building Control Joint Committee (Pages 109 - 114)

(i) 10 February 2022

(b) Joint Planning Policy Committee (Pages 115 - 120)

(i) 28 January 2022

(c) Licensing and Community Safety Committee (Pages 121 - 128)

(i) 8 February 2022

(ii) 8 March 2022

(d) Planning Committee (Pages 129 - 138)

(i) 9 February 2022

(ii) 9 March 2022

(e) Strategy and Resources Committee (Pages 139 - 148)

(i) 7 March 2022

(A) Minute 118(b): Approval and Release of Section 106 Public  
Opens Space Funds – Morteheo

(B) Minute 119(b): Allocation of Affordable Housing Commuted  
Sums – Beechfield Road, Fremington

**PART B (CONFIDENTIAL RESTRICTED INFORMATION)**

Nil.

**If you have any enquiries about this agenda, please contact Corporate and  
Community Services, telephone 01271 388253**

29.03.22

## **GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL**

### Part 4, Council Procedure Rules of the Constitution

#### **The basics**

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

#### **The rules of Question Time**

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



### **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

#### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is:  
Brynsworthy Environment Centre (BEC), Roundswell,  
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please sign in using the Track and Trace App and follow the signage and instructions in order to access the Meeting Rooms. Alternatively, dial 8253 for Corporate and Community Services if you have any problems.





