

**NORTH DEVON COUNCIL**

Minutes of a meeting of NORTH DEVON COUNCIL held at Crematorium Meeting Room - North Devon Crematorium on Wednesday, 21st July, 2021 at 6.30 pm

PRESENT: Members:

Councillor Hunt (Chair)

Councillors Bulled, Bushell, Campbell, Cann, Davies, Gubb, Henderson, Jenkins, Leaver, Lofthouse, Lovering, Luggar, Mack, Mackie, Orange, Patrinos, Pearson, Phillips, Prowse, Roome, Tucker, Turton, Walker, Worden, Yabsley and York

Officers:

Chief Executive, Director of Resources and Deputy Chief Executive, Head of Environmental Health and Housing and Solicitor and Data Protection Officer

**17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Barker, Biederman, Chesters, Davis, Fowler, Knight, Ley, Saxby, D. Spear, L. Spear, Topham, Topps and Wilkinson.

**18. TO APPROVE AS CORRECT RECORD THE MINUTES OF THE MEETINGS HELD ON 7 APRIL 2021 AND 14 JUNE 2021 (ATTACHED)**

RESOLVED that the minutes of the meetings held on 7 April 2021 and 14 June 2021 (circulated previously) be approved as correct records and signed by the Chair.

**19. CHAIR'S ANNOUNCEMENTS**

a) Volunteer Awards events

The Chair advised Council that she had been invited to attend a number of Volunteers Awards events that had been arranged by the Northern Devon Voluntary Service. The first was being held tomorrow at the Cedars Inn, Barnstaple for the Vaccination Centre volunteers. A further five events would be held during September 2021 in Fremington, South Molton, Ilfracombe, Braunton and Barnstaple for volunteers that had helped communities during the pandemic.

**20. BUSINESS BROUGHT FORWARD BY OR WITH THE CONSENT OF THE CHAIR**

There were no items of business brought forward by or with the consent of the Chair.

**21. REPLIES TO ANY QUESTIONS SUBMITTED BY THE PUBLIC AND/OR TO RECEIVE PETITIONS UNDER PART 4, COUNCIL PROCEDURES RULES, PARAGRAPHS 8 AND 9 OF THE CONSTITUTION**

There were no questions submitted by the Public and/or to receive Petitions under Part 4, Council Procedure Rules, Paragraphs 8 and 9 of the Constitution.

**22. TO CONSIDER MOTIONS OF WHICH NOTICE HAS BEEN SUBMITTED BY MEMBERS IN ACCORDANCE WITH PART 4, COUNCIL PROCEDURE RULES, PARAGRAPH 11 OF THE CONSTITUTION**

(a) To consider the following notice of motion from Councillor Lovering

Councillor Lovering presented her notice of motion to Council.

It was moved by Councillor Lovering and seconded by Councillor Leaver that “the Council:

- 1) Provide comms to let the public know that breast feeding is welcome within NDC’s public buildings and parks.
- 2) Display signage within all their public buildings like the libraries, museums, leisure centres and parks saying that breast feeding is allowed.
- 3) Promote and help commercial premises to be breast feeding friendly places e.g. cafes and restaurants by supplying a downloadable poster for North Devon.”

The Chief Executive advised that in relation to number 2 in the motion, that libraries are the responsibility of Devon County Council, and the leisure centre was leased to a third party contractor so these examples of public buildings were not all in the Council’s control and suggested that it be amended to read “Display signage within all their public buildings saying that breast feeding is allowed”.

Councillors Lovering and Leaver took the amendment suggested by the Chief Executive on board in the motion.

RESOLVED that the Council:

- (a) Provide comms to let the public know that breast feeding is welcome within NDC’s public buildings and parks.
- (b) Display signage within all their public buildings saying that breast feeding is allowed.

(c) Promote and help commercial premises to be breast feeding friendly places e.g. cafes and restaurants by supplying a downloadable poster for North Devon.

**23. DECLARATIONS OF INTEREST**

The following declaration of interest was announced:

Councillor Walker – item 13 personal interest as a recipient of a Disabled Facilities Grant

**24. CHAIR'S REPLIES TO ANY QUESTIONS TO COUNCIL BY MEMBERS SUBMITTED UNDER PART 4, COUNCIL PROCEDURES RULES, PARAGRAPH 10 OF THE CONSTITUTION**

There were no questions received by Members submitted under Part 4, Council Procedure Rules, Paragraph 10 of the Constitution.

**25. NORTH WEST DEVON POLICE COMMANDER UPDATE**

Mick Harrison, Community Engagement Officer from the Office of the Police and Crime Commissioner advised Council that unfortunately Superintendent Toby Davies was unable to attend the meeting due to being on call and would be attending a future meeting of Council to provide an update. He outlined the role of Police Advocates to Council which provided a method for Parish and Town Councils to contact the Office of the Police and Crime Commissioner and to also receive information in relation to the communities that they represented. He advised that he had attended a previous meeting of the Parish Forum to explain the role to Parish and Town Councillors. He had also attended some Parish Council meetings. He asked Members to encourage Parish and Town Councillors to join the scheme and requested that Parish and Town Councils invite him to attend future meetings.

It was agreed that Mick Harrison's contact details be circulated to all Members.

**26. REPORT OF THE LEADER OF THE COUNCIL**

Council noted a report by the Leader of the Council (circulated previously) regarding work that had been undertaken since the last Council meeting.

**27. QUESTIONS BY MEMBERS**

There were no questions submitted by Members to the Leader or the Chair of a Committee under Part 4, Council Procedure Rules, paragraph 10.4 of the Constitution.

**28. BETTER CARE FUNDING FOR DISABLED FACILITIES GRANTS AND HOME ENERGY EFFICIENCY**

Council considered a report by the Head of Environmental Health and Housing (circulated previously) regarding Better Care Funding for Disabled Facilities Grants and Home Energy Efficiency.

Council thanked the Head of Environmental Health and Housing and his team for successfully securing additional funding over a number of years and working in partnership with North Devon Homes which had made a significant difference to the community.

It was moved by Councillor Worden and seconded by Councillor Tucker that the recommendations in the report be adopted.

RESOLVED that:

(a) the variation to the Disabled Facilities Grants/ECO capital programme 2021/22 of £532K be approved;

(b) funds be allocated and released for the interventions set out in paragraph 4.4 of the report.

**29. PERFORMANCE AND FINANCIAL MANAGEMENT QUARTER 4 2020/21**

Council considered the Performance and Financial Management for Quarter 4 of 2020/21 to the Strategy and Resources Committee on 5 July 2021 (circulated previously).

(a) **Report of the Policy Development Committee**

Councillor Campbell, Vice Chair of the Policy Development Committee presented the Committee's report on the Performance and Financial Management for Quarter 4 of 2020/21 (circulated previously).

(b) **Report of meeting of the Strategy and Resources Committee**

Councillor Worden, Chair of the Strategy and Resources Committee reported the recommendations of the Strategy and Resources Committee on the Performance and Financial Management for Quarter 4 of 2020/21 (circulated previously).

It was moved by Councillor Worden and seconded by Councillor Lofthouse "that minute 41 (f) of the Strategy and Resources Committee held on 5 July 2021 regarding the Performance and Financial Management for Quarter 4 of 2020/21 be adopted".

RESOLVED that minute 41 (f) of the Strategy and Resources Committee held on 5 July 2021 regarding the Performance and Financial Management for Quarter 4 of 2020/21 be adopted.

Council thanked the Head of Resources and his team for their hard work and for the savings that had been achieved.

**30. TREASURY MANAGEMENT ANNUAL REPORT 2020/21**

Council considered the Treasury Management Annual Report for 2020/21 to the Strategy and Resources Committee on 5 July 2021 (circulated previously).

(a) **Report of the Policy Development Committee**

Councillor Campbell, Vice Chair of the Policy Development Committee presented the Committee's report on the Treasury Management Annual Report 2020/21 (circulated previously).

(b) **Report of meeting of the Strategy and Resources Committee held on 5 July 2021**

Councillor Worden, Chair of the Strategy and Resources Committee reported the recommendations of the Strategy and Resources Committee on the Treasury Management Annual Report 2020/21 (circulated previously).

It was moved by Councillor Worden and seconded by Councillor Yabsley "that minute 42 of the Strategy and Resources Committee held on 5 July 2021 regarding the Treasury Management Annual Report 2020/21 be adopted".

RESOLVED that minute 42 of the Strategy and Resources Committee held on 5 July 2021 regarding the Treasury Management Annual Report 2020/21 be adopted.

**31. REPORT OF LEAD MEMBER FOR CLIMATE CHANGE**

Council considered a report by the Lead Member for Climate Change (circulated previously).

It was moved by Councillor Lofthouse and seconded by Councillor Leaver "that the report be noted".

RESOLVED that the report by the Lead Member for Climate Change be noted.

**32. MINUTES OF COMMITTEES**

(a) **Governance Committee**

RESOLVED that the following minutes of the Governance

Committee (circulated previously) be noted and adopted as follows:

(i) 8 June 2021

(A) Minute 14: Local Government Association's Model Code of Conduct

(B) Minute 16: Anti-Money Laundering Policy

(C) Minute 17: Whistle-Blowing Policy

(D) Minute 18: Anti-Fraud, Bribery and Corruption Policy

(b) **Harbour Board**

RESOLVED that the following minutes of the Harbour Board (circulated previously) be noted and adopted as follows:

(i) 4 May 2021

(ii) 5 May 2021

(A) Minute 16: Appointment of an Independent Member to the Harbour Board

(c) **Licensing and Community Safety Committee**

RESOLVED that the following minutes of the Licensing and Community Safety Committee (circulated previously) be noted and adopted as follows:

(i) 8 June 2021

(d) **Planning Committee**

RESOLVED that the following minutes of the Planning Committee (circulated previously) be noted and adopted as follows:

(i) 14 April 2021

(ii) 21 April 2021

(iii) 28 April 2021

(iv) 19 May 2021

(v) 9 June 2021

(e) **Strategy and Resources Committee**

RESOLVED that the following minutes of the Strategy and Resources Committee (circulated previously) be noted and adopted as follows:

(i) 12 April 2021

(ii) 17 May 2021

(A) Minute 23 (c): Approval and Release of Section 106 Public Open Space Funds – Braunton

(B) Minute 24 (d) and (e): Braunton Burrows Special Area of

Conservation Visitor Impact Strategy

(iii) 5 July 2021

(f) **Policy Development Committee**

RESOLVED that the following minutes of the Policy Development Committee (circulated previously) be noted and adopted as follows:

(i) 18 March 2021

(ii) 27 May 2021

(A) Minute 5: Notice of Motion from Council on 24 February 2021

(B) Minute 6: Notice of Motion from Council on 7 April 2021

(iii) 15 July 2021

(A) Minute 14: Notice of Motion from Council on 7 April 2021

Chair

The meeting ended at 6.57 pm

NOTE: These minutes will be confirmed as a correct record at the next meeting of Council.