



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

To: All Members of the Council
and Chief Officers

NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.25 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND

COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Crematorium Meeting Room - North Devon Crematorium on **WEDNESDAY, 21ST JULY, 2021 at 6.30 pm.**

(NOTE: From the 7 May 2021, the law requires all councils to hold formal meetings in person. The council is also ensuring that all venues used are Covid secure and that all appropriate measures are put in place. There are a limited number of spaces available for members of the public to attend. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting [Taking part in meetings \(northdevon.gov.uk\)](https://www.northdevon.gov.uk))

A handwritten signature in black ink, appearing to read 'K. Miles', is written over a light blue horizontal line.

Chief Executive

AGENDA

1. Apologies for absence
2. To approve as correct record the minutes of the meetings held on 7 April 2021 and 14 June 2021 (attached) (Pages 11 - 28)
3. Chair's announcements
4. Business brought forward by or with the consent of the Chair
5. Replies to any questions submitted by the Public and/or to receive Petitions under Part 4, Council Procedures Rules, Paragraphs 8 and 9 of the Constitution

6. To consider motions of which notice has been submitted by Members in accordance with Part 4, Council Procedure Rules, Paragraph 11 of the Constitution

(a) To consider the following notice of motion from Councillor Lovering:

“The equality act 2010 says that it is discrimination to treat a woman unfavourably because she is breast feeding. Breast feeding is legal in public places such as parks, sports and leisure facilities, public buildings, theatres, cinemas, and public transport. While recognising that not all mums can breast feed, breastfeeding is the most natural way of understanding and satisfying a baby’s needs. The advantages of breast feeding for mother and baby are officially recognised by health care organisation all over the world. Breastfeeding can reduce the incidence of many infant illness and chronic diseases, so it eases the needed for health care. UNICEF and WHO (The World Health Organisation) recommend exclusive breast feeding from birth to until 6 months old.

North Devon Council has declared a climate emergency and to cut plastic waste. Breast feeding will cut down the need for plastic bottles, teats, and formula packaging. Depletion and destruction of natural resources and emission of major greenhouse gases are at their highest levels for at least the last 800 000 years. We need to protect our planet and our own health by using resources such as land, water and energy sources responsibly, conserving biodiversity and consuming with care. Feeding with breastmilk substitutes from farm-to-table affects the environment and climate due to its production, packaging, distribution and preparation methods. Millions of tonnes of metal formula cans end up in landfills every year, degrading the environment. Most formula powders need to be mixed with boiled water or heated and is expensive. Breast milk needs no plastic, no preparation and is free. Breast milk changes as a baby ages so a baby gets the nutrition it needs. Amazingly the composition of breast milk changes when a baby is ill, the levels of immunity-boosting cells rise rapidly when a baby is unwell.

Our towns can often seem like uncomfortable and uninviting places to breastfeed. Breast feeding women are still facing an everyday battle because others around them feel uncomfortable. If a woman feels unsafe or fears disapproval when breastfeeding she is likely to stop breast feeding, resort to formula feeds or find a safe place. Women have resorted for many years to breast feeding in public toilets which is uncomfortable and unhygienic for mother and baby.

We need to learn how to react and respect this very natural process and lead the way to welcoming breastfeeding into society. If the District council promotes breast feeding as welcome within the towns and villages it will promote women to feel safe. By promoting breast feeding it will help others to realize that breast feeding is a normal everyday activity mums need to do.

This council resolves to :

- 1) Provide comms to let the public know that breast feeding is welcome within NDC’s public buildings and parks.
- 2) Display signage within all their public buildings like the libraries, museums, leisure centres and parks saying that breast feeding is allowed.
- 3) Promote and help commercial premises to be breast feeding friendly places e.g. cafes and restaurants by supplying a downloadable poster for North Devon.”

7. Declarations of Interest
(NB. Members only need to re-declare any interests previously declared at Committee and Sub-Committee meetings if the item is discussed at Council).
8. Chair's replies to any questions to Council by Members submitted under Part 4, Council Procedures Rules, Paragraph 10 of the Constitution
9. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART A

10. **North West Devon Police Commander Update**
Superintendent Toby Davies, LPA Commander North and West Devon to report.
11. **Report of the Leader of the Council** (Pages 29 - 32)
Report by Leader of the Council (attached).
12. **Questions by Members**
Questions to the Leader or the Chair of a Committee submitted under Part 4, Council Procedure Rules, paragraph 10.4 of the Constitution.
13. **Better Care Funding for Disabled Facilities Grants and Home Energy Efficiency** (Pages 33 - 40)
Report by Head of Environmental Health and Housing (attached)
14. **Performance and Financial Management Quarter 4 2020/21** (Pages 41 - 82)
(NOTE: A copy of the report that was considered by the Strategy and Resources Committee on 5 July 2021 is attached).
 - (a) Report of the Policy Development Committee
To receive the report of the Policy Development Committee held on 15 July 2021 (to follow)
 - (b) Report of meeting of the Strategy and Resources Committee (Pages 83 - 84)
To receive the report of the meeting of the Strategy and Resources Committee held on 5 July 2021 (attached).
15. **Treasury Management Annual Report 2020/21** (Pages 85 - 94)
(NOTE: A copy of the report that was considered by the Strategy and Resources Committee on 5 July 2021 is attached).

- (a) Report of the Policy Development Committee
To receive the report of the Policy Development Committee held on 15 July 2021 (to follow).
- (b) Report of meeting of the Strategy and Resources Committee held on 5 July 2021 (Pages 95 - 96)
To receive the report of the meeting of the Strategy and Resources Committee held on 5 July 2021 (attached)

16. **Report of Lead Member for Climate Change**

Lead Member for Climate Change to report.

17. **Minutes of Committees**

Council is recommended to note the schedule of Committee minutes and approve recommendations as listed below:

- (a) Governance Committee (Pages 97 - 108)
 - (i) 8 June 2021
 - (A) Minute 14: Local Government Association's Model Code of Conduct
 - (B) Minute 16: Anti-Money Laundering Policy
 - (C) Minute 17: Whistle-Blowing Policy
 - (D) Minute 18: Anti-Fraud, Bribery and Corruption Policy
- (b) Harbour Board (Pages 109 - 116)
 - (i) 4 May 2021
 - (ii) 5 May 2021
 - (A) Minute 16: Appointment of an Independent Member to the Harbour Board
- (c) Licensing and Community Safety Committee (Pages 117 - 120)
 - (i) 8 June 2021
- (d) Planning Committee (Pages 121 - 154)
 - (i) 14 April 2021
 - (ii) 21 April 2021
 - (iii) 28 April 2021
 - (iv) 19 May 2021
 - (v) 9 June 2021

- (e) Strategy and Resources Committee (Pages 155 - 186)
 - (i) 12 April 2021
 - (ii) 17 May 2021
 - (A) Minute 23 (c): Approval and Release of Section 106 Public Open Space Funds – Braunton
 - (B) Minute 24 (d) and (e): Braunton Burrows Special Area of Conservation Visitor Impact Strategy
 - (iii) 5 July 2021
- (f) Policy Development Committee (Pages 187 - 206)
 - (i) 18 March 2021
 - (ii) 27 May 2021
 - (A) Minute 5: Notice of Motion from Council on 24 February 2021
 - (B) Minute 6: Notice of Motion from Council on 7 April 2021
 - (iii) 15 July 2021 (to follow)

PART B (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

13.07.21

GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL

Part 4, Council Procedure Rules of the Constitution

The basics

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

The rules of Question Time

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

