



North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

K. Miles  
Chief Executive.

### **STRATEGY AND RESOURCES COMMITTEE**

A meeting of the Strategy and Resources Committee will be held as a Virtual – Online meeting on **MONDAY, 12TH APRIL, 2021 at 10.00 am.**

Members of the Strategy and Resources Committee

Members of the Committee to be appointed at Annual Council on 7 April 2021

### **AGENDA**

1. Virtual meeting procedure - briefing and etiquette  
Chair to report.
2. Apologies for absence
3. To approve as a correct record the minutes of the meeting held on 1 March 2021 (attached) (Pages 7 - 14)
4. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency
5. Declarations of Interests  
(Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the meeting if necessary).
6. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information)

### **PART 'A'**

7. **Batsworthy Cross Windfarm** (Pages 15 - 48)  
Report by Service Lead – Environmental Protection (attached)
8. **Section 19 Barnstaple Flooding update** (Pages 49 - 60)  
To receive Devon County Council as the Lead Local Flood Authority report conducted under the Flood and Water Management Act 2010 Section 19 (attached). Head of Environmental Health to report. (NOTE: Martin Hutchings from the Flood Management Group of Devon County Council will be in attendance). An accessible version of the report is available on Devon County

Council's website: [Barnstaple and Devon-Wide Floods 17th August 2020 - Flood Risk Management](#).

9. **Climate Action Team Working Group**

To consider the following notice of motion referred to Strategy and Resources Committee by Council on 24 February 2021:

“RESOLVED that Council ask Strategy and Resources Committee to formally constitute the CAT as a Working Group made up of 10 interested Members with an initial task of investigating what options exist for reducing and/or offsetting carbon usage, creating a Carbon Reduction Plan and reporting back to Strategy and Resources Committee within 6 months.”

10. **Home Energy Efficiency and Fuel Poverty** (Pages 61 - 146)

Joint report by Head of Environmental Health and Housing and Service Lead (Home Improvement and Adaptations and Energy Efficiency) (attached)

11. **Proposed Extension of Existing Policy Derogations due to Covid 19** (Pages 147 - 150)

Report by Public Protection Manager (attached)

12. **Houses in Multiple Occupation: Amenity Standards, Minimum Room Sizing and Licence Conditions** (Pages 151 - 214)

Joint report by Public Protection Manager and Graduate Environmental Health Officer (attached)

13. **Review of North Devon Council Off Street Parking Places Order** (Pages 215 - 224)

Report by Acting Parking Manager (attached)

14. **Littering Strategy Implementation** (Pages 225 - 296)

Joint report by Service Manager Operational Services and Environmental Protection Service Lead (attached)

15. **Urgent Decisions Taken by the Chief Executive** (Pages 297 - 318)

To note the urgent decisions that have been made by the Chief Executive in accordance with paragraph 3.48, Annexe 2, Part 3 of the Constitution (attached)

16. **Leisure Contract Payments** (Pages 319 - 322)

Report by Contracts Delivery Manager (attached)

17. **Roadmap out of Lockdown** (Pages 323 - 332)

Report by Chief Executive and Communications Team (attached)

18. **PART 'B'**

**Exclusion of Public and Press Restriction of Documents.**

RECOMMENDED:

- (a) That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item as it involves the likely disclosure of exempt information as defined in Paragraphs 3 and 4, Part 1 Schedule 12A of the Act (as amended from time to time), namely information relating to the financial or business affairs of any particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relating matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
- (b) That all documents and reports relating to the item be confirmed as "Not for Publication"

19. **Vehicle and Fleet Maintenance Tender** (Pages 333 - 340)

Report by Service Manager Operational Services (attached)

**If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253**

1.04.21



## **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place and a reminder will be issued at the commencement of virtual meetings.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off. In a virtual meeting the public will be excluded from the meeting while in Part B.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity. Public contributions to virtual meetings will be recorded, unless, at the Chair's discretion, recording is deemed inappropriate in accordance with point 2 above.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

