

NORTH DEVON COUNCIL

Minutes of a meeting of NORTH DEVON COUNCIL held at Barum Room - Brynsworthy on Wednesday, 24th July, 2019 at 6.00 pm

PRESENT: Members:

Councillor Biederman (Chairman)

Councillors Barker, Bushell, Cann, Chesters, Crabb, Davis, Davies, Fowler, Gubb, Henderson, Jenkins, Knight, Lane, Leaver, Lovering, Lofthouse, Ley, Luggar, Mack, Mackie, Orange, Patrinos, Pearson, Phillips, Prowse, Saxby, D. Spear, L. Spear, Topham, Topps, Tucker, Turton, Walker, Wilkinson, Worden, Yabsley and York

Officers:

Chief Executive and Head of Resources

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bulled, Campbell, Hunt and Roome.

17. TO APPROVE AS CORRECT RECORDS THE MINUTES OF THE MEETINGS HELD ON 13TH MARCH 2019, 15TH APRIL 2019 AND 16TH MAY 2019 (CIRCULATED PREVIOUSLY) SUBJECT TO MINUTE 9(D) BEING AMENDED TO STATE "COASTAL ISSUES GROUP - COUNCILLORS LEAVER AND WILKINSON".

RESOLVED that the minutes of the meetings held on 13th March 2019, 15th April 2019 and 16th May 2019 (circulated previously) be approved as correct records and signed by the Chair subject to minute 9(d) being amended to state "Coastal Issues Group - Councillors Leaver and Wilkinson".

Following a question from Councillor Ley in relation to minute 121 (b) (A) of the meeting held on 13th March 2019, the Chief Executive advised that no progress had been made currently, however the issue would be discussed at the next Group Leaders meeting.

18. CHAIRMAN'S ANNOUNCEMENTS

(a) Welcome

The Chair welcomed Councillor Bushell's youth advisor to the meeting.

(b) Order of agenda

RESOLVED that item 6 (a) be considered with item 15 on the agenda.

19. **BUSINESS BROUGHT FORWARD BY OR WITH THE CONSENT OF THE CHAIRMAN**

There were no items of business brought forward by or with the consent of the Chair.

20. **REPLIES TO ANY QUESTIONS SUBMITTED BY THE PUBLIC AND/OR TO RECEIVE PETITIONS UNDER PART 4, COUNCIL PROCEDURES RULES, PARAGRAPHS 8 AND 9 OF THE CONSTITUTION**

There were no questions submitted by the Public and/or Petitions received under Part 4, Council Procedure Rules, Paragraphs 8 and 9 of the Constitution.

21. **TO CONSIDER MOTIONS OF WHICH NOTICE HAS BEEN SUBMITTED BY MEMBERS IN ACCORDANCE WITH PART 4, COUNCIL PROCEDURE RULES, PARAGRAPH 11 OF THE CONSTITUTION**

(a) To consider the following notice of motion from Councillor Tucker.

Councillor Tucker presented his notice of motion to Council.

It was moved by Councillor Tucker and seconded by Councillor Walker “that the notice of motion be referred to the Policy Development Committee for consideration and that the Devon County Council Lead Officer for the North Devon Link road improvements project be invited to provide an update on the project to all Councillors as soon as possible.”

Councillor Bushell expressed concern regarding how much consideration and weight had been given to the environmental impact of vehicles stopping and starting due to the provision of additional roundabouts as part of the North Devon Link Road improvements.

Councillor Davis declared a personal interest as Devon County Council Portfolio Holder for the North Devon Link road project.

RESOLVED that the following notice of motion be referred to the Policy Development Committee for consideration and that the Devon County Council Lead Officer for the North Devon Link road improvements project be invited to provide an update on the project to all Councillors as soon as possible :

“This Council expresses its dismay at the appalling position it finds

itself in regarding the totally inadequate road structure in North Devon which is incapable of coping with all the new housing the government has forced us to take. Sticklepath hill roundabout, the Cedars roundabout, Pilton Causeway and the nightmare of endeavouring to get through Braunton are some examples of where the roads are not fit for purpose and yet more housing is planned which will exasperate the already serious problem. This is already an all year round problem, particularly at rush hour and not simply when thousands of holiday makers visit our area in the summer. Air quality and the well-being of our residents is being jeopardised. Whilst supporting the improvements which will aid safety to the North Molton, West Buckland and Landkey junctions the proposed spending of £90 million tinkering with the A361 (link road) by primarily creating a third lane in places does little to alleviate North Devon's traffic problems. Any marginal savings in travel time from South Molton will only serve to cause more traffic build up in Barnstaple and more frustration. The devastating work involved to address this third lane in terms of environmental and social damage clearly outweighs the claimed benefits and undermines the financial argument. This Council, therefore, calls on Devon County Council to set up, as a matter of urgency, a comprehensive review into connectivity in North Devon. This council believes that much more could be achieved with the £90 million and requests that an independent scrutiny of the work being planned be undertaken by an all-party group of members. This to include a review of the District Council's delegated consultation response on the relevant planning applications for the A361 with advice being sought from professional highway engineers and other appropriately qualified consultants from outside Devon County Council."

(b) To consider the following notice of motion from Councillor Worden

Councillor Worden presented his notice of motion to Council.

It was moved by Councillor Worden and seconded by Councillor Prowse:

"This Council is deeply concerned by the grim financial outlook for schools in North Devon due to a combination of government inattention to our children, increasing and stealthy cost pressures and inadequate funding. Believes that the Government's failure to properly fund schools is jeopardising the education, and future opportunities, of all young people in North Devon and is particularly letting down the most vulnerable children, such as those with special educational needs and disabilities, and those who need mental health support. Notes with concern reports that many schools across the country are having to ask for donations from parents, cutting back teaching hours, reducing staff numbers, significantly increasing class sizes, reducing mental health support and early help, where it is needed most. Further notes that years of real-terms pay cuts for teachers, coupled with the pressure caused by funding cuts in schools and excessive workload, have led to a crisis in retention and recruitment in the teaching profession. The government is failing to meet its targets for training new teachers, further undermining the quality of

education in our schools. This Council agrees to make representations to the Secretary of State for Education and the Chancellor of the Exchequer, calling for them to:

Conduct an independent assessment of the impact of these cuts on our children.

Reverse the crisis resulting from cuts to per-pupil school budgets since 2015 – meaning schools in North Devon would receive around £2.5 million in additional funding in 2020

Guarantee all teachers a pay rise which is at least in line with inflation next year which will be fully funded as an additional amount, in order to reduce the number of talented teachers leaving the profession

Provide additional funding to North Devon and others across the country, to give more support to children with special educational needs and disabilities.”

Councillors Topps and Saxby declared personal interests as teachers.

Councillor Worden declared a personal interest as a Director of Chulmleigh Academy.

Councillors Worden and Prowse agreed to take on board an amendment as follows “This Council agrees to make representations to the Prime Minister and Member of Parliament calling for them to:.....” within the notice of motion as the Prime Minister had made a public statement regarding providing more funding for schools.

RESOLVED that this Council is deeply concerned by the grim financial outlook for schools in North Devon due to a combination of government inattention to our children, increasing and stealthy cost pressures and inadequate funding. Believes that the Government’s failure to properly fund schools is jeopardising the education, and future opportunities, of all young people in North Devon and is particularly letting down the most vulnerable children, such as those with special educational needs and disabilities, and those who need mental health support. Notes with concern reports that many schools across the country are having to ask for donations from parents, cutting back teaching hours, reducing staff numbers, significantly increasing class sizes, reducing mental health support and early help, where it is needed most. Further notes that years of real-terms pay cuts for teachers, coupled with the pressure caused by funding cuts in schools and excessive workload, have led to a crisis in retention and recruitment in the teaching profession. The government is failing to meet its targets for training new teachers, further undermining the quality of education in our schools. This Council agrees to make representations to the Prime Minister and Member of Parliament, calling for them to:

Conduct an independent assessment of the impact of these cuts on our children.

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since 2015 – meaning schools in North Devon would receive around £2.5 million in additional funding in 2020

Guarantee all teachers a pay rise which is at least in line with inflation next year which will be fully funded as an additional amount, in order to reduce the number of talented teachers leaving the profession

Provide additional funding to North Devon and others across the country, to give more support to children with special educational needs and disabilities.”

22. DECLARATIONS OF INTEREST

The following declaration of interest was announced:

Councillor Chesters Item 14 – personal interest as Chair of Braunton Marsh Drainage Board.

23. CHAIRMAN'S REPLIES TO ANY QUESTIONS TO COUNCIL BY MEMBERS SUBMITTED UNDER PART 4, COUNCIL PROCEDURES RULES, PARAGRAPH 10 OF THE CONSTITUTION

There were no questions submitted to Council by Members under Part 4, Council Procedures Rules, Paragraph 10 of the Constitution.

24. FRAUD AND CORRUPTION AWARENESS

Council received a presentation by Mr R. Hutchins, Head of Devon Audit Partnership and Mr K. Johnson, Fraud Lead of Devon Audit Partnership regarding Fraud and Corruption as part of the Member Training and Development Programme. They provided an overview on fraud; definition and types of fraud; the Annual Fraud Indicator for 2017 which revealed the staggering prevalence of fraud which was now the UK's most common criminal offence; national cost of fraud; the Fraud Triangle; definition and types of dishonesty; types of fraud within Local Authorities; definition of bribery and types of bribery; need for adequate procedures to be in place; importance of whistleblowing and the Public Interest Disclosure Act 1998; national response of how to deal with fraud and corruption; guidance and support available to the Council from the Devon Audit Partnership.

The Head of Resources thanked Mr R. Hutchins and Mr K. Johnson for their attendance and presentation and reminded Council that the Council's Anti-Fraud and Corruption policies had been adopted in March 2019 and were available on the Council's website. A copy of the presentation slides had been tabled and would also be circulated to all Members.

25. REPORT OF THE LEADER OF THE COUNCIL

Council noted a report by the Leader of the Council (circulated previously) regarding work that had been undertaken since the Annual Council meeting.

26. QUESTIONS BY MEMBERS

The following questions were submitted in advance of the meeting and responses provided by the Leader were tabled:

- (a) Question to Councillor Worden from Councillor Walker “With fraud on the rise, particularly cold calling to vulnerable people, with fraudsters pretending to be official organisations like HMRC or utilities companies, how can we, as a council, get the information to people to protect themselves”. Councillor Worden’s response “Thank you Helen for raising this important issue. It was reported this week in the national press that an estimated 4billion pounds of pensions are being lost annually to fraudsters. Devon and Cornwall police have officers dedicated to trying to stop this happening and one way we can help is to encourage all members to join the Devon and Cornwall police alert, messaging service. The latest techniques used by the fraudsters are reported on this system. The email address is - alert@neighbourhoodalert.co.uk. If members shared this with the parish councillors in their ward it would certainly help if they too signed up to the alert system. We could have a presentation when we hold the Parish Forum to help make people aware. This is certainly a subject which as councillors we can raise when speaking to vulnerable groups. We also put information about this on our council website and in our social media links and we have police community safety officers based here at BEC. If anyone receives an email which sounds too good to be true like the promise of a refund of money it is likely to be a fraud and people need to be very wary. Any further ideas of how to communicate the dangers associated with fraud would be helpful.” Councillor Walker asked a supplementary question as to what the Council could do to communicate to those vulnerable people who were not using the internet. Councillor Worden advised that Councillors could assist by communicating this message to vulnerable groups and by working with Parish and Town Councils and invited Councillors to advise of any other ideas to communicate this message. Councillor Tucker advised that the Licensing and Community Safety Committee would look at this issue.
- (b) Question to Councillor Worden from Councillor Barker “Could the Leader report on what action can be taken to improve response times to issues and questions brought forward by members of the Public?” Councillor Worden’s response “As part of our corporate

plan we are planning on looking at customer service and hoping to make improvements to the current service which we now offer. Obviously it is early days yet but in the meantime if Councillor Barker has specific details of where the response times have been disappointing I would appreciate knowing about it so that I can follow it up.”

- (c) Question to Councillor Worden from Councillor Barker “The Conservative Group are happy to support the appointment of Lead Members to priority objectives of the Council....but are disappointed that Political Balance has not been applied....Could the Leader also report on the increase of cost to Council processes due to implementation of Lead Members?” Councillor Worden’s response “I am pleased that the Conservative Group supports the appointment of Lead Members for priority objectives of the Council. You will, of course, have noted that the Chief Executive’s report states that ‘The areas chosen so far for Lead Members are areas where representation is required to support the Councils own emerging corporate priorities.’ Obviously this leaves the opportunity for further appointments to be made. So far the Conservative Group has not approached me and asked for a member to be considered as a Lead Member. Maybe because the previous administration did not allow members of the opposition to have a special role but I hope that we can be more inclusive. Obviously we cannot have too many lead members because of the cost of each at an allowance of £2,377.00 each time. The budget which we set includes sufficient funds to cover the additional costs of six appointments and even then makes quite a saving on the previous governance.”

27. APPOINTMENT OF LEAD MEMBERS

Council considered a report by the Chief Executive (circulated previously) regarding the appointment of Lead Members.

It was moved by Councillor Worden and seconded by Councillor Bushell that recommendation 2.1 of the report be adopted.

RESOLVED that the following Lead Members be appointed:

- (a) Economic Development and Strategic Planning Policy – Councillor Malcolm Prowse
- (b) Environment – Councillor Netti Pearson
- (c) Climate Change – Councillor Caroline Leaver
- (d) Coastal Communities – Councillor Malcolm Wilkinson
- (e) Resources and Commercialisation – Councillor Ian Roome

- (f) Housing – Councillor Nicola Topham

28. APPOINTMENTS TO OUTSIDE BODIES

Council considered a report by the Chief Executive (circulated previously) regarding appointments to Outside Bodies. The Chief Executive advised that following the Annual Council meeting on 16th May 2019 there were a number of appointments to Outside bodies that were outstanding and needed to be considered. In relation to the Braunton Marsh Internal Drainage Board, it was understood that Councillors appointed needed to represent the Braunton area, however this needed to be reconsidered.

It was moved by Councillor Worden and seconded by Councillor Leaver “that recommendations 2.1, 2.2 and 2.3 be adopted subject to Councillor D Spear being appointed to North Devon Biosphere Reserve Partnership; Councillor York being appointed to One Barnstaple; appointments to the Braunton Marsh Internal Drainage Board being deferred until the Council meeting on 25th September 2019; and Councillor Wilkinson be appointed to the Northern Devon Areas of Outstanding Natural Beauty Partnership.”

Councillor Davis declared a personal interest as a Devon County Councillor appointed to the Northern Devon Areas of Outstanding Natural Beauty Partnership.

Councillor Chesters declared a personal interest as Chair of the Braunton Marsh Internal Drainage Board. She advised that she had requested the secretary to provide a copy of the Board’s term of reference.

RESOLVED:

- (a) That the following Members be appointed to the Outside Bodies for the life of Council and that attendance at meetings be an approved duty:
 - (i) North Devon Biosphere Reserve Partnership – Councillor D. Spear
 - (ii) One Barnstaple – Councillor York
 - (iii) Braunton Marsh Internal Drainage Board – appointments be deferred until the Council meeting on 25th September 2019;
- (b) That following Annual Council meeting on 16th May 2019, it be confirmed that Councillors Knight and Derrick Spear be appointed to the North Devon County Locality Committee and that Councillor Wilkinson be appointed to the Northern Devon Areas of Outstanding Natural Beauty Partnership;
- (c) That all appointees to Outside Bodies be required to report back

to Council at appropriate intervals, usually annually.

29. CLIMATE CHANGE DECLARATION

RESOLVED that the Council Procedure Rules, Part 4 of the Constitution be waived to enable a member of the public to address Council for two minutes.

Mr G. Curry, addressed Council.

Councillor Leaver presented her notice of motion to Council.

It was moved by Councillor Leaver and seconded by Councillor Worden that “This Council reaffirms its recognition of the scale and urgency of the global challenge from climate change, as documented by the latest Special Report of the Intergovernmental Panel on Climate Change, and declares a climate emergency; and agrees to set up a climate change working party to investigate and recommend an action plan of what further corporate approaches can be taken to facilitate stronger action through collaboration at a strategic, community and individual level. To this end this Council will work with the County Council and partners across the county and region to implement best practice methods to limit Global Warming to less than 1.5 degrees Celsius. Furthermore this Council calls on Westminster to provide the powers and resources to enable North Devon to work towards becoming carbon neutral as soon as possible bearing in mind the Intergovernmental Panel on Climate Change’s target of 2030.”

Councillor Pearson recommended amending the notice of motion to include “declares a climate and biodiversity emergency”.

Councillors Leaver and Worden agreed to take the amendment on board in the notice of motion.

RESOLVED that this Council reaffirms its recognition of the scale and urgency of the global challenge from climate change, as documented by the latest Special Report of the Intergovernmental Panel on Climate Change, and declares a climate and biodiversity emergency; and agrees to set up a climate change working party to investigate and recommend an action plan of what further corporate approaches can be taken to facilitate stronger action through collaboration at a strategic, community and individual level. To this end this Council will work with the County Council and partners across the county and region to implement best practice methods to limit Global Warming to less than 1.5 degrees Celsius. Furthermore this Council calls on Westminster to provide the powers and resources to enable North Devon to work towards becoming carbon neutral as soon as possible bearing in mind the Intergovernmental Panel on Climate Change’s target of 2030.

Council considered a report by the Chief Executive (circulated previously) regarding signing up to the joint Climate Change declaration. He advised that all Districts, Parishes and Communities needed to take part and sign up to the Climate Change declaration. There was a need to replicate the Plastic Free consortium model for Climate Change to engage with community groups and businesses.

Councillor Tucker suggested that Climate Change be included on the agenda for the next meeting of the Parish Forum.

It was moved by Councillor Crabb and seconded by Councillor Leaver that recommendations 2.1 and 2.2 be adopted subject to an additional recommendation being included stating “that in implementing the declaration of climate change that the costs of any measures be identified.”

RESOLVED:

- (a) That the Devon Climate Declaration as set out in Appendix 1 be endorsed;
- (b) That a report be brought back within 6 months on a strategy to comply with the declaration;
- (c) That in implementing the declaration of climate change that the costs of any measures be identified.

30. CHANGES TO CONSTITUTION

Council considered a report by the Chief Executive (circulated previously) regarding changes to the Constitution.

Councillor Ley, Chair of Planning Committee advised that the amended wording of paragraph 7.2 (c) of the Head of Place’s delegated powers was different to the wording that had been agreed by the Planning Committee following its meeting on 12th June 2019.

It was moved by Councillor Worden and seconded by Councillor Patrinos that recommendations 2.1.1 and 2.1.3 be approved and that recommendation 2.1.2 be deferred and brought back to the next meeting of Council for consideration.

RESOLVED that the Constitution be amended as follows to:

- (a) include a maximum number of 13 Councillors to sit on Strategy and Resources Committee;
- (b) amend the wording of 3.25 of the delegated powers to the Chief Executive so as to read:- “To determine applications for flexible and early retirement and also for early release of pension where the decision will not result in a net cost to the Council”;

- (c) That consideration of the amended wording of paragraph 7.2 (c) of the delegated powers to the Head of Place be deferred and brought back to the next meeting of Council for consideration.

31. STATEMENT OF ACCOUNTS 2018/19

(a) **Report by Chief Financial Officer (attached).**

Council considered a report by the Chief Financial Officer (circulated previously) regarding the Statement of Accounts for 2018/19. The Chief Financial Officer advised that the External Audit of Accounts commenced on 1st July 2019 and that the Audit Findings report was reported to the Governance Committee on 22nd July 2019 which gave an unqualified opinion on financial statements and value for money conclusion and three recommendations following key findings which had been accepted by management and responses had been built into the Action Plan. The Accounts were formally required to be signed off by Council on 24th July 2019. He outlined the narrative report which set out the challenges the Council faced, how those challenges would be met and reviewed the last financial year 2018/19.

The Chief Financial Officer advised that a paper detailing adjustments identified during the 2018/19 audit which had not been made within the final set of financial statements had been tabled. The Governance Committee had approved the management's proposed treatment of all items detailed in the paper.

Councillor Phillips, Vice-Chair of the Governance Committee reported the recommendations of the Governance Committee on 11th June 2019 and 22nd July 2019 and advised that the Committee had supported the recommendation. He thanked the Head of Resources and his staff for their work.

In response to a question, the Chief Financial Officer advised that a review of the pension liability would be undertaken during the Autumn to identify the cash impact on the Council. This would then be fed into the budget setting process and Members would be advised.

It was moved by Councillor Prowse and seconded by Councillor Barker that the recommendation in the report be adopted.

RESOLVED that the Statement of Accounts 2018/19 be approved, and that the Chairman of the Council sign and date the Statement of Accounts as required by the Accounts and

Audit Regulations.

(b) **Annual Governance Statement 2018/19 (attached).**

Council considered the Annual Governance Statement for 2018/19 (circulated previously). The Chief Executive summarised the Annual Governance Statement and advised that it set out the governance and control measures for the Council.

Councillor Phillips, Vice-Chair of the Governance Committee reported the recommendations of the Governance Committee held on 11th June 2019.

It was moved by Councillor Patrinos and seconded by Councillor Henderson that the Annual Governance Statement for 2018/19 be approved.

RESOLVED that the Annual Governance Statement for 2018/19 be approved.

(c) **Letter of Representation on behalf of the Council (attached).**

Council considered the letter of representation on behalf of the Council (circulated previously). The Head of Resources highlighted paragraph (x) detailed on page 162 of the agenda.

Councillor Phillips, Vice Chair of the Governance Committee reported the recommendations of the Governance Committee held on 22nd July 2019.

It was moved by Councillor Patrinos and seconded by Councillor Yabsley that the recommendation be adopted.

RESOLVED that the letter of representation on behalf of the Council be approved and signed by the Chairman and Chief Financial Officer.

32. APPOINTMENTS OF COMMITTEES FOR 2019/20

(a) **Report by Chief Executive (attached)**

Council considered a report by the Chief Executive (circulated previously) regarding the appointment of committees for 2019/20.

The Chief Executive advised that table 2 had been tabled.

The Chief Executive recommended the following:

“(a) that the Council appoints committees and joint committees

each with the total number of voting members and group allocations as detailed in table 1 for the 2019/20 municipal year.

(b) that, as required by section 16(1) of the Local Government and Housing Act 1989, Members be appointed to committees and joint committees in accordance with the names notified to the Chief Executive by each of the political groups represented on the Council, to give effect to the approved allocation of seats as determined at (a) above, as set out for the time being in table 2 circulated at the meeting.”

It was moved by Councillor Barker and seconded by Councillor Worden that the recommendations be adopted.

RESOLVED:

(a) that the Council appoints committees and joint committees each with the total number of voting members and group allocations as detailed in table 1 for the 2019/20 municipal year;

(b) that, as required by section 16(1) of the Local Government and Housing Act 1989, Members be appointed to committees and joint committees in accordance with the names notified to the Chief Executive by each of the political groups represented on the Council, to give effect to the approved allocation of seats as determined at (a) above, as set out for the time being in table 2 circulated at the meeting.

(b) **Licensing and Community Safety Committee: Appointment of Vice-Chair for 2019/20**

Council noted the typographical error in the agenda item and that it should have stated “Appointment of **Vice-Chair** for 2019/20”.

It was moved by Councillor Worden and seconded by Councillor Barker that the recommendation be adopted.

RESOLVED that Councillor York be appointed to replace Councillor J. Cann as Vice-Chair of the Licensing and Community Safety Committee for the municipal year 2019/20.

(c) **Appointments to the Planning Committee**

Council noted that the appointments had been considered under minute 32 (a).

33. PERFORMANCE AND FINANCIAL MANAGEMENT - QUARTER 4 2018/19

Council considered the Performance and Financial Management report for Quarter 4 of 2018/19 to the Strategy and Resources Committee on 3rd June 2019 (circulated previously).

(a) **Report of the Policy Development Committee**

Councillor D. Spear, Chair of the Policy Development Committee presented the Committee's report on the Performance and Financial for Quarter 4 2018/19 (circulated previously).

(b) **Report of meeting of the Strategy and Resources Committee**

Councillor Worden, Chair of the Strategy and Resources Committee reported the recommendations of the Strategy and Resources Committee on the Performance and Financial Management for Quarter 4 of 2018/19 (circulated previously).

It was moved by Councillor Spear and seconded by Councillor Worden "that minute 4 (f) of the meeting of the Strategy and Resources Committee held on 3rd June 2019 be adopted."

RESOLVED that minute 4 (f) of the meeting of the Strategy and Resources Committee held on 3rd June 2019 be adopted.

34. ANNUAL TREASURY MANAGEMENT REPORT 2018/19

Council considered the Annual Treasury Management report for 2018/19 to the Strategy and Resources Committee on 1st July 2019 (circulated previously).

(a) **Report of Policy Development Committee**

Councillor D. Spear, Chair of the Policy Development Committee presented the Committee's report on the Annual Treasury Management report for 2018/19 (circulated previously).

(b) **Report of Strategy and Resources Committee**

Councillor Worden, Chair of the Strategy and Resources Committee reported the recommendations of the Strategy and Resources Committee on the Annual Treasury management report for 2018/19 (circulated previously).

It was moved by Councillor Worden and seconded by Councillor Spear "that minute 16 of the meeting of the Strategy and Resources Committee held on 1st July 2019 be adopted."

RESOLVED that minute 16 of the meeting of the Strategy and Resources Committee held on 1st July 2019 be adopted.

35. APPOINTMENT OF DESIGNATED PERSON - HARBOURS

Council considered a report by the Chief Executive (circulated previously) regarding the appointment of a designated person for the harbours.

It was moved by Councillor Barker and seconded by Councillor Turton that the recommendation in the report be adopted.

RESOLVED that Jon Triggs, Head of Resources be appointed as the Designated Person in respect of harbours operated by the District Council.

36. APPOINTMENT OF MONITORING OFFICER

Council considered a report by the Chief Executive (circulated previously) regarding the appointment of Monitoring Officer. The Chief Executive advised that the Appointments Committee had met on 23rd July 2019 and recommended that Trevor Blatchford be appointed as Monitoring Officer with immediate effect.

It was moved by Councillor Worden and seconded by Councillor York that the recommendations in the report be adopted.

RESOLVED that Trevor Blatchford be appointed as Monitoring Officer with immediate effect.

37. APPOINTMENT OF HONORARY ALDERMEN

Council considered a report by the Chief Executive (circulated previously) regarding the appointment of Aldermen.

It was moved by Councillor Worden and seconded by Councillor Prowse that the recommendations in the report be adopted.

RESOLVED:

- (a) That the process involved in any potential appointment be noted;
- (b) That consideration be given as to whether it wishes to appoint any former members of the Council as Honorary Aldermen at a specially convened extraordinary Council meeting.

38. RECORDING OF MEETINGS

Council considered the future recording of Council meetings.

It was moved by Councillor Topps and seconded by Councillor Lane “that future Council meetings be recorded (sound only)”.

RESOLVED that future Council meetings be recorded (sound only).

39. MINUTES OF COMMITTEES

(a) **Audit Committee**

RESOLVED that the following minutes of the Audit Committee (circulated previously) be noted, adopted and approved as a correct record:

(i) 5th March 2019

(b) **Ethics Committee**

RESOLVED that the following minutes of the Ethics Committee (circulated previously) be noted, adopted and approved as a correct record:

(i) 23rd January 2019

(c) **Executive**

RESOLVED that the following minutes of the Executive (circulated previously) be noted, adopted and approved as a correct record:

- (i) 26th February 2019
- (ii) 4th March 2019
- (iii) 1st April 2019

(d) **Governance Committee**

RESOLVED that the following minutes of the Governance Committee (circulated previously) be noted and adopted as follows:

(i) 11th June 2019

(e) **Harbour Board**

RESOLVED that the following minutes of the Harbour Board (circulated previously) be noted and adopted as follows:

(i) 4th June 2019

(f) **Licensing and Community Safety Committee**

RESOLVED that the following minutes of the Licensing and Community Safety Committee (circulated previously) be noted and adopted as follows:

(i) 18th June 2019

(A) Minute 3: Proposed amendments to Dangerous Wild Animal and Zoo Licensing Fees (NOTE: Council noted that this recommendation would be considered by the Strategy and Resources Committee on 5th August 2019).

(g) **Overview and Scrutiny Committee**

RESOLVED that the following minutes of the Overview and Scrutiny Committee (circulated previously) be noted, adopted and approved as a correct record:

(i) 7th March 2019

(h) **Personnel Committee**

RESOLVED that the following minutes of the Personnel Committee (circulated previously) be noted, adopted and approved as a correct record:

(i) 26th February 2019

(i) **Planning Committee**

RESOLVED that the following minutes of the Planning Committee (circulated previously) be noted and adopted as follows:

(i) 13th March 2019

(ii) 17th April 2019

(iii) 12th June 2019

(j) **Policy Development Committee**

RESOLVED that the following minutes of the Policy Development Committee (circulated previously) be noted and adopted as follows:

(i) 20th June 2019

(k) **Strategy and Resources Committee**

RESOLVED that the following minutes of the Strategy and Resources Committee (circulated previously) be noted and adopted as follows:

(i) 3rd June 2019

(ii) 1st July 2019

(A) Minute 17 (e): Approval and Release of Section 106 Open Space Funds – Bickington, Ilfracombe and North Molton.

(B) Minute 20 (c): Braunton Burrows Special Area of Conservation Visitor Impacts and Mitigation.

Chairman

The meeting ended at 8.18 pm

NOTE: These minutes will be confirmed as a correct record at the next meeting of Council.