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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

HARBOUR BOARD

A meeting of the Harbour Board will be held in the Ilfracombe Centre - Ilfracombe on **TUESDAY, 15TH NOVEMBER, 2022 at 2.00 pm.**

Members of the Harbour Board

Councillor Fowler (Chair)

Councillors Campbell, Turton and Wilkinson

Co-opted Members:

Martin Cleary, Bert Gear, Tim Gibbs and Nigel Thomas

AGENDA

14. **Harbour Community Forum** (Pages 5 - 6)

Lynton and Lynmouth Town Council, Harbour Sub Committee minutes (attached).

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

7.11.22



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

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LYNTON AND LYNMOUTH TOWN COUNCIL

MINUTES OF A MEETING OF THE HARBOUR SUB-COMMITTEE HELD AT LYNTON TOWN HALL ON MONDAY 7 NOVEMBER 2022 AT 5.00PM

Present **Councillors**
C Sleep (Chairman)

Officers Town Clerk
Town Council Secretary

Also in attendance: W Bartlett
W Bowden
R Cluett
S Fradgley
A Glover
J Gubb-Fradgley
T Piper
H Shanks
P Wakeham

1. **APOLOGIES for absence**
Apologies were received from Councillors Hobbs, Logan and Rodway, and Harbour Users Ms A Mold and Dr & Mrs H Stoate.
2. **PUBLIC QUESTION TIME**
9 Harbour users were present and no points were raised under this heading.
3. **MINUTES**
The minutes of the meeting 5 September 2022 were confirmed as an accurate record and signed as such by the Chair
4. **NDC HARBOUR BOARD**
The minutes of the NDC Harbour Board Meeting of 9 August 2022 were already received by the committee, and the next meeting of the Harbour Board will be on 15 November 2022.
5. **MOORINGS ALLOCATION**
There have been no matters arising since the last meeting.
6. **HARBOUR SAFETY & COMPLIANCE**
 - a. **Slipway**
Works completed, although there were sharp pieces left from drilling dumped in the harbour, which are a safety hazard.
 - b. **New Composite Handrails**
Now installed.
 - c. **Safety Audit**
Completed with no issues.

LYNTON AND LYNMOUTH TOWN COUNCIL

7. HARBOUR MAINTENANCE

a. Algae Cleaner

As suggested by Harbour Master, and implemented by T Piper, this has been a success, and plenty left over for another occasion.

b. Hooks Along Causeway

These have been reviewed under the safety audit and no further action is needed. They were there originally there for boats to be tied at half-tide.

8. USERS WORKING GROUP

Anthony Glover raised reinstatement of the groynes on western beach as they protect the harbour mouth and foreshore, and prevent flooding by over topping waves. It was confirmed this has been raised with Chief Engineer at NDC, Tara Jenkins who has included groynes in her grant application for flood prevention works.

9. SAILING CLUB

- Sailing club had their bonfire on November 5th
- Town Clerk asked Sailing Club to tidy the dinghy park.

10. NEXT MEETING

Will be held on Monday 6 March 2022.

The meeting closed at 5.15pm

Chairman