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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

To: All Members of the Council
and Chief Officers

NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.20 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND

COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Crematorium Meeting Room - North Devon Crematorium on **WEDNESDAY, 29TH SEPTEMBER, 2021 at 6.30 pm.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. From the 7 May 2021, the law requires all councils to hold formal meetings in person. The council is also ensuring that all venues used are Covid secure and that all appropriate measures are put in place. There are a limited number of spaces available for members of the public to attend. Please check the Council's website for the latest information regarding the arrangements that are in place and the requirement to book a place 2 working days prior to the meeting [Taking part in meetings \(northdevon.gov.uk\)](http://northdevon.gov.uk))

A handwritten signature in black ink, appearing to read 'K. Miles', is written over a light blue horizontal line.

Chief Executive

AGENDA

12. Questions by Members (Pages 7 - 8)
Questions to the Leader or the Chair of a Committee submitted under Part 4, Council Procedure Rules, paragraph 10.4 of the Constitution.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

21.09.21

GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL

Part 4, Council Procedure Rules of the Constitution

The basics

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

The rules of Question Time

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

NORTH DEVON COUNCIL

COUNCIL: 29 SEPTEMBER 2021

QUESTIONS TO THE LEADER OR THE CHAIR OF A COMMITTEE SUBMITTED UNDER PART 4 COUNCIL PROCEDURE RULES, PARAGRAPH 10.4 OF THE CONSTITUTION

Questions to Leader of the Council

1. Question from Councillor York

“Recycling Education - I have concerns that there is not enough importance or emphasis placed on educating the public on how to recycle more and reduce their waste. Please could you let me know what education is currently taking place? How much resource is being invested, in terms of money and staff time? Could plans for an improved programme of education be devised (along with resource requirements) and added to the relevant Service Plan? [Perhaps OS W&R #02 17/18 ('Recycle More Project')] Has the education of residents in trial areas for 3-weekly bin collections been extended to new residents, so that the trial is maintaining its effectiveness?”

Councillor Worden's response

“We are part of the Devon wide Waste Partnership and so have run a number of campaigns under the Recycle Devon banner. We also run our own campaigns in an effort to increase recycling and more importantly, reduce waste. When the trial was started, we employed Recycle Officers to provide advice directly on the ground. These were temporary contracts however and have since expired. The trial itself was deemed a success at the time as the amount of recycling collected did increase in the chosen area. The intention was that a decision would be made to roll out the trial across the district but in order to do that, we need to have the necessary infrastructure to be able to deal with the increased material. The vehicle leasing contract has just commenced and we are now looking at ways to improve the process hall plant. The recent DEFRA consultations may also impact on what is collected kerbside. We suspended school and group visits to BEC as a result of the pandemic and will keep that under review.”

2. Question from Councillor York.

“Seagulls - I have recently encountered problems with seagulls tearing open rubbish bags in Gloster Road, Newport, Barnstaple. It is rumoured that the development of Anchorwood Bank has displaced seagull colonies. After speaking to Customer Services, I was able to purchase and collect a gull-proof bag from Lynton House for £5. Please could gull-proof bags be added to

the list of bags, bins and caddies which can be purchased online? Could gull-proof bags be given free to residents in the narrow streets of Barnstaple where wheelie bins cannot be used? What would the cost implications of this measure be?”

Councillor Worden’s response

“In some areas where waste is collected in black bags and where seagulls or other creatures are a problem, gull guards have been provided free of charge. In other areas, where problems are not as severe, customers may purchase bags through the customer service team. The bags are not available to purchase online as we wouldn’t want customers that live in areas that are provided with the guards free of charge to purchase their own. We prefer customers to use bins rather than gull guards, so would prefer to limit the use of gull guards where possible in favour of actual bins.”