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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

To: All Members of the Council
and Chief Officers

NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.25 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND

COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Crematorium Meeting Room - North Devon Crematorium on **WEDNESDAY, 21ST JULY, 2021 at 6.30 pm.**

A handwritten signature in black ink, appearing to read 'K. Miles', is written over a light blue horizontal line.

Chief Executive

AGENDA

16. Report of Lead Member for Climate Change (Pages 5 - 6)
Lead Member for Climate Change to report.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

13.07.21

GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL

Part 4, Council Procedure Rules of the Constitution

The basics

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

The rules of Question Time

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is:
Brynsworthy Environment Centre (BEC), Roundswell,
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.



NORTH DEVON COUNCIL:

COUNCIL: 21 JULY 2021

CLIMATE CHANGE AND ENVIRONMENT - REPORT BY LEAD MEMBER FOR CLIMATE CHANGE

I have attended many webinars on various aspects of climate change actions for both businesses in the South-West and for Local authorities nationally. There are more to attend in these series. The main themes that come out of the meetings are plan to: Avoid, Reduce, invest, innovate and as a last resort offset. However, it is recognised that people need to firstly understand and own the problem.

Initial meetings with Jeremy Mann and Donna Sibley, the new climate officer, to agree an amended terms of reference for the CAT working group, this will bring it in line with the Council's first goal of producing an internal carbon reduction plan.

We have agreed on the basics of a policy that will be required, however, the final wording for the group to consider has been waiting on the recent Audit report before being released.

All officers will be tasked with taking into consideration the effects of their personal and corporate actions on the environment. This will then lead to the ability to initially provide limited reports to council on how they propose to move towards the goal of nett zero.

I have proposed that both staff and members are provided with training to help understand the full extent of the problem and provide possible solutions. A program of training sessions is being assessed by the climate officer.

We will be looking to update the council's carbon footprint, from the Exeter Uni figures last produced in 2019 by collecting more specific data from officers. We will also looking at how the data can be refined so that it applies more directly to our council's actual position. The data will help the working group identify areas where action can be taken to move towards the council's objectives.

The next CAT meeting, to be held during the last week of July, will be considering:

What action, based upon officer's comments, can be taken to reduce the carbon emissions, of primarily, the biggest emitters within the council.

What the implication of the actions would be for finances and health.

The time scales for actions and review periods.

This process will then be repeated as the group works through the various areas of carbon (GHG) emissions across the council's assets.

Cllr Graham Lofthouse
Climate lead.

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