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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

To: All Members of the Council
and Chief Officers

NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.25 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND

COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Virtual - Online meeting on **WEDNESDAY, 7TH APRIL, 2021 at 6.30 pm.**

A handwritten signature in black ink, appearing to read 'K. Miles', is written over a light blue horizontal line.

Chief Executive

AGENDA

13. Outside Bodies - Report of Appointees (Pages 5 - 10)
Report by Chief Executive (attached).

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

26.03.21

GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL

Part 4, Council Procedure Rules of the Constitution

The basics

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

The rules of Question Time

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place and a reminder will be issued at the commencement of virtual meetings.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off. In a virtual meeting the public will be excluded from the meeting while in Part B.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity. Public contributions to virtual meetings will be recorded, unless, at the Chair's discretion, recording is deemed inappropriate in accordance with point 2 above.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

Meeting Etiquette Reminder for Members

Members are reminded to:

- Join the meeting at least 10-15 minutes prior to the commencement to ensure that the meeting starts on time.
- Behave as you would in a formal committee setting.
- Address Councillors and officers by their full names.
- Do not have Members of your household in the same room.
- Be aware of what is in screen shot.
- Mute your microphone when you are not talking.
- Switch off video if you are not speaking.
- Only speak when invited to do so by the Chair.
- Speak clearly (if you are not using video then please state your name)
- If you're referring to a specific page, mention the page number.
- Switch off your video and microphone after you have spoken.
- The only person on video will be the Chair and the one other person speaking.

Virtual attendance by members of the public

If members of the public wish to attend virtually, please contact Corporate and Community services on 01271 388253 or memberservices@northdevon.gov.uk by 12pm on the Monday preceding the meeting.

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Outside Body	Number of Representative(s)	Report Received	(Name of Member)
Barnstaple and District Chamber of Commerce	1	No update to be given.	Hunt
Barnstaple Town Centre Management	1 + Vacancy	No.	Topps and VACANCY
Barnstaple Youth House Association	1	Yes.	Orange
Braunton Marsh Internal Drainage Board	3	Yes.	Chesters, Crabb and Wilkinson
The Bridge Trust	2	No.	Biederman and Prowse
Chulmleigh Town Hall Committee	1	No.	Davies
Citizen's Advice Bureau (Torridge, North Devon, Mid Devon and Bude)	1	To be tabled.	Walker
Combe Martin Business Association	1	No meetings held this year.	Gubb
Campaign for the Protection of Rural England (CPRE)	1	Yes.	Luggar
Devon and Cornwall Police Crime Panel	1	No.	Biederman
Devon Districts Forum	2 (1 Member and 1 Officer)	Yes.	Worden (and Head of Paid Service)
Devon Rail Forum (formerly Devon and Exeter Rail Project Working Party)	1	Yes.	Mack

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Outside Body	Number of Representative(s)	Report Received	(Name of Member)
Devon Waste Reduction and Recycling Committee	1	Yes.	Pearson
District Council's Network Assembly	1	Yes.	Worden (Substitute, Prowse)
Exmoor National Park Authority	2	Yes.	Patrinos and Ley
Go North Devon	1	Yes. Attached separately.	York
Ifracombe and District Tourism Association	1	Response received. Does not believe this outside body requires an NDC Representative anymore.	Fowler
Local Government Association (General Assembly)	1	No.	Bushell
Local Government Association Coastal Special Interest Group	2	Yes.	Leaver and Wilkinson
North Devon Against Domestic Abuse	1	No update to be given.	Orange
Northern Devon Areas of Outstanding Natural Beauty	1	Yes.	Wilkinson
North Devon Athenaeum	1	Not been invited to any meetings.	York
North Devon Biosphere	1	Response received but no report provided.	D. Spear
Northern Devon Growth Board	1	Not met.	Prowse

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Outside Body	Number of Representative(s)	Report Received	(Name of Member)
North Devon Highways and Transport Orders Committee	3	Response received but no report provided.	Cann, Knight and D. Spear
North Devon Locality Committee	2	Response received but no report provided.	
North Devon +	2	Yes.	Prowse and Worden
North Devon Voluntary Services	1	Not attended due to Covid.	Hunt
One Barnstaple	1	Yes. Attached separately.	York
One Ilfracombe	1	Yes.	Fowler
Safer North Devon Community Safety Partnership Board	1	Yes.	Leaver
South West Provincial Council for Local Authority Services	1	No.	Yabsley
Trustees of Pilton Charities	1	Yes.	Mr Cameron.
Woolacombe and Morteohoe Tourism Association	1	Yes.	Wilkinson

REPORT TO:

Date: 24th March 2021

Outside Body: Barnstaple Youth House.

Report By:

Councillor Jo Orange

1 Activity

1.1 During this exceptional year of the pandemic, normal meetings of groups have been curtailed. The Youth Band did manage to meet part of the time, practicing in the Pannier Market with social distancing. CAMHS unit continued to meet as circumstances allowed. BHY have met via zoom bi monthly and I have attended

2 Purpose

2.1 The charity's objects ("the objects") are: 3.1 Provide premises and an environment in which youth work can thrive; 3.2 Support small voluntary youth organisations to enable them to operate safely and effectively; 3.3 Deliver direct youth work; 3.4 Support individual volunteers to gain the skills and knowledge to undertake youth work safely and exhibit good practice.

2.2 The focus of the charity is helping young people, particularly those who are vulnerable, so there are several key council objectives which are supported.

3 Achievements

3.1 The Trustees have been busy decorating the entire interior, replacing carpets and having a new boiler installed. The building has also been externally decorated and refurbished by the council. All this work has really prepared Barnstaple Youth House to be busier and more productive as the lock-down is gradually lifted.

3.2 BHY have responded well to the Coronavirus requirements, in accordance with the National Youth Agency guidance, installing sanitisers and COVID posters throughout the building, acquiring a fogging machine and sent out a mailing about steps taken/needed to their clients. A regular newsletter has kept clients advised on what is happening.

4 The future

4.1 BYH hope to work with partners such as Space, to expand youth services. Trustees are working with the Pannier Market Manager to develop ideas about using the market in the evenings for supervised activities.

4.2 Perhaps not at this time

5 Other

5.1 The trustees are considering how best to restore/develop the historic yard and abattoir building to the rear. They are working with council officers and this work is at an early stage.

OUTSIDE BODY: **NORTH DEVON +**

REPORT BY: **Councillor Malcolm Prowse**

I believe the organisation has made good progress in its work promoting growth and support to all sectors of the economy, this allies with one of the Council's main priorities. Although the establishment of North Devon + is much smaller than it was in past times the output of the staff continues to be impressive.

Recognising the 'single economy' of northern Devon continuing to work together with Torridge DC on a breadth of initiatives will become increasingly important. Whilst we were able to administer a huge and complicated grants structure in house North Devon + was able to step in and help Torridge roll out theirs.

As David has mentioned a substantial piece of work has been undertaken to look at the need for a separate DMO (Destination Management Organisation) for North Devon to support and promote the tourism and hospitality sectors. Credit is due to Dr John Vernon for his research, groundwork and undertaking an extensive survey (often personally) of a huge range of players and providers. Promoting our area – with an emphasis on quality – should be supported by both councils as there is some disquiet that Visit Devon might be leaving us behind.

It may be that we should look to use any possible grant monies from Central Government and look our own resources to help carry this work forward.

We should continue to support and be actively involved with the organisation in the coming years. Just to mention the resignation of Andy Lobato recently – he has been a great asset and was Chair during some difficult periods of change, his contribution to promoting manufacturing and the field of electronics is second to none.

OUTSIDE BODY: BRIDGE TRUST

REPORT BY: Councillor Malcolm Prowse

There have been no formal meetings in the past year, save for a briefing session which was fixed for the date that clashed with the last Planning Committee meeting. The Trust will have a big role to play in helping the regeneration of Barnstaple and the Council must work closely with the Trust.