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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

To: All Members of the Council
and Chief Officers

NOTE: PLEASE NOTE THAT PRAYERS WILL BE SAID AT 6.25 P.M. PRIOR TO THE COUNCIL MEETING FOR ANY MEMBER WHO WISHES TO ATTEND

COUNCIL MEETING

YOU ARE HEREBY SUMMONED to attend a meeting of **NORTH DEVON COUNCIL** to be held in the Virtual - Online meeting on **WEDNESDAY, 25TH NOVEMBER, 2020 at 6.30 pm.**

A handwritten signature in black ink, appearing to read 'K. Miles', is written over a light blue horizontal line.

Chief Executive

AGENDA

9. Chair's replies to any questions to Council by Members submitted under Part 4, Council Procedures Rules, Paragraph 10 of the Constitution (Pages 7 - 8)

(a) To consider the following questions from Councillor York:

“As a Member of the NDC Climate Action Team, I would welcome answers to the following questions about the introduction of street waste and recycling bins in Barnstaple (and beyond?).

I understand there is a trial being conducted with a new recycling bin in Pilton Park.

I would like to know how this is going and what, if any, plans there are to extend this service across the town (and beyond)?

If there are plans, which areas are being considered?

Will Members be contacted to help identify 'litter hot-spots' in their wards?

How will the collection of waste and recycling from these bins be managed?

A couple of years ago during the previous administration, I had positive discussions with Cllr Brailey and Hannah Harrington at the Barnstaple Pannier Market Traders' Committee, around the potential of local businesses sponsoring new recycling bins to help pay for them. Is this still being considered? If not, could this be achieved?

If there is doubt about whether the public are likely to use the bins effectively, could the Council consider issuing some constructive comms around their introduction and how to use them responsibly?

As Chair of Barnstaple Town Council's Environment Committee, I would be willing, with the agreement of the committee, to help support a recycling bin scheme with some of our Committee budget, for Barnstaple wards."

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

17.11.20

GUIDANCE NOTES FOR RULES OF DEBATE AT MEETINGS OF COUNCIL

Part 4, Council Procedure Rules of the Constitution

The basics

At a meeting of Full Council, Members shall stand when speaking unless unable to do so and shall address the Chair.

While a Member is speaking, other Members shall remain seated unless rising for a point of order, a point of information or in personal explanation.

No speeches may be made after the mover had moved a proposal and explained the purpose of it until the motion has been seconded.

Unless notice of motion has already been given, the Chair may require it to be written down and handed to him before it is discussed.

When seconding a motion or amendment, a member may reserve their speech until later in the debate.

Speeches must be directed to the question under discussion or to be personal explanation or point of order.

A speech by the mover of a motion may not exceed 5 minutes without the consent of the Chair.

Speeches by other Members may not exceed 3 minutes without the consent of the Chair, unless when the Council's annual budget is under discussion, the leader of each political group on the Council may speak for up to 5 minutes or such longer period as the Chair shall allow.

The rules of Question Time

At a meeting of the Council, other than the Annual meeting, a Member of the Council may ask the Leader or the chair of a committee any question without notice upon an item of the report of a committee when that item is being received or under consideration by the Council.



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is:
Brynsworthy Environment Centre (BEC), Roundswell,
Barnstaple, Devon, EX31 3NP.

Sat Nav postcode is EX31 3NS.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance, please dial 8253 for Corporate and Community Services.



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NORTH DEVON COUNCIL

COUNCIL: 25 NOVEMBER 2020

ITEM 9 (A): REPLIES TO ANY QUESTIONS TO COUNCIL BY MEMBERS SUBMITTED UNDER PART 4, COUNCIL PROCEDURE RULES, PARAGRAPH 10 OF THE CONSTITUTION

Questions from Councillor York

“As a Member of the NDC Climate Action Team, I would welcome answers to the following questions about the introduction of street waste and recycling bins in Barnstaple (and beyond?).

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If there is doubt about whether the public are likely to use the bins effectively, could the Council consider issuing some constructive comms around their introduction and how to use them responsibly?

As Chair of Barnstaple Town Council’s Environment Committee, I would be willing, with the agreement of the committee, to help support a recycling bin scheme with some of our Committee budget, for Barnstaple wards.”

Reply by Councillor Pearson: “The recycling bin that was placed at the entrance to Pilton Park was not part of a formal trial. It was placed there as it was intended to let a concession at the entrance and it was hoped that it would serve that concession and fit with the sustainable objectives of that arrangement. Unfortunately because of lockdown, that concession has not been progressed. As a result, the recycling bin has not been supervised and so has been used incorrectly.

Agenda Item 9

There are no plans to extend that arrangement but we are drawing up plans to produce a Litter Strategy. This would cover the whole area of litter and look at the size, number, type and position of bins and campaigns to reduce litter, recycle street litter and use receptacles appropriately. Members, and relevant town and parish councils, would of course be involved in this and the Strategy would be signed off by Committee and would fit in with our Corporate Objectives.

Once a litter strategy is agreed we could design a new comms litter campaign. I hope to be able to present the Strategy to Members in the New Year.

Out of interest we did run a trial of a smart litter bin in Barnstaple. Again, this was interrupted by the first lockdown and so it is difficult to compare the results with previous years but appeared successful. The initial results indicated that we would need to empty it less frequently, roughly once for every 4 visits to a conventional bin. Also because it is a smart bin it sends a message when it is full so should prevent overflow. These bins are, however, pretty expensive so would need to be placed carefully should we decide to purchase any.

I agree that we should be considering bin sponsorship and I am personally keen to see more recycling receptacles in public spaces round the district. Evidence and experience from other Districts suggests that public recycling receptacles are more successful if part of an overall and continuing campaign encouraging their correct use. I welcome your questions and would be happy to engage with Barnstaple Town Council's Environment Committee in planning recycling bins for the town."