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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

HARBOUR BOARD

A meeting of the Harbour Board will be held as a Virtual – Online meeting on **TUESDAY, 17TH NOVEMBER, 2020 at 2.00 pm.**

Members of the Committee

Councillor Fowler (Chair)
Councillors Campbell, Turton and
Wilkinson

Co-Opted Members
Mr Cleary, Mr Gear and Mr Gibbs

AGENDA

17. Ilfracombe Harbour Community Forum (Pages 5 - 6)
Report by Chair of Harbour Community Forum (attached)

**If you have any enquiries about this agenda, please contact Corporate and
Community Services, telephone 01271 388253**

**NOTE: Pursuant to Part 3, Annexe 1, paragraph 3 of the Constitution, Members
should note that:**

"If a Member:

- (a) Arrives at a meeting during the consideration of an item; or*
- (b) Leaves a meeting at any time during the consideration of an item;*

They shall not:

- (i) propose or second any motion or amendment; or*
- (ii) cast a vote*

9.11.20



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place and a reminder will be issued at the commencement of virtual meetings.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off. In a virtual meeting the public will be excluded from the meeting while in Part B.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity. Public contributions to virtual meetings will be recorded, unless, at the Chair's discretion, recording is deemed inappropriate in accordance with point 2 above.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

Meeting Etiquette Reminder for Members

Members are reminded to:

- Join the meeting at least 10-15 minutes prior to the commencement to ensure that the meeting starts on time.
- Behave as you would in a formal committee setting.
- Address Councillors and officers by their full names.
- Do not have Members of your household in the same room.
- Be aware of what is in screen shot.
- Mute your microphone when you are not talking.
- Switch off video if you are not speaking.
- Only speak when invited to do so by the Chair.
- Speak clearly (if you are not using video then please state your name)
- If you're referring to a specific page, mention the page number.
- Switch off your video and microphone after you have spoken.
- The only person on video will be the Chair and the one other person speaking.
- Only use the Chat function to register that you wish to speak or to move or second a motion.

Virtual attendance by members of the public

If members of the public wish to attend virtually, please contact Corporate and Community services on 01271 388253 or memberservices@northdevon.gov.uk by 12pm on the Monday preceding the meeting.

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Ifracombe Harbour Community Forum

Minutes of Communications with HF Members 23/10 – 11/11/20

Dear Harbour Board Members,

Below is a list of harbour related matters I would be grateful to raise as discussion items at the meeting proposed for next Tues 17th Nov.

An email went out to forum members requesting their input raising matters for this meeting but alas only 1 member submitted 1 request which is included.

This, should not be interpreted as everything is 'hunky dory' in and around the harbour as far as members are concerned I'm afraid. It should be considered more a case of everyone having their own battles to fight right now, possibly they are less able to commit the time to input and possibly there maybe a lack of faith in the point of raising matters if in the past matters have not been resolved. This sense of 'what's the point.our voice won't be heard' should be avoided in order to maintain progress, encourage future community collaboration and maintain a vibrant community spirit.

There has been a significant degree of communications around these items which I can expand on if necessary. For now bullet point items with some description works for me!

Item 1. Quay Road Congestion

Anyone who has been down during the summer, w/e's and certain times of day will agree that Quay road has been a nightmare! Traffic snarl ups to & from the pier. No passing places combined with very high levels of pedestrian footfall have resulted in an unpleasant and high risk environment. The impact is less now but it still remains a 'lawless - free for all' area with vehicles parking where they wish. As far as I'm concerned I have not heard of any form of policing going on here and so users (these include Quay businesses) have continued to abuse the system causing traffic chaos. What with the Covid risk and high levels of pedestrian footfall on 1 narrow pavement it has not been at all satisfactory. I would suggest it would be enough to deter visitors from returning which again should be avoided at all costs.

My end; LR - Val Gates (ITC), request for urgent action required.

Due to lack of progress LR considered 'quick - wins'. Contacted DCC & D Highways for urgent review of illegible 'LOADING ONLY' road markings, road lines and pavement post signs to provoke more compliant road users. Enq. Ref. ENQ201364328 (20/10/2020)

DH Assessment completed by 10/11/2020.

DH (Martin Stoddart) reply; '..record completed 29/10. The local highway team do not hold a lining budget. Have taken photos & sent them to the traffic team. I 'believe' these have been added to the defect list.'

LR - DH 11/11/2020; Requested follow up with progress and further request for updates to reassure action being taken.

NB. If actioned, these refreshed road markings might provide some easing with users being more provoked into complying with parking more considerately on pier and leaving area clear for 'Loading Only'. We shall see! This should however be only part of a more comprehensive proposal to improve and ease congestion in this area. With the covid effect this year we have to anticipate busy tourist seasons ahead which is such a vital and significant part of the local economy.

Item 2. Refuse & Recycling Provision

Current lack of provision & deteriorating infrastructure means less recycling going on & risk (evident) of current provision being overwhelmed &/or misused. LR-GCP comms. ongoing but review of existing and funds for new equipment and servicing very needed as a matter of urgency. Ideally more substantial and user friendly infrastructure in place for Easter 2021.

Item 3. Pier Gates Development Proposal

Need to action approved plans as will come with many benefits including;

Perceived as forward thinking, facilitate pedestrian activity and lessen congestion, provide a more pedestrian friendly & Covid-safe environment, provide a community boost due to perception of NDDC being positive as actioning proposals and investment already made.

Item 4. Watersports Centre

Update please

Again, without some form of positive news here again it will be perceived by local community as an extravagant, ill conceived proposal that has already cost significant sums from the public purse I'm afraid.

Agenda Item 17

Item 5. Pier Toilets

LR has offered advisories to Paul Burton (PB), NDDC. Main ambition here is to maintain a quality service, avoid unnecessary expense to the public purse and to reassure visitors of a satisfactory experience. Advisories received positively albeit despite increased service intervals continuing (4/day) nothing else has changed currently. Will maintain comms.

Kind regards,

Lawrence

Item 6. Harbour Risk Assessments

3 Risk Assessments were sent out to the forum members for consideration and input, they were

- i. Cables, Ropes Wires
- ii. Safe Access via Fixed Ladders
- iii. Towing within the Harbours Jurisdiction.

To date no response has been received by the Harbour Master.

Item 7. AOB

No proposal for future meeting circulated as yet