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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles
Chief Executive.

HARBOUR BOARD

A meeting of the Harbour Board will be held as a Virtual- Online meeting on **TUESDAY, 11TH AUGUST, 2020 at 2.00 pm.**

Members of the Harbour Board

Councillor Fowler (Chair)

Councillors Campbell and Turton and Wilkinson

Co-opted Members:

Martin Cleary, Bert Gear, Tim Gibbs and Colin Knill

AGENDA

12. Three Month Waiver of Harbour Fees 2021-2022 (Pages 5 - 8)
Report by Harbour Master, (attached).

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

3.08.20



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

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NORTH DEVON COUNCIL

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REPORT TO: THE HARBOUR BOARD

Date: 11th August 2020

TOPIC: THREE MONTH WAIVER OF MOORING HARBOUR FEES 2021/22

REPORT BY: HARBOUR MASTER

1 INTRODUCTION

1.1 Due to the COVID 19 Pandemic the Harbour was shut down on March 24th, this was shortly before the annual lifting in of boats who had been stored over winter on the hard standing around the Harbour. In April it was proposed to help alleviate the financial burden placed on all mooring holders by waiving three (3) months of mooring fees, effective from the financial year 2021/22.

2 RECOMMENDATIONS

2.1 That the board formally confirms the proposal.

3 REASONS FOR RECOMMENDATIONS

3.1 To show consideration to the Harbours recreational mooring holders of the financial burden placed on them due to the COVID 19 situation, that being, they were unable to use their boats even when restrictions were lifted for recreational boats as they were still on their winter storage. For all other moorings whose vessels were on the water, this would show consideration to the financial loss incurred to their respective businesses during this period of time.

4 REPORT

4.1 Due to the COVID-19 Pandemic the Harbour was shut down on March 24th, this was shortly before the annual lifting of boats who had been stored over winter on the hard standing around the Harbour. In April it was proposed to help alleviate the financial burden placed on all mooring holders by waiving three (3) months of mooring fees, effective from the financial year 2021/22.

4.2 This proposal was put to the board via email due to the unprecedented situation at the time the board meeting scheduled for May 5th was cancelled. At that time

the proposal was unanimously agreed by the board (see Appendix A for results).

4.3 The boats were finally lifted in on the weekend of June 13th.

4.4 There is one other option to consider and that is not to proceed with the waiver of the mooring fees.

4.5 There are no risks in adopting the recommendation.

4.6 There is no impact on the community in adopting the recommendation.

5 RESOURCE IMPLICATIONS

5.1 There is a financial implication to this proposal. After consulting with the finance department the loss to the Harbour would be £11,750 on the 2021/22 budget.

6 EQUALITIES ASSESSMENT

6.1 There are not any equalities implications anticipated as a result of this report.

7 CONSTITUTIONAL CONTEXT

Article or Appendix and paragraph	Referred or delegated power?
Appendix 5 6(a)	Delegated

8 STATEMENT OF CONFIDENTIALITY

8.1 This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

9 BACKGROUND PAPERS

9.1 Document showing the boards agreement to the proposal dated 22/04/20 (Appendix A).

10 STATEMENT OF INTERNAL ADVICE

10.1 The author (below) confirms that advice has been taken from all appropriate Councillors and Officers.

Author: Capt. Georgina Carlo-Paat Date: 5th August 2020
Reference: Document5

The following email was sent to members of the Harbour Board on 16th April 2020:

Good Afternoon

Due to the unprecedented situation we find ourselves in and the lack of pressing items to be discussed it has been agreed by the Chair to cancel the next meeting of the Harbour Board, which was scheduled for 5th May 2020.

The Chair of the Board and the Harbour Master have asked that I contact all Members of the Board regarding mooring fees for 2021/22.

In line with other ports (not all) we wanted to consider alleviating some of the financial burden placed on all mooring holders and so are proposing the following:

- To waive three months mooring fees, effective from financial year 2021/22.

Please could you respond to let me know if you agree, disagree, or abstain this proposal by noon on Thursday 23rd April 2020.

The proposal was unanimously agreed as follows:

ClIr Fowler - agreed	Many thanks to all who have positively responded so far. Both George and I feel this is a sensible move and shows the Board does appreciate now much this lockdown has affected our local boat owners right across the spectrum.
ClIr Wilkinson - agreed	I agree with the waiving of mooring fees for three months.
Mr Gear - agreed	Under the present circumstances I'm fully in agreement n waiving the Ilfracombe mooring fees for three months, and longer if the situation continues.
ClIr Turton - agreed	Yes I'm in agreement given the circumstances.
Mr Gibbs - agreed	Agree to waive fees for three months.
Mr Knill - agreed	Yes, I agree with the decision to reduce the mooring fees for next year. I probably should not vote on this one because my yacht is currently sitting on the Pier but least, I have replied to your email.
ClIr Campbell - agreed	Agree with the proposal.
Mr Cleary - agreed	Considering the prevailing uncertainty that exists then I believe the proposal to waive Mooring fees for the time being is fully justified and the cancellation of the next Harbour meeting understandable.

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