

THE OPENNESS OF LOCAL  
GOVERNMENT BODIES  
REGULATIONS 2014/  
THE LOCAL AUTHORITIES  
(EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO  
INFORMATION) (ENGLAND)  
REGULATIONS 2012



RECORD OF OFFICER  
DECISION TAKEN

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**Decision Taker:** Jon Triggs (Head of Resources)

**Subject:** N.D.D.C v Mrs Janet Pile

**Record of Decision Taken:** To apply for a Charging Order under CPR73 and Regulation 50 of the Council Tax (Administration & Enforcement) Regulations 1992

**Reason(s) for the Decision:** To secure payment of outstanding Council Tax Liability Orders

**Alternative Options considered and rejected at the time of the decision:**

1. To issue committal summons.
2. To petition for bankruptcy.

**List of Background Papers** that were relied on in making the decision or the decision is based (but not including published works or those which disclose exempt or confidential information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor)

- Liability Orders dated 1 February 2012, 7 August 2012, 4 September 2013, 25 June 2015 and 13 July 2017
- North Devon Council Debt Recovery Policy (updated 2 December 2014).

**Financial Implications:** (NOTE: Please state if there are any financial implications. If so, state if there are sufficient funds within the agreed budget. If there are not sufficient funds, please state how the decision will be financed): None

**Date that decision was taken:** 5 June 2018

**Signature of the Decision Taker:**

A handwritten signature in black ink, appearing to read "Jon Triggs", written over a horizontal line.

**GUIDANCE NOTES TO OFFICERS:**

**Exempt/Confidential information:** Please note that the contents of the decision or background papers must not disclose exempt or confidential information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor) as the record of decision is a public record.

**Publication of record:** Please forward the decision together with any background papers that have not already been published to Member Services for publication. The record and background papers must be kept by the decision taker for **6 years** from the date that the decision was taken.