



North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

M. Mansell, BSc (Hons), CPFA
Chief Executive.

OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the above Committee will be held in the Barum Room, Brynsworthy Environment Centre, Barnstaple on **THURSDAY, 15th MARCH 2018 AT 2.00 P.M.**

(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. There are limited car parking spaces in the Visitors parking area. If no spaces are available, please find an alternative space. Please ensure that you enter your name and car registration details in the book in front of the entrance door)

Members of the Committee: Councillor Greenslade (Chair)
 Councillor Mathews (Vice-Chair)

Councillors Bonds, Chesters, Crabb, Ley, Meadlarkin, Patrinos, Roome, Webber, White and Worden.
+ 1 vacancy.

AGENDA

1. Apologies for absence.
2. To approve as a correct record the minutes of the meeting held on 13th February, 2018 (attached).
3. Items brought forward which in the opinion of the Chairman should be considered by the meeting as a matter of urgency:
4. Declarations of Interests. (Please telephone the Corporate and Community Services team to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

Internal items:

6. **Empty Properties within the North Devon Council Area: A Brief Summary.** Report by Assistant to the Head of Environmental Health and Housing (attached) (pages 1 to 8).

7. **Appointment of a Task and Finish Group Regarding the Barnstaple Pannier Market.** Pursuant to minute 112(b) of the meeting of the Committee on 13.02.2018.
8. **Appointment of a Task and Finish Group Regarding RMB Chivenor.** Pursuant to minute 114 of the meeting of the Committee on 13.02.2018. Draft scoping paper attached (pages 9 to 18).
9. **Public Convenience Scheme.** Report by Procurement and Service Delivery Manager (attached) (pages 19 to 26), together with the minute extract of the Executive on 5th March 2018 (to follow).
10. **Effectiveness of Local Authority Overview and Scrutiny Committees.** Chairman to report.

Standing Items:

11. **Police and Crime Commission Update.** Chairman to report.
12. **NHS Update.** Report of the Devon County Council Cabinet Member for Adult Social Care and Health Services regarding Accountable Care Systems (attached) (pages 27 to 28).

Items to note:

13. **Work Programme/Forward Plan 2018/19.** To consider the Overview and Scrutiny Committee work programme/forward plan 2018/19 (attached) (pages 29 to 31). It is recommend that the following items be removed from the work programme:
 - (a) Barnstaple Assets Review
 - (b) Homelessness Reduction Bill – Secondary Legislation
 - (c) RMB Chivenor (Standing item).

PART 'B' (Confidential Restricted Information)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services on telephone number 01271 388253

06.03.18



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Member Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is:
Brynsworthy Environment Centre(BEC), Roundswell, Barnstaple,
Devon. EX31 3NP.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side.

On arrival at the main entrance dial 8253 for Corporate and Community Services.

