

North Devon Council Civic Centre Barnstaple North Devon EX31 1EA

M. Mansell, BSc (Hons), CPFA Chief Executive.

OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the above Committee will be held in the Taw Room, Civic Centre, Barnstaple on **THURSDAY**, **15TH JANUARY 2015 AT 10.00 A.M.**

Members of the Committee:

Councillor Biederman (Chairman) Councillor Haywood (Vice-Chairman)

Councillors Brown, Chesters, Clark, Gurney, Hockin, Lane, Lucas, Luggar, Moores, Tucker and White.

AGENDA

- 1. Apologies for absence.
- 2. To approve as a correct record the minutes of the meeting held on 4th December 2014 (attached).
- 3. Items brought forward which in the opinion of the Chairman should be considered by the meeting as a matter of urgency.
- 4. Declarations of Interests. <u>(Please complete the enclosed form or telephone Member</u> <u>Services to prepare a form for your signature before the meeting</u>. Interests must be re-<u>declared when the item is called</u>, and Councillors must leave the room if necessary).
- 5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

<u> PART 'A'</u>

- 6. **Crime and Disorder Sub-Committee.** To adopt the minutes of the meeting of the Crime and Disorder Sub-Committee held on 4th December 2014 (attached)
- Service Plans. For discussion. NOTE: Copies of Services Plans circulated separately via e:mail.
- 8. **CCTV Review.** Head of Environmental Health and Housing to report.
- 9. **Waiving Of Contract Procedure Rules.** To note that the Executive has agreed the following waiving of Contract Procedure Rules, Appendix 14 of the Constitution (attached).
- 10. **North Devon Record Office Closure.** To note article in North Devon Journal (attached).

- 11. **Informal Overview and Scrutiny Committee.** Community Development Officer to report on actions and progress.
- 12. **Work Programme/Forward Plan.** To consider the Overview and Scrutiny Committee work programme/forward plan (attached).

PART 'B' (Confidential Restricted Information)

Nil.

If you have any enquiries about this agenda, please contact Member Services, telephone 01271 388253/388254



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The rules that the Council will apply are:

- 1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
- 2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
- 3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
- 4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
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