



North Devon Council  
Civic Centre  
Barnstaple  
North Devon EX31 1EA

M. Mansell, BSc (Hons), CPFA  
Chief Executive.

### **OVERVIEW AND SCRUTINY COMMITTEE**

A meeting of the above Committee will be held in the Taw Room, Civic Centre, Barnstaple on **THURSDAY, 13<sup>TH</sup> NOVEMBER 2014 AT 2.00 P.M.**

Members of the Committee: Councillor Biederman (Chairman)  
Councillor Haywood (Vice-Chairman)

Councillors Brown, Chesters, Clark, Gurney, Hockin, Lane, Lucas, Luggar, Moores, Tucker and White.

### **AGENDA**

1. Apologies for absence.
2. To approve as correct records the minutes of the meetings held on 11<sup>th</sup> September 2014 and 1<sup>st</sup> October 2014 (attached).
3. Items brought forward which in the opinion of the Chairman should be considered by the meeting as a matter of urgency.
4. Declarations of Interests. (Please complete the enclosed form or telephone Member Services to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

### **PART 'A'**

6. **Pannier Market Income and Expenditure.** Report by Economic Development Manager (attached).
7. **Urgent and necessary measures to address patient demand.** To consider the letter from the Northern, Eastern and Western Devon Clinical Commissioning Group (attached).
8. **Medium Term Financial Strategy 2014-15 to 2017-18.** Report of Chief Financial Officer to Executive on 4 November 2014 (attached) together with minute extract of the Executive held on 4 November 2014 (to follow).
9. **Statement of Accounts 2013/14: Trading Operations.** Report of Chief Financial Officer (attached).

10. **Performance and Financial Management Quarter 2 of 2014/15.** Report by the Leader and the Executive Team to Executive held on 4<sup>th</sup> November 2014 (attached) together with minute extract of the Executive held on 4<sup>th</sup> November 2014 (to follow).
11. **Treasury Management Strategy Statement and Annual Investment Strategy: Mid Year Review Report 2014/15.** Report by Chief Financial Officer to Executive on 4 November 2014 (attached) together with minute extract of the Executive held on 4 November 2014 (to follow).
12. **Work Programme/Forward Plan.** To consider the Overview and Scrutiny Committee work programme/forward plan (attached).

**PART 'B' (Confidential Restricted Information)**

Nil.

**If you have any enquiries about this agenda, please contact Member Services, telephone 01271 388253/388254**

## **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

### **Notes for guidance:**

Please contact either our Member Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Member Services team on **01271 388254** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.