

THE OPENNESS OF LOCAL
GOVERNMENT BODIES
REGULATIONS 2014/
THE LOCAL AUTHORITIES
(EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO
INFORMATION) (ENGLAND)
REGULATIONS 2012



RECORD OF OFFICER
DECISION TAKEN

Decision Taker: Jon Triggs (Head of Financial Services)

Subject: N.D.D.C v Mr James William Lehan

Record of Decision Taken: To apply for a Charging Order under CPR73 and Regulation 50 of the Council Tax (Administration & Enforcement) Regulations 1992

Reason(s) for the Decision: To secure payment of outstanding Council Tax & Non Domestic Rating Liability Orders

Alternative Options considered and rejected at the time of the decision:

1. To issue committal summons.
2. To petition for bankruptcy.

List of Background Papers that were relied on in making the decision or the decision is based (but not including published works or those which disclose exempt or confidential information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor)

- Liability Orders dated 4 September 2013, 3 December 2013, 29 July 2014, 25 June 2015.
- North Devon Council Debt Recovery Policy (updated 2 December 2014).

Financial Implications: (NOTE: Please state if there are any financial implications. If so, state if there are sufficient funds within the agreed budget. If there are not sufficient funds, please state how the decision will be financed): None

Date that decision was taken: 5 June 2017

Signature of the Decision Taker:

A handwritten signature in black ink, appearing to be "Jon Triggs", is written over a horizontal line.

GUIDANCE NOTES TO OFFICERS:

Exempt/Confidential information: Please note that the contents of the decision or background papers must not disclose exempt or confidential information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor) as the record of decision is a public record.

Publication of record: Please forward the decision together with any background papers that have not already been published to Member Services for publication. The record and background papers must be kept by the decision taker for **6 years** from the date that the decision was taken.