



North Devon Council
Civic Centre
Barnstaple
North Devon EX31 1EA

M. Mansell, BSc (Hons),
C.P.F.A.,
Chief Executive.

LICENSING COMMITTEE

A meeting of the Licensing Committee will be held in the Town Room, Civic Centre, Barnstaple on **TUESDAY 11TH NOVEMBER 2014 AT 10.00 A.M.**

Members of the Committee: Councillor Tucker (Chairman)
 Councillor Hunt (Vice-Chairman)

Councillors Barker, Biederman, Clark, Fowler, Haywood, Lane, Lucas, Mathews, Moore, Turner, Webb, Wilkinson and J. Yabsley.

AGENDA

1. Apologies for absence.
2. To approve as a correct record the minutes of the meeting held on 14th October 2014 (attached).
3. Items brought forward which in the opinion of the Chairman should be considered by the meeting as a matter of urgency.
4. Declarations of Interests. (Please complete the enclosed form or telephone the Member Services Unit to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

PART 'A'

6. **Hackney Carriage Rank – Queen Street, Barnstaple.** Report by Lead Officer – Licensing (attached). (NOTE: Ms Whitworth (Designated Premises Supervisor of Fever Boutique Nightclub), PC Daw and Traffic Engineer Strategy, DCC have been invited to attend for this item)
7. **Hackney Carriage Stands – On Street Parking Enforcement.** To consider email received from Anne Cunliffe (attached). Lead Officer – Licensing to report.
8. **North Devon Council Hackney Carriage Tariff.** Report by Lead Officer – Licensing (attached).
9. **North Devon Council's Sex Establishment Policy.** Report by Lead Officer – Licensing (attached).

PART 'B' (Confidential Restricted Information)

Nil

Reminder - Members please return your agenda to the Member Services Officer at the end of the meeting

If you have any enquiries about this agenda, please contact Member Services, telephone 01271 388253/388254

3.11.14

NOTE: Pursuant to Standing Order 9(7), Members should note that:

"A Member appointed to a Committee or Sub-Committee who:

- (a) Arrives at a meeting during the consideration of an item; or*
- (b) Leaves a meeting at any time during the consideration of an item;*

Shall not:

- (i) propose or second any motion or amendment; or*
- (ii) cast a vote*

in relation to that item if the Committee or Sub-Committee (as the case may be):

- (c) Is sitting in a quasi-judicial capacity in relation to that item; or*
- (d) The item is an application submitted pursuant to the Planning Acts*

and, in such a case, the Member shall also leave the room if at any time the public and press are excluded in respect of that item."



North Devon Council protocol on recording/filming at Council meetings

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

Notes for guidance:

Please contact either our Member Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Member Services team on **01271 388254** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.