

NORTH DEVON COUNCIL

Minutes of a special meeting of the ILFRACOMBE HARBOUR BOARD held at the Ilfracombe Centre, Ilfracombe on Tuesday 3rd July 2018 at 2.00 p.m.

PRESENT: Councillor Fowler (Chairman)

Councillor Meadlarkin

Co-opted Members:

Mr Kift.

Officers:

Harbour Master and Corporate and Community Services Officer (AD).

11 ADJOURNMENT OF MEETING

RESOLVED that owing to a quorum of Members not being present, in accordance with the Council Procedure Rules, Part 4 of the Constitution, that the meeting be adjourned for 15 minutes.

Mr Kift arrived at 2.10 p.m.

RESOLVED that it being 2.10 p.m. and the meeting now being quorate that the meeting be re-convened.

12 APOLOGIES

Apologies for absence were received from Councillor Campbell.

13 DECLARATIONS OF INTEREST

The following declaration of interest was announced:

Councillor Fowler All items – Personal interest as a mooring owner and member of the Ilfracombe Yacht Club.

14 ILFRACOMBE HARBOUR SAFETY MANAGEMENT SYSTEM

The Board considered a report by the Harbour Master (circulated previously), and the updates made to the Safety Management System. The Harbour Master explained the Safety Management System was updated yearly and that nothing had changed within the document. She explained the amendments that had been made were as follows:

- (a) references to 'Assistant' had been amended to 'Deputy', and
- (b) personal pronouns had been made gender neutral.

The Harbour Master also advised the Board of Training Workshops that were being organised by the South West Regional Ports Association in relation to Port Safety Management.

RECOMMENDED, that the revised Ilfracombe Harbour Safety Management System be adopted.

15 APPOINTMENT OF INDEPENDENT MEMBER OF THE HARBOUR BOARD

The Board considered a report by the Harbour Master, (circulated previously), regarding the appointment of an Independent Member to the Ilfracombe Harbour Board.

The Board were advised that a Mr Martin Cleary had demonstrated the best attributes at interview and were happy to offer him the position of Independent Member to the Board.

RECOMMENDED, that Mr M Cleary, be appointed as an independent representative, to fill a vacancy on the Board to serve a four year period until 24th July 2022.

The Chairman and the Harbour Master were both impressed with all the candidates who had interviewed for the vacancy.

Chairman

The meeting ended at 2.34 p.m.

NOTE: These minutes will be confirmed as a correct record at the next meeting of the Board.