

NORTH DEVON COUNCIL

Minutes of a meeting of NORTH DEVON COUNCIL held at Brynsworthy Environment Centre, Barnstaple on Wednesday 17th January 2018 at 6.00 p.m.

PRESENT: Members:

Councillor Moore (in the Chair)

Councillors Barker, Biederman, Bonds, Bradford, Brailey, Campbell, J. Cann, R. Cann, Chesters, Chugg, Crabb, Davis, Edgell, Edmunds, Flynn, Fowler, Greenslade, Gubb, Haywood, Hunt, Jones, Lane, Ley, Leaver, Lovering, Luggar, Manuel, Mathews, Moore, Moores, Patrinos, Prowse, Roome, Spear, Tucker, Wilkinson, Wood, Worden and Yabsley.

Officers:

Chief Executive, Head of Resources, Head of Corporate and Community and Senior Corporate and Community Services Officer (BT).

59 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Croft, Meadlarkin, Webber and White.

60 MINUTES

RESOLVED that the minutes of the meetings held on 20th September 2017 and 22nd November 2017 (circulated previously) be approved as correct records and signed by the Chairman.

61 CHAIRMAN'S ANNOUNCEMENTS

(a) Councillor Caroline Leaver

The Chairman welcomed Councillor Caroline Leaver to her first meeting of Council and congratulated upon her election.

62 DECLARATIONS OF INTEREST

There were no declarations of interest announced.

63 **EXECUTIVE REPORTS**

(a) Executive Leader Report

Council noted a report by the Leader of the Council (circulated previously) regarding the work of the Executive.

In response to a question from Councillor Greenslade regarding making representations to the Government in relation to the disparity between rural and urban Local Government financial settlements, Councillor Brailey advised that he had previously raised this issue with Peter Heaton-Jones MP and would raise the issue again with him.

Councillor Yabsley provided an update to Council on the Joint Local Plan inquiry that had taken place on 16th and 17th January 2018. The Inspector would require officers to submit further information by 16th February 2018 to clarify issues raised, and at that point would advise if any further work would be required to make the Local Plan sound. If no further work was required, the Inspector would then complete her report and the next stage would then be to consider the adoption of the Joint Local Plan.

Councillor R. Cann advised that following the presentation by the Surfers Against Sewerage group at the meeting of the Executive on 4th December 2017 regarding the Plastic Free North Devon campaign, an all party working party had been set up to engage with the Council and that the first meeting would be held on 19th January 2018.

(b) Executive Members reports, as required

There were no Executive Member reports.

(c) Questions to Executive submitted under Part 4, Council Procedure Rules, paragraph 10 of the Constitution

The following questions were submitted in advance of the meeting and the responses provided by the Leader and Executive Members were tabled:

- (i) Councillor Manuel asked “While I am pleased to see the Executive minute regarding consultation with local members about the use of section 106 monies can the Leader assure me that his Executive colleagues and Officers understand that consultation must be carried with local members in a timely way not at the last moment?” Councillor Brailey’s response “Councillor Manuel thank you for your question. Yes I will continue to endeavour to ensure that ward members are kept fully informed.” In response to a supplementary question regarding endeavouring to keep Members informed, Councillor Brailey advised that he would monitor the situation

closely to ensure that Ward Members were consulted. Councillor Manuel suggested that a directive should be sent to both Members and Officers. Councillor Brailey confirmed that he would issue a directive.

- (ii) Councillor Tucker asked “I am concerned by recent comments from the Leader about cutting funding for the CAB despite the growing demand for their services. Can the Leader say how he can justify this when the Council has recently added an extra funding commitment for the Exmoor organisation who gave a presentation recently to full Council?” Councillor Brailey’s response “Councillor Tucker thank you for your question. The funding for the Exmoor Hill Farming Network is contained within the existing budget for Economic Development and therefore we have not increased the Revenue budget approved by the Council. We try to help all organisations where we can; however the Medium Term Financial Plan supported the principle that we would reduce future year third party grants in line with the Council's funding settlement reduction from Government; which for 2018/19 year is an 8% reduction. Unfortunately you had left the meeting we had with the CAB, prior to the end of the meeting where the CEO said she “fully understood the necessity for our Council to make reductions and that the CAB could live with this small reduction” which she confirmed was a very small percentage of their overall budget.” In response to a supplementary question, Councillor Brailey advised that he and a finance officer from the Council had attended the meeting with the Chief Executive of the CAB and that he would arrange a meeting with Councillor Tucker to discuss the issue. Councillor Brailey advised that the Executive would consider all strategic grants awarded by the Council at its meeting on 5th February 2018.
- (iii) Councillor Greenslade asked “Does the Leader share my irritation and concern that the new Secretary of State for Defence paid a visit to Appledore Shipyard recently but appears to have overlooked Putting in an appearance at nearby RMB Chivenor. Does this not indicate that the “not a done deal” assurances from his predecessor about closing Chivenor have been consigned to history and that the Government intend to press ahead with damaging our economy in favour of a “Super Base” for the Marines in Plymouth?” Councillor Brailey’s response “Councillor Greenslade thank you for your question. Our MP Peter Heaton-Jones has met the new Defence Secretary about RMB Chivenor. As a result, the MP and the Minister of State at the Ministry of Defence and other officials had a Teleconference with the Commandant of the Marines,

and the Minister has agreed to visit RMB Chivenor. We have an assurance that RMB Chivenor is still under review and no decision has yet been made as to its future. However, this Council, while working to support the marines at RMB Chivenor should also ensure that if the marines were to be relocated, then we must have a plan to help and shape North Devon and support its residents.” In response to a supplementary question, Councillor Brailey advised that if the decision was made to close RMB Chivenor that there was a need to consider a plan for the future use of the site.

- (iv) Councillor Mathews asked “In the context of the Council needing to procure additional units of temporary accommodation (TA), reference the last Executive, can the Leader tell the Council how successful the authority is in preventing homelessness and in managing its costs.” Councillor Brailey’s response “Councillor Mathews thank you for your question. At the end of December 2017, NDC had prevented 436 households from becoming homeless in 2017/18. Notwithstanding this great work the number of families in TA peaked at over 40 households just before Christmas. The opportunity to increase the Council’s own stock by 5 units will provide the Council with a potential saving of up to £100k per year. This will reduce the Councils use of the most expensive and least desirable forms of emergency TA, such as bed and breakfast, and hopefully provide capacity to introduce the Homelessness Reduction Act in April 2018.” In response to a supplementary question regarding the use of 16 Castle Street in Barnstaple for TA, Councillor Moores advised that Pearce Construction had commenced works on the property on 8th January 2018, which was scheduled to take four weeks. There would be a small delay in the schedule due to the completion of fire risk assessments and that it was now anticipated that the property would be available for occupation between the mid to the end of February 2018. He also advised that there had been a 50% increase in the demand for TA over the last five years.
- (v) Councillor Worden asked “Can the Leader tell me what are the consequences of the Chinese decision to stop taking recycling materials from the UK for our aspirations to increase recycling rates?” Councillor Brailey’s response “Councillor Worden thank you for your question. North Devon Councils’ plastics are sold to a company called Jayplas based in the UK. The materials sold are processed in the UK and none of our material is sold/exported to China so NDC remains in a positive

position. The wider implication for the UK as a whole is now being considered by Central Government and Members will be updated as further information is released.”

- (vi) Councillor Greenslade asked “Rumour says that an Officer from IT has been seconded to Waste and Recycling to reorganise the collection rounds following the well documented collection problems. Was this not what we had paid external consultants to do and therefore if we have to use internal resources to redesign the rounds can the Leader confirm we will be seeking compensation from the Consultants for the poor advice we received?” Councillor Brailey’s response “Councillor Greenslade thank you for your question. Following the problems encountered last summer with round reorganisation a formal letter of complaint has been sent to the consultants, Eunomia. A response is awaited. The Council has renewed its software licence with Webaspx and is currently reviewing collection rounds. Any round changes will now be delivered "in house" by a team of officers supported by an officer from ICT who is presently working on secondment with Works and Recycling.” In response to a supplementary question, Councillor R. Cann advised that the Council was using its best endeavours to make a claim for costs against the external consultants.
- (vii) Councillor Haywood asked “I am receiving more and more complaints from residents about the lack of street cleaning. Will the Leader consider a review of the street cleaning operation with the objective of improving the appearance of the area?” Councillor Brailey’s response “Councillor Haywood thank you for your question. Please liaise directly with Ricky McCormack providing the details of any complaints that you have received so that schedules can be checked against the cleaning activities undertaken.”
- (viii) Councillor Worden asked “Can the Leader please give a definitive date for when Members will receive the results from the trial areas for the changes to the Waste and Recycling service?” Councillor Brailey’s response “Councillor Worden thank you for your question. Questionnaires will be sent to each property within the trial area and will be incorporated into the Council Tax bill which normally goes out at the end of February. Whilst a definitive date cannot yet be given as the timetable has not yet been finalised, officers are aiming to report to Members in May (to be confirmed).” Councillor R. Cann

advised that he had been surprised upon the success of the trial with 50% reduction in residual waste being achieved within the first three weeks. He would visit the parishes engaged within the trial, prior to the decision being made by the Executive.

- (ix) Councillor Mrs Cann asked “Following the recent and anticipated cold weather can the Leader confirm what the policy is for providing shelter for rough sleepers and does he consider the policy to be adequate?” Councillor Brailey’s response “Councillor Mrs Cann thank you for your question. The Salvation Army/Encompass SW have been procured to provide emergency cold weather provision for rough sleepers this winter. The service is activated when the Met Office forecasts temperatures of 0 degrees C or below for 3 consecutive nights or longer. This is a minimum standard of service provision and our officers are investigating opportunities to extend it.” In response to a supplementary question, Councillor Brailey advised that the Council’s outreach workers engaged with rough sleepers and offered support. The situation was closely monitored.
- (x) Councillor Bradford asked “Given the ASB problems experienced in the Barnstaple Pannier Market can the Leader confirm that he is satisfied that adequate surveillance of the Market in the evenings is carried out?” Councillor Brailey’s response “Councillor Bradford thank you for your question. Yes ASB issues in Barnstaple Town Centre are being proactively addressed by the Police and this authority is working closely with them. North Devon has seen a total rise of ASB of 0.1% in the last 12 months. This is actually 2 more incidents. Of note in the Barnstaple area is work around a group of young people causing issues that partners are working together to reduce impacts of and improve safeguarding for all. One member of this group is currently on an Acceptable Behaviour Contract and is currently working with the Youth Offending Team (YOT). Furthermore, 6 of the group have also been issued an ASB letter 1 warning. In addition to this a Complex Strategy Meeting has been held in respect of some of the group and YOT, REACH, Social Workers and Early Help are actively engaging the group. As a result ASB issues with the group appear to be diminishing. There is also some work ongoing in respect of aggressive begging in the town centre. Two individuals have received Community Protection Notice warnings to keep away from the High Street incidents of aggressive begging appear to have also diminished since the issuing of the warnings.” In response to a

supplementary question, Councillor Brailey advised that it was the responsibility of the Police to deal with any anti-social behaviour issues that occurred in the Pannier Market. CCTV cameras were also monitored. The Council was discussing the issue regarding a gang of youths with the Police. It was expected that by mid to late April 2018, the doors on the Pannier Market would be closed between the periods of 6.00 p.m. to 5.00 a.m. which should reduce some of the anti social behaviour issues.

- (xi) Councillor Tucker asked “Recently the Leader gave an assurance that the number of presentations at meetings would be curtailed to ensure Members would have adequate time to give serious consideration to such presentations? Therefore why are we having three presentations at this Council meeting?” Councillor Brailey’s response “Councillor Tucker thank you for your question. You are right, however, I do not fully control the agenda nevertheless I know the Chairman is keen to ensure we keep briefings to an acceptable level.”
- (xii) Councillor Mrs Leaver asked “While I am glad that the Leader pulled the Barnstaple Car Parking strategy from the Executive agenda I am surprised that the local Highways Committee have not been consulted about this strategy and can he confirm that this will be done including consideration of the importance of Park and Ride to the overall parking and environmental needs of the town?” Councillor Brailey’s response “Councillor Leaver thank you for your question. As you will no doubt appreciate, a strategy is exactly that to establish a method or plan for the future. Once that has been established we would naturally discuss this further with all parties. However, we first need to formulate an idea. Which will out of necessity change to suit our residents. First we need to present a position that can be consulted on.” In response to a supplementary question, Councillor Brailey advised that although the aim was to bring car parking and parking together, decisions in relation to parking on highways was the responsibility of Devon County Council and that both individual Members and the Council could make representations to Devon County Council regarding on street parking.
- (xiii) Councillor Spear asked “Can the Leader please say what policies regarding development proposals in the emerging local plan exist in respect of the impact of such developments on air pollution?” Councillor Brailey’s response “Councillor Spear thank you for your question.

You will understand air pollution is high on any future development plan and to this end we are producing a supplementary planning document which Mr Andrew Austen and Mr Andy Cole are working on currently.” In response to a supplementary question, Councillor Brailey advised that air pollution in Braunton was unsatisfactory and a significant problem. The Council was working closely with Devon County Council to progress the scheme.

(d) Recommendations of the Executive

Council considered the recommendations of the Executive held on 4th December 2017 (circulated previously).

In relation to minute 85 (c) “Approval and Release of Section 106 Funds” of the meeting held on 4th December 2017, the Head of Corporate and Community advised that since the meeting of the Executive the section 106 funds was now subject to a Judicial Review. The developer for the site had gone into liquidation and the liquidator was seeking the Council to return the funds. Both the Council and Secretary of State were defending the decision. He recommended that Council should consider the adoption of the minute subject to the outcome of the judicial review.

It was moved by Councillor Brailey and seconded by Councillor Greenslade “that minute 85 (c) “Approval and Release of Section 106 funds” of the meeting held on 4th December 2017 be adopted subject to the outcome of the Judicial Review and that minute 88 “Service Plans, Food Safety and Health and Safety” of the meeting held on 4th December 2017 be adopted.”

RESOLVED:

- (i) that minute 85 (c) “Approval and Release of Section 106 funds” of the meeting held on 4th December 2017 be adopted subject to the outcome of the Judicial Review; and
- (ii) that minute 88 “Service Plans, Food Safety and Health and Safety” of the meeting held on 4th December 2017 be adopted.

In relation to minute 86 (c) “Heart of the South West – Joint Committee” of the meeting held on 4th December 2017, Councillor Greenslade requested that rather than the Deputy Leader that a Member from another Political Group should be appointed to the Joint Committee along with the Leader as the Council’s named representatives.

It was moved by Councillor Greenslade and seconded by Councillor Worden “that minute 86 “Heart of the South West – Joint Committee” of the meeting held on 4th December 2017 be adopted subject to recommendation (c) being

amended to “That the Leader and Councillor Greenslade be appointed as the Council’s named representative and substitute named representative on the Joint Committee.”

An amendment was moved by Councillor Brailey and seconded by Councillor Barker “that minute 86 “Heart of the South West – Joint Committee” of the meeting held on 4th December 2017 be adopted subject to recommendation (c) being amended to “That the Leader and Councillor Edmunds be appointed as the Council’s named representative and substitute named representative on the Joint Committee.”

Councillor Greenslade as proposer of the motion with the agreement of Councillor Worden as seconder withdrew the motion.

Councillor Edmunds stated that it was clear following the Growth Workshop held on 15th January 2018 that there was a need for the Council to work together. Council needed to decide whether there should be cross party working. A rainbow alliance of cross party working had worked successfully at Devon County Council. He accepted the nomination as the substitute named representative on the Joint Committee

Councillor Greenslade suggested that the Leader convene a meeting with all Group Leaders to discuss the future working arrangements of the Council on a proportional basis to reflect the political make-up of the Council.

Councillor Brailey advised that he would be in contact with all Group Leaders.

RESOLVED that minute 86 “Heart of the South West – Joint Committee” of the meeting held on 4th December 2017 be adopted subject to recommendation (c) being amended to “That the Leader and Councillor Edmunds be appointed as the Council’s named representative and substitute named representative on the Joint Committee.

64 BT CO-INVESTMENT WITH COMMUNITIES

Council received an update from Paul Coles, BT South West Regional Partnership Director regarding BT co-investment with communities. He advised that the majority of work for phase 1 of the Connecting Devon and Somerset Programme to roll out the fibre network was now complete and it was predicted that there would be an overachievement on the number of properties able to connect to superfast broadband. Work was now commencing on phase 2 of the programme and BT were looking to co-invest where the provision of fibre broadband did not exist. A grant of up to £30,000 was available to Ofsted accredited organisations for the provision of high speed broadband for both the organisation and surrounding community. BT had now acquired EE who were responsible for rolling out the 4G network to the Police, Fire and Ambulance services. The 4G network transmitter had been switched on for Braunton, Ilfracombe and Croyde. BT were leading nationally on the provision of fibre broadband and it was anticipated that an

announcement would be made in February 2018 regarding a scheme for people to use a home 4G tariff and the Council would be advised accordingly. The pilots had proved to be very successful. The Home 4G tariff would require an external aerial. The coverage of 4G was widespread, however there were still pockets in some areas where coverage was not available.

65 AIRBAND

Council received a presentation by Matt Barrow, Connecting Devon and Somerset Project Officer, Devon County Council and Martin Hewitt, Airband regarding the delivery of superfast broadband in parts of Devon and Somerset that were predominately in rural areas and were unable to obtain it commercially. This project would be delivered by Airband using wireless technology. They outlined the programme objectives; the reasons for investing; overall funding; phase 1 of the programme working with BT; phase 2 of the programme working with Gigaclear and Airband; North Devon BT Coverage; the planned Airband coverage to be provided in North Devon for 16,000 properties; the total coverage by BT and Airband for North Devon; coverage analysis for phases 1 and 2; and how Airband worked.

In responses to questions, Matt Barrow and Martin Hewitt advised that: 141 small mast structures would be delivered within the programme; when the take up exceeded the set percentage the provider would reinvest funds into the programme; Gigaclear had contracted a joint venture company Carillion Tenant for their tier 1 work and that following the liquidation of Carillion, Tenant had now indicated that it would transfer all former Carillion staff over to deliver the project.

66 BRAINCHILD – INFORM

Council noted that the presentation regarding the Brainchild-Inform project had been deferred due to the absence of the Chairman of Council.

67 COUNCIL TAX BASE 2018/19

Council considered a report by the Head of Resources (circulated previously) regarding setting the Council Tax Base calculation for 2018/19.

Council noted that in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and the Constitution, Council was required to take a recorded vote when setting its Council Tax base.

In response to questions, the Head of Resources advised that the number of properties in the Council Tax base increased annually. The Council Tax base was required to be set prior to Council setting its budget and Council Tax at its meeting in February 2018. Due to the reduction in the Government revenue support grant and other cost pressures, there was still a need to fund the budget gap to achieve a balanced budget. The increase in the number of properties in the Council Tax base assisted, however there was a need to identify other proposals to achieve a balanced budget. The 100% Business

Rates Retention scheme does not affect the Council Tax base. Some of the additional funds from the pilot Business Rate Retention Scheme would be earmarked for Economic growth.

It was moved by Councillor Lane and seconded by Councillor Barker “that the report for the calculation of the Council Tax Base for 2018/19 by the Head of Resources be approved and that pursuant to the report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by North Devon District Council as its schedule for 2018/19 shall be as shown on the schedule appended to the report.”

Voting on the motion

Voting for the motion:

Councillors Barker, Biederman, Bonds, Bradford, Brailey, Campbell, J. Cann, R. Cann, Chesters, Chugg, Crabb, Davis, Edgell, Edmunds, Flynn, Fowler, Greenslade, Gubb, Haywood, Hunt, Jones, Lane, Ley, Leaver, Lovering, Luggar, Manuel, Mathews, Moore, Moores, Patrinos, Prowse, Roome, Spear, Tucker, Wilkinson, Wood, Worden and Yabsley.

Voting against the motion:

Nil

Abstained from voting

Nil

Totals: 39 For, 0 Against and 0 Abstained

RESOLVED:

- (a) that the report for the calculation of the Council Tax Base for 2018/19 by the Head of Resources be approved;
- (b) that pursuant to the report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by North Devon District Council as its schedule for 2018/19 shall be as shown on the schedule appended to the report.

68 BOUNDARY REVIEW

Council considered a report by the Head of Corporate and Community (circulated previously) regarding consideration of the submission of a formal Council representation to the Local Government Boundary Commission (LGBC).

The Head of Corporate and Community advised that following the submission of the Council's proposal for boundary changes, the LGBC had now published its own proposals which were available on its website. It appeared that the LGBC had similar problems in meeting the expressed wishes of particular parts of our population and complying with the required tolerance and sought to overcome this by increasing the suggested Council size by one Member to 42. This enabled the LGBC to address some of the issues raised such as the separation of Knowle from Braunton. However, this resulted in the Georgeham ward being incorporated into a Braunton North ward and Heanton Punchardon also being incorporated into a larger Braunton South ward. Other changes included the creation of a Bishops Nympton and Witheridge ward with a suggested two Members and the inclusion of the proposed Westacott extension into a Barnstaple/Westacott ward. The suggestions had been made to meet the criteria of equality of numbers of electorate for each ward. The consultation expired on 19th February 2018 and anyone could make representations including individual Members. A number of Councillors had approached him prior to the meeting, but there had been no opportunity to consider how these alternative proposals would affect the whole of the district.

It was moved by Councillor Prowse and seconded by Councillor Lane "that a Member working party be appointed, to include Members representing rural areas, to consider making a formal Council representation on the Boundary Review to the Local Government Boundary Commission and that an Extraordinary meeting of Council be convened to consider the recommendations of the working party in relation making a formal Council representation on the Boundary Review to the Local Government Boundary Commission."

The Head of Corporate and Community advised that the deadline for submissions to be made to the LGBC was by 19th February 2018 and therefore the working party would need to meet as soon as possible prior to the Extraordinary meeting of Council. He requested that Members notify the Senior Corporate and Community Services Officer if they wished to sit on the working party by 19th January 2018.

RESOLVED:

- (a) that a Member working party be appointed, to include Members representing rural areas, to consider making a formal Council representation on the Boundary Review to the Local Government Boundary Commission; and
- (b) that an Extraordinary meeting of Council be convened to consider the recommendations of the working party in relation making a formal Council representation on the Boundary Review to the Local Government Boundary Commission.

69 APPOINTMENT OF REMUNERATION PANEL

Council considered a report by the Head of Corporate and Community (circulated previously) regarding the appointment of a Remuneration Panel.

The Head of Corporate and Community reported that the current Members' Allowances Scheme was now due for renewal and in order to consider what allowances were appropriate, the Council must establish an Independent Remuneration Panel and consider any recommendations made by it. Following the resignation of one former member of the Panel, the Council had recently advertised for members of the public to come forward to sit on the Panel and interviews had now taken place. It was recommended to enable some consistency that Jeremy Filmer-Bennett who was previously a member of the Panel, Bryony Houlden Chief Executive of South West Employers and Veronica Wilson chosen from the public in response to the advertisement be appointed.

RESOLVED that a Remuneration Panel be established and that Jeremy Filmer-Bennett, Bryony Houlden Chief Executive of South West Employers and Veronica Wilson be appointed for a four year period.

70 URGENT DECISIONS TAKEN DURING THE PERIOD 14TH NOVEMBER 2017 – 8TH JANUARY 2018

Council noted that no urgent decisions had been taken during the period 14th November 2017 to 8th January 2018.

71 REPORT OF CHAIRMAN OF OVERVIEW AND SCRUTINY COMMITTEE

Council noted a report by the Chairman of the Overview and Scrutiny Committee (circulated previously) regarding the work of the Overview and Scrutiny Committee.

72 MINUTES OF COMMITTEES

(a) **Ilfracombe Harbour Board**

RESOLVED that the following minutes of the Ilfracombe Harbour Board (circulated previously) be noted and adopted as follows:

- (i) 7th November 2017
 - (A) Minute 35: Ilfracombe Harbour Board Development Strategy 2012-2026
 - (B) Minute 36: Ilfracombe Harbour Charges Review

(b) **Licensing Committee**

RESOLVED that the following minutes of the Licensing Committee (circulated previously) be noted and adopted as follows:

(i) 12th December 2017

(A) Minute 33: Pre-application advice service.
(NOTE: Council noted that this recommendation would be considered by the Executive at its meeting on 5th February 2018.)

(c) **Overview and Scrutiny Committee**

RESOLVED that the following minutes of the Overview and Scrutiny Committee (circulated previously) be noted and adopted as follows:

(i) 14th December 2017

(A) Minute 88: Affordable Housing Update
(NOTE: Council noted that this recommendation would be considered by the Executive at its meeting on 5th February 2018.)

(d) **Planning Committee**

RESOLVED that the following minutes of the Planning Committee (circulated previously) be noted and adopted as follows:

(i) 15th November 2017

(ii) 13th December 2017

Chairman

The meeting ended at 7.32 p.m.

NOTE: These minutes will be confirmed as a correct record at the next meeting of Council.