



North Devon Council  
Brynsworthy Environment Centre  
Barnstaple  
North Devon EX31 3NP

M. Mansell, BSc (Hons), C.P.F.A.  
Chief Executive.

### **EXECUTIVE**

A meeting of the Executive will be held in the Barum Room, Brynsworthy Environment Centre, Barnstaple on **MONDAY 2<sup>ND</sup> OCTOBER 2017 AT 10.00 AM**

**(NOTE: A location plan for the Brynsworthy Environment Centre is attached to the agenda front pages. There are limited car parking spaces in the Visitors parking area. If no spaces are available, please find an alternative space. Please ensure that you enter your name and car registration details in the book in front of the entrance door)**

Members of the Executive: Councillor Brailey (Leader)

Councillors Barker, R. Cann, Edgell, Harrison, Jones, Lane, Luggar, Moores and Yabsley.

### **AGENDA**

1. Apologies for absence.
2. To approve as a correct record the minutes of the meeting held on 4<sup>th</sup> September 2017 (attached).
3. Leader's announcements
4. Declarations of Interests. (Please complete the enclosed form or telephone the Member Services Unit to prepare a form for your signature before the meeting. Interests must be re-declared when the item is called, and Councillors must leave the room if necessary).
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information).

### **PART "A"**

6. **Disabled Access to Car Parks – Specifically Fremington Car Park.** Report by Procurement and Service Delivery Manager (attached). (Pages 1 to 3)
7. **Local Lettings Plan – Crow View, Goodleigh View, Goodleigh Rise, Barnstaple and Jordan Close, Barnstaple.** Report by Head of Environmental Health and Housing (attached). (Pages 4 to 11)
8. **Business Rates Relief.** Report by Head of Resources (attached). (Pages 12 to 68)

9. **Approval and Release of Section 106.** Report by Project, Procurement and Open Space Officer (attached). (Pages 69 to 74)
10. **Leisure Centre Project – Procurement.** Report by Head of Corporate and Community (attached). (Pages 75 to 77)
11. **Exclusion of Public and Press and Restriction of Documents**

RECOMMENDED:

- (a) That under the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended), as made under the Local Government Act 2000, the public and press be excluded from the meeting for the following item on the grounds that the items shown on the copy notice of private meeting attached to the agenda would, if considered in public require the disclosure of exempt information as described in paragraph 1 of Schedule 12A to the Local Government Act 1972 (as amended) noted against each of those items in the table(s) incorporated in the notice. (Page 78)
- (b) That all documents and reports relating to the item be confirmed as “Not for Publication”.

**PART 'B' (Confidential Restricted Information)**

12. **CCTV Service.** Report by Barnstaple Town Centre, Pannier Market and CCTV Manager (attached). (Pages 79 to 144)

**Reminder - Members please return your agenda to the Corporate and Community Services Officer at the end of the meeting**

**If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253**

Executive 21.9.17

### **North Devon Council protocol on recording/filming at Council meetings**

The Council is committed to openness and transparency in its decision-making. Recording is permitted at Council meetings that are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chairman of the meeting will make sure any request not to be recorded is respected.

The rules that the Council will apply are:

1. The recording must be overt (clearly visible to anyone at the meeting) and must not disrupt proceedings. The Council will put signs up at any meeting where we know recording is taking place.
2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
3. We will ask for recording to stop if the meeting goes into 'part B' where the public is excluded for confidentiality reasons. In such a case, the person filming should leave the room ensuring all recording equipment is switched off.
4. Any member of the public has the right not to be recorded. We ensure that agendas for, and signage at, Council meetings make it clear that recording can take place – anyone not wishing to be recorded must advise the Chairman at the earliest opportunity.
5. The recording should not be edited in a way that could lead to misinterpretation or misrepresentation of the proceedings or in a way that ridicules or shows a lack of respect for those in the recording. The Council would expect any recording in breach of these rules to be removed from public view.

#### **Notes for guidance:**

Please contact either our Corporate and Community Services team or our Communications team in advance of the meeting you wish to record at so we can make all the necessary arrangements for you on the day.

For more information contact the Corporate and Community Services team on **01271 388253** or email **memberservices@northdevon.gov.uk** or the Communications Team on **01271 388278**, email **communications@northdevon.gov.uk**.

North Devon Council offices at Brynsworthy, the full address is: Brynsworthy Environment Centre(BEC), Roundswell, Barnstaple, Devon. EX31 3NP.

At the Roundswell roundabout take the exit onto the B3232, after about ½ mile take the first right, BEC is about ½ a mile on the right.

Drive into the site, visitors parking is in front of the main building on the left hand side. There should be plenty of spaces.

On arrival at the main entrance, please dial 8253.

